

# SHASTA COUNTY BOARD OF EDUCATION

Shasta County Office of Education  
1644 Magnolia Ave.  
Redding, CA 96001

**September 13, 2017**  
**Regular Meeting Minutes**

**ADOPTED**

## **1. CALL MEETING TO ORDER**

The meeting was called to order by President Hull at 1:35 p.m.

### Members Present

Kathy Barry  
Diane Gerard  
Rhonda Hull, President  
Steve MacFarland  
Laura Manuel, Vice-President  
Denny Mills  
Elizabeth “Buffy” Tanner  
Averitt Johns, Student Board Member (departed at 5:14 p.m.)  
Naomi Pierce, Student Board Member (departed at 5:14 p.m.)

### Administrators Present

Judy Flores, Shasta County Superintendent of Schools  
Adam Hillman, Associate Superintendent, Administrative Services  
Jennifer Baker, Assistant Superintendent, Instructional Services

### Others Present

Robin Beeson, Executive Assistant to the Superintendent (Recording Secretary)  
(NOTE: The following listed their name and representation on a sign-in sheet, there may have been others in attendance. Those in attendance may have attended only a portion of the meeting.)  
Dan Ostrowski, SCOE  
Rebecca Lewis, SCOE  
Vicki Smith, SCOE  
Donnell Ewert, Shasta Co. HHSA  
Michele Lambert, SCOE

## **2. PLEDGE OF ALLEGIANCE**

President Hull led the Pledge of Allegiance.

## **3. ADMINISTER OATH OF OFFICE – 2017/18 Student Board Members**

- **Averitt Johns, Enterprise High School**
- **Naomi Pierce, Foothill High School**

Superintendent Flores administered the Oath of Office to the Student Board Members. She explained that they went through an interview process last May and were selected by the Board noting this is their first Board meeting.

#### **4. APPROVAL OF REGULAR AGENDA**

**ACTION:** Board Member MacFarland moved to approve the Regular Agenda as submitted. Board Member Mills seconded the motion. The motion was approved unanimously.

#### **5. STUDENT PRESENTATION**

##### **5.1. Foster Youth Services**

Allyson Harris, Director of Project SHARE and Foster Youth Services, introduced Valerie Hartley from the Independent Living Program. Ms. Hartley provided an overview of the program that provides mentors for foster youth as they transition from high school to college and assists them in the process; she also discussed resources and services provided. A letter was read from a mentor who shared her experience in working with foster youth students. Two foster youth students, Marie McDonald and Michael Garcia, who are also mentors were in attendance and shared their experiences. Information on opportunities provided by California Youth Connections and Assembly Bill 12 that offers extended opportunities to young adult foster youth including traditional housing was provided. It was noted that there are five foster youth in the program who have enrolled in college this year.

#### **6. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD**

There were none.

#### **7. APPROVAL OF CONSENT AGENDA**

##### **7.1. Board:**

**7.1.1. August 9, 2017 Regular Meeting Minutes**

##### **7.2. Administrative Services:**

**7.2.1. Credentials and Oaths for Temporary Certificates**

##### **7.3. Instructional Services:**

**7.3.1. Proposed Adoption of Board Policy 5111 – Students – Admission (second read)**

**7.3.2. Proposed Revisions to Board Exhibit 5145.6 – Students – Parental Notifications**

**7.3.3. Proposed Revisions to Board Policy and Administrative Regulation 5148.2 – Students – Before/After School Programs**

**ACTION:** Board Member Mills moved to approve the Consent Agenda as submitted. Board Member MacFarland seconded the motion. The motion was approved unanimously.

#### **8. INFORMATION**

Materials were provided in the Board agenda packet for the following Information items, no discussion took place during the Board meeting unless otherwise noted below.

##### **8.1. Board:**

**8.1.1. Resolution Denying the Phoenix Charter Academy Charter School's Appeal of the Denial by the Shasta Union High School District of Its Petition to Establish a Charter School**

## **8.2. Administrative Services:**

### **8.2.1. General Fund Board Report**

### **8.2.2. New, Retired, and Exited Employee Quarterly Report**

## **9. RECOGNITION**

### **9.1. Newly Tenured Certificated Staff**

- Douglas Handley – Teacher, Special Education**
- Claudia Kramer – Teacher, Early Education**
- Amy Robles – Teacher, Special Education**
- Cari Stilwell – Program Specialist**

Superintendent Flores noted that not all four employees who moved to tenured status were able to attend the meeting. She presented a plaque to Cari Stilwell who was asked to explain what her position as Program Specialist entails. Conde Kunzman, SELPA Director, shared that Ms. Stilwell is an amazing asset and reviewed her qualifications.

