

SHASTA COUNTY BOARD OF EDUCATION

Shasta County Office of Education
1644 Magnolia Ave.
Redding, CA 96001

June 21, 2017

Special Meeting and Budget Study Session Minutes

ADOPTED

1. CALL MEETING TO ORDER

The meeting was called to order by President Hull at 10:02 a.m.

Members Present

Kathy Barry
Diane Gerard
Rhonda Hull, President
Steve MacFarland
Laura Manuel, Vice-President
Elizabeth “Buffy” Tanner

Members Absent

Denny Mills

Administrators Present

Judy Flores, Assistant Superintendent, Instructional Services
Adam Hillman, Associate Superintendent, Administrative Services

Others Present

Robin Beeson, Executive Assistant to the Superintendent (Recording Secretary)
(NOTE: The following listed their name and representation on a sign-in sheet, there may have been others in attendance. Those in attendance may have attended only a portion of the meeting.)
Jennifer Baker, SCOE
De’An Chambless, SCOE
Vicki Smith, SCOE

2. PLEDGE OF ALLEGIANCE

President Hull led the Pledge of Allegiance.

3. APPROVAL OF AGENDA

ACTION: Board Member MacFarland motioned to approve the Agenda as submitted.
Board Member Tanner seconded the motion. The motion passed by majority vote as follows:

AYES:	Barry, Gerard, Hull, MacFarland, Manuel, Tanner
NOES:	None
ABSTENTIONS:	None
ABSENT:	Mills

4. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD REGARDING ITEMS ON THE AGENDA

There were none.

5. DISCUSSION

5.1. Proposed Revisions to Local Control Accountability Plan (LCAP) and Annual Update

Austin Preller, Instructional Services Coordinator, noted the LCAP covers Alternative Education programs offered by the County Office and does not include the Shasta County Independent Study Charter School as it will be shared separately. The Independent Study LCAP will be included on the June 28, 2017 Board agenda as an Information item as the Board does not have to approve the LCAP for the program as it is a charter school operated by the County Office.

Coordinator Preller referred to the infographic included in the agenda packet that provides an overview of the LCAP. He shared that the LCAP in the agenda packet will have some minor modifications made to it before it comes to the Board at the June 28, 2017 meeting for approval. A PowerPoint was shared and Coordinator Preller provided an in-depth overview of modifications made to the current goals and new goals added for next year. Responses were provided to questions from the Board.

It was suggested the Board take a tour of the Juvenile Justice Rehabilitation facility. Coordinator Preller indicated he would be happy to coordinate. After discussion it was agreed that two separate tours will be scheduled to avoid having a quorum of the Board.

5.2. PUBLIC HEARING to Receive Public Comment Regarding the Proposed Local Control Accountability Plan (LCAP) and Annual Update *In addition to verbal comments made at the Public Hearing on the LCAP, written comments can be submitted to: Tom Armelino, Shasta County Superintendent of Schools at 1644 Magnolia Ave., Redding, CA 96001 and will be considered in any revisions to the LCAP if received by 4:00 p.m. on June 20, 2017. The proposed LCAP is available for public inspection at www.shastacoe.org or at the address provided for written comments.*

President Hull opened the Public Hearing at 10:28 a.m. Hearing no comments, the Public Hearing was closed at 10:29 a.m.

6. BUDGET STUDY SESSION

6.1. Proposed 2017/18 Budget

Adam Hillman, Associate Superintendent of Administrative Services, thanked De' An Chambless, Senior Executive Director of Business Services, for her work on the budget and presentation. He indicated the County Office is in good shape; however, there will be some challenges going forward that will be addressed as has been done in the past.

Associate Superintendent Hillman displayed a PowerPoint and also provided it as a handout. He reviewed 2017/18 budget highlights and noted that districts will be funded at 97% as will the County Office Independent Study Charter School. County offices are fully funded under the Local Control Funding Formula (LCFF); however, there will be districts that will receive a slight increase next year, taking funding levels to 97% of LCFF funding targets. While approximately one-third of county offices will receive ongoing funding to support the LCAP work they are required to do, there will also be a new accounting of the work that will be shared when next

year's LCAP for the County Office is presented. Judy Flores, Assistant Superintendent of Instructional Services, provided an overview of what some of the new LCAP work will involve in regards to providing "Differentiated Assistance" to districts.

