



VEHICLE CHANGE REQUEST

Today's Date:			
Effective Date of Change:			
JPA: NCSIG: Northern California Schools Insurance Group			
District:			
Requested By:			
1) CHECK ONE	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE	<input type="checkbox"/> REVISE
2) NCSIG Vehicle # <i>(NCSIG will assign # for new vehicles)</i>			
3) Location of Vehicle			
Site Name			
Garaging Address			
4) Vehicle Description			
Year			
Make			
Model			
Vehicle ID Number			
(optional) License Number			
(optional) District Number			
5) Values			
Cost New			
Purchase Price			
6) TYPE of Vehicle			
Check One	<input type="checkbox"/> Bus	<input type="checkbox"/> ½ Ton Pickup	
	<input type="checkbox"/> Van	<input type="checkbox"/> ¾ Ton Pickup	
	<input type="checkbox"/> Private Passenger Sedan or Passenger SUV	<input type="checkbox"/> 1 Ton or over (provide gross vehicle weight)	
	<input type="checkbox"/> Trailer	<input type="checkbox"/> Other <i>(describe)</i>	
7) USE of Vehicle			
Check One	<input type="checkbox"/> Transportation / Admin.	<input type="checkbox"/> Driver Training	
	<input type="checkbox"/> Maintenance	<input type="checkbox"/> Police / Fire	
	<input type="checkbox"/> Food Service	<input type="checkbox"/> Other <i>(describe)</i>	
8) # of Passengers <u>not</u> including Driver (required for Van or Bus)			
9) Registered Owner of Vehicle <input type="checkbox"/> District <input type="checkbox"/> Other, <i>Describe</i>			
10) Additional Insured if Leased (name & address):			
11) Loss Payee if Financed (name & address):			
Remarks			