## **10. STUDENT PROGRAM UPDATE**

### **10.1. Whiskeytown Environmental School**

Nate Fairchild, Director of Educational Programs, shared that the Whiskeytown Environmental School (WES) is a cooperative effort between the County Office and the National Park Service. He explained that the Next Generation Science Standards (NGSS) which include practices, crosscutting, and content are incorporated into the curriculum at WES and change the way teachers teach. He provided an overview of Science professional development offered by the County Office.

WES components include summer camp, which is a week of full days with an option to stay over one night. Five week-long summer camps were offered this year with an average of 60 students per week, there are plans to add a sixth week next year. Field labs are offered during the school year in the fall and spring; the labs include 15 new hands-on NGSS lessons. Outdoor science school is a week-long program that also provides NGSS concepts. Every week was filled last spring including Spring Break; most schools are from within Shasta County. It was noted that there is a higher fee for out of county schools to attend. Discussion took place regarding various ways schools pay for students to attend WES.

### **10.2. Schreder Planetarium**

Director Fairchild noted that the Board did a visit to the Planetarium prior to the Board meeting. He reviewed field trip data that is trending up and reported in-county attendance has increased; the various ways the Planetarium is promoted was shared. Planetarium programs continue to use demonstrations, student discourse, and hands-on elements. The field trip curriculum was discussed and it was noted that components were added for grades K, 2, 4, and middle school which has resulted in increased attendance. Lessons are provided to teachers to use in the classroom with students before and after attending a show at the Planetarium. A lesson and hands-on activities provided to students were demonstrated. It was noted there is curriculum for one show per grade level, not all shows. Comment was made that there is a lot of action that takes place during a field trip.

The Planetarium projector and audio continue to function with the same quality. Most of the Planetarium hardware is replaceable or repairable; however, there are some parts that are not. The Friends of Planetarium continue to fundraise and have a goal of raising 50% of the hardware costs; the cost to replace the hardware is estimated at \$400,000. Evening public show data was reviewed; discussion took place regarding the cost to attend a show. Social media presence is growing and the partnership with the local KIXE TV station increases visibility.

Director Fairchild concluded by sharing that the Friends of the Planetarium recently acquired their non-profit status and are applying for a grant to fund two new shows.

## **11. PROGRAM PROFILE**

### **11.1. Youth Support Services**

Allyson Harris, Director of Project SHARE and Foster Youth Services, shared that she is new to Youth Support Services this year and introduced Marie Hyres, Administrative Assistant, and Karen Cross, Administrative Program Assistant, noting that the information she is sharing is based on the work they collectively do. She added that district and Social Services staff always have positive comments on the work they do.

Data was shared on children served by Foster Youth Services; there is an average of 300 school-age foster youth in Shasta County on a daily basis with many who require special needs services. Assembly Bill 854 was recently passed and changed the title of the program to Foster Youth Coordinating Services; changes to the program as a result of the new legislation are now being worked through. A new Foster Focus data system is being implemented that will allow for automatic matching of records between educational and Social Services data that will help identify services foster youth need. It was noted there are several foster youth students in Shasta County who are from other counties.

Comment was made that there is new legislation in the works that will provide additional restrictions for group homes that will end up decreasing the number of them and will put limits on the length of placements. It was noted that the average length for a student to be in a foster placement is three years. Discussion took place regarding foster youth who are not school age.

Director Harris shared that she will be meeting individually with representatives of other agencies and districts to learn what they offer for foster youth and their needs. She added that an interagency memorandum of understanding (MOU) is being worked on between school districts and the Child Family Services Division to provide transportation as required by the Every Student Succeeds Act. The MOU with the Independent Living Program will continue and provides funding to increase services. A new partnership with the Child Abuse Coordinating Council is being implemented to provide assistance to high school students who are struggling in school.

An annual Foster Youth training is scheduled for October 11, 2017 from 8:30 a.m.-4:30 p.m. at the Professional Development Center. Director Harris provided an overview of material that will be covered and indicated she will provide a flyer to Superintendent Flores' office to be shared with the Board.

The Homeless Youth Services program served approximately 788 students last year that were self-identified; over 500 of which were living with a family other than their own. Director Harris indicated that districts did not identify any students as unaccompanied youth which was surprising. Measures will be put in place to be sure school staff are trained on how to identify students as it will assist with funding. A grant was recently received that will fund a homeless youth needs assessment and allow Director Harris to attend a national conference in Chicago; she will attend with a school district liaison.

