



Memorandum of Coverage: Builder's Risk Endorsement Application

(Cost Breakdown, Construction Schedule and Signature are required with your application)

APPLICANT INFORMATION

Date of Application: _____

Name of Applicant: _____

Address, City, State, Zip: _____

Contact Person: _____ E-mail _____
Address: _____

Phone #: _____ Fax #: _____

Policy Term: From: _____ To: _____

PROJECT INFORMATION

Name of Project: _____
**Project can have multiple locations, but must be under one contract, otherwise complete separate application per location*

Location of Project: _____
(if multiple locations, provide address for each site)

Site Contact: Name: _____ Phone: _____
Fax: _____ E-mail: _____

Type of Project
 New Construction
 New Construction & Modernization
 Modernization
 Modularity/Portables (temporary)
 # modulars _____ # portables _____

Brief Description of Scope of Work *(if more than one location, provide scope at each site; attach a separate sheet if necessary)*

Example: New construction of classroom building and ADA upgrades at ABC Elementary.

LIMIT OF INSURANCE

\$ _____ **Total Construction Price** *(Hard cost construction costs and includes bonds, permits, construction/change order contingencies, materials, labor, site work/prep, general conditions, and overhead and profit)*

NEW CONSTRUCTION INFORMATION ONLY

*****If construction is EXTERIOR work ONLY, i.e., track & field, landscaping, signage, etc., PROCEED TO PAGE 3. *****

New Construction Only: Provide information for each new building/structure in the scope of work. Include modulars/portables, lunch shelters, stadiums, pools, etc. Itemize information for all locations, if project scope consists of multiple sites under one contract. Attach a separate sheet, if necessary.

Building # or Name	\$ Value	Sq. Ft.	# of Stories	Construction Class (if unknown, leave blank)	Fire Rating (if unknown, leave blank)
<i>Example: Library</i>	<i>\$3,250,000</i>	<i>4,000</i>	<i>1</i>	<i>Wood Frame</i>	<i>V - 1 hour</i>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Structural (Frame)

- Concrete
- Metal Stud
- Wood Frame
- Steel Frame
- Fireproofed Steel
- Other _____

Fire Rating

- Type I
- Type II
- Type III
- Type IV
- Type V
- 1 Hour
- 2 Hour
- Other _____

Floor Composition

- Metal
- Concrete
- Wood
- Other _____

Exterior Wall Covering

- Brick
- Concrete
- Wood Siding
- Masonry Veneer/Stucco
- Metal Panels
- Other _____

Roof Composition

- Metal Deck
- Metal Trusses
- Concrete Deck
- Wood Deck
- Wood Trusses

Will permanent coverage be placed on each building as it completes (Owner to accept work as each building is finished)

- Yes No

RENOVATION/MODERNIZATION INFORMATION ONLY

Renovation Only: Please provide information for each building/structure being renovated. Complete this section for modulars/portables, restrooms, pools, etc., as well. Itemize information for all locations, if project scope consists of multiple sites under one contract. Attach a separate sheet, if necessary.

Building # or Name	\$ Value of Work Being Done (if unknown, leave blank)	Total Sq. Ft.	# of Stories	Construction Class (if unknown, leave blank)	Fire Rating (if unknown, leave blank)
<i>Example: Boys Restrooms</i>	<i>\$250,000</i>	<i>950</i>	<i>1</i>	<i>Wood Frame</i>	<i>V - 1 Hour</i>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Structural (Frame)

- Concrete
- Metal Stud
- Wood Frame
- Steel Frame
- Fireproofed Steel
- Other _____

- Type II
- Type III
- Type IV
- Type V
- 2 Hour
- Other _____

Fire Rating

- Type I
- 1 Hour

Exterior Wall Covering

- Brick
- Concrete
- Wood Siding
- Masonry Veneer/Stucco
- Metal Panels
- Other _____

Floor Composition

- Metal
- Concrete
- Wood
- Other _____

Roof Composition

- Metal Deck
- Metal Trusses
- Concrete Deck
- Wood Deck
- Wood Trusses

Will permanent coverage be placed on each building as it completes (Owner to accept work as each building is finished)
 Yes No

COVERAGE OPTIONS UNDER MOC

Soft Costs (Extra Expense and Delayed Start-Up)

Is Soft Cost Coverage desired? Yes No Total Limit : \$ _____

Soft Costs include the following:

- Construction Loan Interest
- Real Estate and Property Taxes
- Architect, Engineering and Consultant Fees
- Legal and Accounting Fees
- Commission or fees for renegotiation of leases
- Additional Insurance Premium Charge
- Advertising and Promotional Expenses
- Others, as accepted by the Authority

ADDITIONAL COVERAGE OPTIONS

Flood and/or Earthquake provided through Difference in Conditions Policy

Flood

Is Flood Coverage desired? Yes No Total Limit : \$ _____

Earthquake

Is Earthquake Coverage desired? Yes No Total Limit : \$ _____

Hot Testing (testing and start-up of boilers)

Is Hot Testing desired or requirement of contract? Yes No Value of all Boiler Equipment (exclude labor) : \$ _____

Please confirm that you have:

- Answered all questions
- Provided a construction schedule and construction cost breakdown (if available)
- Attached any separate sheets with additional information

Note: Additional information may be requested in order to determine accurate rating.

Insured's Signature: _____

Date: _____

Insured's Title: _____