After school programs will receive an on-going increase of funds. It was reported at the May Revise there was discussion of a funding freeze for Early Childhood Services, this has been lifted and an increase will be received. There will be no increases to help alleviate increased minimum wage and retirement costs.

Countywide and County Office enrollment data were reviewed. It was noted that Student Services programs make up \$12 million of the budget, ECS \$17 million, other Instructional Services \$3 million, and Administrative Services \$13 million.

LCFF, General Fund, Federal, other State, and Local/Interagency revenues were discussed. The difference between county office and district funding was explained. General Fund and Unrestricted/Restricted General Fund expenditures were reviewed. An overview of contributions to Science programs was provided, it was noted that the only funds remaining from Camp Latieze are those that have been invested in the Shasta Regional Community Foundation.

A summary of the general fund ending balance was provided, it was noted that a proposal will be presented to the Board in the near future regarding changes to the reserve for economic uncertainty. Associate Superintendent Hillman noted the County Office is in great shape reserve wise which provides options.

Charter School and ECS budget summaries were reviewed. It was noted that the increase to the ECS funding will allow ECS to continue to operate within the funding it receives, not needing a General Fund contribution to the program for at least two additional years. Other fund revenues, expenditures, and ending balances were shared. Multiyear projections and key assumptions were discussed. STRS/PERS increases for 2016/17 to 2024/25 and the impact were reviewed.

The General Fund multiyear projection for unrestricted funds for 2017/18 to 2021/22, net surplus, and estimated ending fund balance were reviewed. Discussion took place regarding the status of negotiations and the impact they could have to the budget. It was noted that the only layoffs that occurred this year were the result of grants ending. Next steps include bringing the budget to the Board at their meeting on June 28, 2017 for approval.

There was discussion regarding changes to specific programs as a result of the budget. Assistant Superintendent Flores shared that information will be shared at the next Board meeting on the new accountability system.

6.2. PUBLIC HEARING to Receive Public Comment Regarding the Proposed 2017/18 Budget

President Hull opened the Public Hearing at 11:20 a.m. Hearing no comments, the Public Hearing was closed at 11:21 a.m.

7. OTHER COMMENTS

Board Member Tanner shared that she attended the ROP Board meeting where it was reported that a Career Technical Education (CTE) incentive grant that helps fund ROP will be decreased next year and eliminated the following year. While there is a proposal at the legislature to continue the funding, ROP is planning for deficit spending. It was also reported that ROP has hired a new child psychology instructor and that Charlie Hoffman, ROP Superintendent, is on the ACSA Board and able to advocate for CTE at the state level.

Board Member Gerard thanked all for the information presented as it was easy to understand.

Assistant Superintendent Flores reported that Phoenix Charter School submitted a petition appeal on June 19, 2017, the Board will be kept informed as the process proceeds.

8. DISCUSSION

The Board went into Closed Session at 11:42 a.m.

Closed Session

8.1. Pursuant to Government Code Section 54956.8, the Board will meet in closed session for the following:

• CONFERENCE WITH REAL PROPERTY NEGOTIATORS

**Property: 1644 Magnolia Ave., Redding, CA 96001; APN 105-230-009;
APN 105-240-001; APN 105-240-002**

Agency Negotiators: Adam Hillman, Dan Ostrowski

Negotiating Parties: Shasta County Office of Education and City of Redding

Under Negotiation: Price and essential terms and conditions of property exchange, lease, or sale

Open Session

8.2. Report from Closed Session

The Board reconvened to Open Session at 12:24 p.m. President Hull reported there was no action taken during Closed Session.

9. SUGGESTIONS FOR FUTURE AGENDA ITEMS

There were none.

10. NEXT MEETING – June 28, 2017, 1:30 p.m. at Shasta County Office of Education, 1644 Magnolia Ave., Redding, CA 96001

11. ADJOURN

President Hull adjourned the meeting at 12:25 p.m.

Respectfully submitted,

Tom Armelino, Shasta County Superintendent of Schools
Ex-Officio Secretary to the Board