Director Harris shared that Youth Support Services also coordinates the Tobacco Use Prevention Education (TUPE) Program that includes marijuana and vaping prevention. The program has provided updated signage to school districts in the county that addresses the prohibition of marijuana and vaping in addition to tobacco.

## **12. STUDENT BOARD MEMBER REPORT**

### **• Averitt Johns, Enterprise High School**

Student Board Member Johns reported that this week is homecoming week for his school. A driver alert simulation of impaired driving was organized by students. Two schools in the district experienced problems with air conditioning which had an impact on attendance. It was noted that there has been an increase in club attendance; as many clubs meet during lunch it is likely that the number of students leaving at lunch has decreased. There has also been an increase in the number of parking permits, it was noted that most student parking is located off the main street.

### **• Naomi Pierce, Foothill High School**

Student Board Member Pierce shared that the start of school has been busy; activities included observing the eclipse. The school won their football homecoming game. A blood drive has been scheduled and there are several club and sports activities underway.

## **13. BOARD BUSINESS**

### **13.1. Board Comments/Discussion/Reports/Correspondence:**

#### **13.1.1. Report from California County Board of Education (CCBE) Conference Attendees**

Vice-President Manuel reported she thought the conference was good and that she learned a lot from Superintendent Flores as they traveled together. An overview was provided by Vice-President Manuel on sessions she attended; there was a common theme on advocacy and collaboration including a program the California School Boards Association (CSBA) is implementing where they will have staff who will advocate on education funding issues.

Charter school trends are that county offices are seeing more appeals. Reports on PERS and STRS increases are consistent with what has been shared with the Board by County Office staff. The homeless student session attended by Vice-President Manuel echoed what was shared by Director Harris. The presentation indicated that 70-80% of homeless are from the community they reside in. Vice-President Manuel concluded by sharing that CSBA is asking for input on future trainings, she indicated she plans to submit suggestions.

Superintendent Flores provided a handout with questions from CSBA on training content that Vice-President Manuel referred to and encouraged Board Members to complete and submit input

to her. The handout she provided also included data on education funding that reflects that while funding is being restored, it is still insufficient when compared to other states. A fact sheet was also handed out that provides information in a narrative form on California's education funding.

The governance session attended by Superintendent Flores provided information on relationships between Boards and Superintendents.

Vice-President Manuel stated that an increased awareness is needed to provide information that California is on the lower end of educational funding compared to the rest of the nation. Adam Hillman, Associate Superintendent of Administrative Services, reported that comments regarding returning to fully funding means funding at 2008 rates, he indicated he will provide an article from School Services of California that addresses education funding to Superintendent Flores' office to share with the Board.

### **13.1.2. Discussion Regarding Shasta County Board of Education Resolution Pertaining to Deferred Action for Childhood Arrivals (DACA) Program**

Board Member Tanner reported the DACA Program under the American Immigration Policy was recently rescinded by President Trump, however, it was extended for six months to allow Congress time to decide how to deal with those who were previously eligible under the policy. It was explained that the program allows immigrant students who have been in the United States prior to age 16, and who have continuously been in school, to be eligible to remain in the United States without citizenship. Many immigrant students do not know they are not United States citizens until they apply for a driver's license or college. The fact that the DACA Program has been rescinded is affecting the mental health of many immigrant students. Board Member Tanner provided a handout from the U.S. Citizenship and Immigration Services website that provided an overview of the DACA application and renewal process that was in place and included very stringent rules that were met by model students who would be productive and helpful to the economy.

Board Member Tanner provided a second handout that shared the story of a determined DACA student and his plans to fight for the continuation of the program. She indicated that she has been contacting legislators expressing her support for the program and requested that an item be placed on the September 27, 2017 Board Planning Session agenda to consider a resolution that she would draft in support of the DACA program. If approved, it would be sent to Congress, other county offices, and school boards. It was noted that Sacramento Unified School District has passed a resolution in support of the DACA program.

Discussion took place regarding scholarship funds available to students who are legal citizens as well as DACA students. It was agreed that any suggestions for resolution language would be sent to Superintendent Flores who would forward onto Board Member Tanner. In addition, it was determined that the resolution would come as a discussion item to the September 27, 2017 meeting and then on the October 11, 2017 agenda as an action item.

### **13.1.3. Other Comments**

A request was made for an update on staffing changes. Superintendent Flores indicated this can be provided at a future meeting.

## **14. ACTION**

### **14.1. Administrative Services:**

#### **14.1.1. Request to Authorize Bid Advertisement/Acceptance for Magnolia HVAC Project**

Associate Superintendent Hillman stated that items 14.1.1 and 14.1.2 are very similar noting both projects have been shared at prior Board meetings and portions have been included in the budget. The budget amounts have varied as a result of different stages of the projects. There was comment from the Board with concern of going out to bid and accepting all at once. Associate Superintendent Hillman explained that the County Office does not generally have large construction projects and has followed the practice of requesting from the Board approval to advertise for bids, accept bids at the same time, and keeping the Board updated as progress is made. He explained if the bids came in high, the process would be stopped and reevaluated. It was noted if the Board wanted to change the process and authorize for bids to be advertised at this meeting and then acceptance of the bids at future meeting it could be done that way.

Discussion took place regarding the possibility of doing the safety project in stages to see how effective they are and if the next step is needed. An example was provided that included installing fencing and holding off on the installation of additional security cameras until it is known how well the fencing works.

Dan Ostrowski, Director of Information Technology, Facilities, Maintenance and Operations reported that the California Environmental Quality Act (CEQA) posting timeline has passed without any input.

**ACTION:** Board Member Tanner moved to approve item 14.1.1 as submitted from lowest responsible bidder. Board Member MacFarland seconded the motion. The motion was approved unanimously.

#### **14.1.2. Request to Authorize Bid Advertisement/Acceptance for Magnolia Safety Improvement Project**

**ACTION:** Board Member Manuel moved to approve item 14.1.2 as submitted from the lowest responsible bidder. Board Member MacFarland seconded the motion. The motion was approved unanimously.

### **14.2. Board:**

#### **14.2.1. Consider Nominations for California School Boards Association (CSBA) Directors-at-Large African American, American Indian, and County**

Superintendent Flores referred to information in the agenda packet. Rod Lindsey of the Local Indians for Life was suggested as a nominee. After research, it was determined that he is not a School District Board Member, therefore, he is not eligible. There were no other nominees suggested.

## **15. SUPERINTENDENT'S REPORT**

### **15.1. Community Connection**

Superintendent Flores indicated that she learned over the summer that Michele Lambert, Director of Transportation, facilitates the Northern California School Bus Authority Committee. Director Lambert shared a Google Slide presentation and provided an overview of the various agencies and school districts in Shasta County, districts outside of Shasta County, and other representatives that participate on the committee. She provided the history of the committee and indicated they meet to discuss training, attracting and retaining drivers, as well as other areas they have in common.

The group invites representatives from other agencies to discuss areas of concern and work together on solutions. Director Lambert shared some of the topics they have reviewed. Discussion took place regarding what is involved in training for bus drivers and the cost to obtain a license.

### **15.2. Social Determinants of Health Presentation**

Superintendent Flores introduced Donnell Ewart, MPH, Director of Health and Human Services Agency, and shared that she had the opportunity to see a presentation he did on social determinants and indicated it is a powerful presentation she wanted the Board to see. Director Ewart shared a Google Slide presentation noting the idea is that education and health are directly related and that one's life span is dependent on the level of education as is their income. He reviewed information on social determinants of health, three-year average age adjusted death rate for all causes, medical causes of death, risk factors, educational attainment for adults 25 and older, college going rates, high school students prepared for college, early motherhood and fatherhood, employment by industry, per capita income, unemployment rates, and how education and health impact a person.

Director Ewart thanked the Board for the support they provide to students through education as they are increasing opportunities for students to become successful adults. It was noted that through the Reach Higher Shasta (RHS) initiative, parent engagement and education has increased, however, more work is needed to help some parents see the benefits. Discussion took place regarding how Shasta County is not in an area that attracts manufacturing due to demographics. Superintendent Flores stated Director Ewart is a great partner on the RHS Executive Board and is an advocate for education.

### **15.3. Other Comments**

*All Call* – Superintendent Flores shared a video with photos from All Call.

*District Budgets* – It was noted that County Office administration has met with two school districts they have financial concerns with for 2017/18 and three years out. County Office administration may be providing support to the districts by attending meetings to ensure the public is aware of the severity of the concerns.

*Enrollment Data* – This information will be brought to the September 27, 2017 Board Planning Session.

## **16. DISCUSSION/ACTION**

Items 16.3.1, 16.3.2, and 16.3.3 were addressed prior to items 16.1 and 16.2.

The Board went into Closed Session at 5:15 p.m.

#### **Closed Session**

**16.1. Pursuant to Government Code Section 54956.8, the Board will meet in closed session for the following:**

• **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

**Property: 1644 Magnolia Ave., Redding, CA 96001; APN 105-230-009;  
APN 105-240-001; APN 105-240-002**

**Agency Negotiators: Adam Hillman, Dan Ostrowski**

**Negotiating Parties: Shasta County Office of Education and City of Redding**

**Under Negotiation: Price and essential terms and conditions of property exchange, lease, or sale**

#### **Open Session**

#### **16.2. Report from Closed Session**

The Board reconvened to Open Session at 5:41 p.m.

President Hull reported that in Closed Session the Board voted to authorize Superintendent Flores or Associate Superintendent Hillman to execute the Agreement for Purchase and Sale of Real Property with the City of Redding which includes approximately 1.57 acres being a portion of APN 105-240-002. Board Member Gerard made the motion, Board Member MacFarland seconded. The vote was unanimous.

The essential terms of the agreement are as follows:

- Sales price of \$175,000
- Various in-kind service provided by the City of Redding with an approximate value of \$20,000
- Agreements of temporary easements for water and electricity to be provided during the escrow process

#### **16.3. Instructional Services:**

##### **16.3.1. PUBLIC HEARING to Receive Public Comment Regarding Sufficient Textbooks and Instructional Materials per California Education Code for Fiscal Year 2017/18**

President Hull opened the Public Hearing at 5:11 p.m.

Mary Lord, Executive Director of Student Programs, reported that the information provided in the agenda packet covers Juvenile Hall and EXCEL. It was shared that Odysseyware is an online program that is automatically updated on a regular basis as is Achieve 3000. Everything remains status quo other than the online programs that have automatic updates.

The Public Hearing was closed at 5:12 p.m.

##### **16.3.2. Resolution Regarding Sufficiency or Insufficiency of Instructional Materials**

**ACTION:** Board Member MacFarland moved to approve item 16.3.2 as submitted. Student Board Member Pierce seconded the motion. The motion was approved unanimously.

### **16.3.3. Certification of Instructional Materials**

**ACTION:** Board Member MacFarland moved to approve item 16.3.3 as submitted. Student Board Member Johns seconded the motion. The motion was approved unanimously.

### **17. SUGGESTIONS FOR FUTURE AGENDA ITEMS**

There were none.

### **18. REMINDERS/UPCOMING EVENTS**

- September 11-15, 2017, All Day During Business Hours - Independent Study Back-to-School
- September 13, 2017, 6:00-7:30 p.m. - Back-to-School Night/Ice Cream Social at R-STEM
- September 20, 2017, 10:00-11:30 a.m. - SWAG Meeting (Safety Emphasis) at SCOE in Aspen Room
- September 20, 2017, 6:30-7:30 p.m. - Friends of the Planetarium Meeting at Schreder Planetarium
- September 21, 2017, 9:00-11:00 a.m. - Local Child Care Planning Council at SCOE in Aspen Room
- September 25, 2017, 12:15-3:30 p.m. - Ind. Study/Juvenile Hall Collaboration at SCOE in Aspen Room
- October 9, 2017, 2:30-4:00 p.m. - Ind. Study/Juvenile Hall Collaboration at SCOE in Aspen Room
- October 19, 2017, Time TBD - Read for the Record at Preschool Sites Throughout Shasta County
- October 20, 2017, 9:00 a.m.-2:10 p.m. - Ignite Opportunity STEM Career Day at Shasta County Fairgrounds
- October 20, 2017, 1:00-2:00 p.m. - 1st Quarter Awards Assembly at EXCEL
- October 26, 2017, 9:00-11:00 a.m. - Local Child Care Planning Council at SCOE in Aspen Room
- October 27, 2017, 12:30-2:00 p.m. - Harvest Festival at EXCEL
- October 30, 2017, 12:15-3:30 p.m. - Ind. Study/Juvenile Hall Collaboration at SCOE in Aspen Room

Judy indicated that CSBA sent information on a road show, they will be at Gaia. And asked if there were Board Members interested in attending, there were none.

### **19. FUTURE MEETINGS**

- Board Planning Session – September 27, 2017, 10:00 a.m. at Sierra Pacific Industries Conference Room, 19794 Riverside Ave., Anderson, CA 96007
- Regular Meeting – October 11, 2017, 1:30 p.m. at Shasta County Office of Education Board Room, 1644 Magnolia Ave., Redding, CA 96001

### **20. ADJOURN**

President Hull adjourned the meeting at 5:44 p.m.

Respectfully submitted,

Judy Flores, Shasta County Superintendent of Schools  
Ex-Officio Secretary to the Board