

SHASTA COUNTY BOARD OF EDUCATION

Shasta County Office of Education
1644 Magnolia Ave.
Redding, CA 96001

September 9, 2015
Regular Meeting Minutes

ADOPTED

1. CALL MEETING TO ORDER

The meeting was called to order by President MacFarland at 1:30 p.m.

Members Present

Diane Gerard (arrived 1:32 p.m.)
Rhonda Hull (arrived at 2:35 p.m.)
Sharon Hunter (departed at 5:38 p.m.)
Steve MacFarland, President
Laura Manuel
William Stegall
Elizabeth “Buffy” Tanner, Vice-President
Luke Ackerman, Student Board Member
Parker Harrell, Student Board Member (departed at 5:03 p.m.)

Administrators Present

Tom Armelino, Shasta County Superintendent of Schools
Adam Hillman, Associate Superintendent, Administrative Services

Others Present

Robin Beeson, Executive Assistant to the Superintendent (Recording Secretary)
(NOTE: The following listed their name and representation on a sign-in sheet, there may have been others in attendance. Those in attendance may have attended only a portion of the meeting.)
Gina Murphy, SCOE-EXCEL
Jennifer Baker, SCOE-IS
Dan Ostrowski, SCOE
Karen Cross, SCOE
Marie Hyes, SCOE
De’An Chambless, SCOE
Terri Fields Hosler, Shasta County Public Health
Kristen Schreder, Public
Jack Schreder, Public

2. PLEDGE OF ALLEGIANCE

Vice-President Tanner led the Pledge of Allegiance.

3. APPROVAL OF REGULAR AGENDA

ACTION: Vice-President Tanner moved to approve the Regular Agenda as submitted.
Board Member Stegall seconded the motion. The motion passed by majority vote as follows:

Shasta County Board of Education

AYES: Hunter, MacFarland, Manuel, Stegall, Tanner
NOES: None
ABSTENTIONS: None
ABSENT: Hull, Gerard

Student Board Members

AYES: Ackerman, Harrell
NOES: None
ABSTENTIONS: None
ABSENT: None

4. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD

There were none.

5. APPROVAL OF CONSENT AGENDA

5.1. Board:

5.1.1. August 12, 2015 Regular Meeting Minutes

5.2. Administrative Services:

5.2.1. Credentials and Oaths for Temporary Certificates

5.2.2. Sale of Freedom Shrine to Redding Veterans Home

5.2.3. Memorandum of Understanding Between Shasta County Board of Education, Shasta County Superintendent of Schools, and Redding STEM Academy

5.3. Instructional Services:

5.3.1. Designate Mary Lord to Serve as Official Representative on the Shasta/Tehama/Trinity Adult Education Consortium for 2015/16

ACTION: Board Member Stegall moved to approve the Consent Agenda as submitted. Board Member Hunter seconded the motion. The motion passed by majority vote as follows:

Shasta County Board of Education

AYES: Hunter, MacFarland, Manuel, Stegall, Tanner
NOES: None
ABSTENTIONS: None
ABSENT: Hull, Gerard

Student Board Members

AYES: Ackerman, Harrell
NOES: None
ABSTENTIONS: None
ABSENT: None

6. INFORMATION

Materials were provided in the Board Agenda packet for the following Information items, no discussion took place during the Board meeting unless otherwise noted below.

6.1. Administrative Services:

6.1.1. General Fund Board Report

6.1.2. New, Retired, and Exited Employee Quarterly Report

7. RECOGNITION

7.1. Newly Tenured Certificated Staff

• Jarrod Valline, Special Education Teacher

Gina Murphy, Principal at EXCEL, introduced Jarrod Valline and shared that he teaches 6th-8th grade students at EXCEL. He makes learning fun, has a great rapport with colleagues, and is a valuable asset to the team at EXCEL. Superintendent Armelino presented Mr. Valline a framed certificate and noted how he is a perfect match for the position he is in.

8. STUDENT PRESENTATION/PROGRAM PROFILE

8.1. Foster Youth Services Student Presentation

Heidi Brahms, Director of Youth Services, reported she had a couple students lined up to attend the Board meeting, however, one had a CPR training through her ROP class and the other had a priority other than attending the Board meeting. She provided an overview of the background for each of the students and shared that they will be part of a learning circle panel at the Foster Youth/Homeless annual training scheduled for September 23-24, 2015 at the PDC. Director Brahms will forward the information on the training for the Board.

8.2. Youth Support Services Program Profile

Director Brahms reported that Youth Support Services encompasses Foster Youth, Homeless Program, Tobacco Use Prevention Education, and Safe Schools. Karen Cross, Foster Youth Services Program Assistant, and Marie Hyles, Administrative Assistant, were introduced. Their office is located at the LINC'S office where they work in partnership with Social Services to provide services to foster and homeless students.

The 2014/15 graduation rate for foster youth in Shasta County is 92%. Graduation options for foster youth at-risk of dropping out include completing the GED. Foster Youth Services staff and Social Workers meet with students at Starbucks to review their transcripts and discuss with them college and career options. Discussion took place regarding students who have gone onto Shasta College and a few onto universities.

Director Brahms reviewed trainings provided to district staff, foster parents, social workers, and special education staff. She shared that SB 854 will define new work for Foster Youth Services Coordinating Programs and CalPads now generates data that helps to better track Foster Youth. Information was shared regarding a new allocation formula and the Executive Advisory Council that is made up of representatives from various agencies to serve foster youth.

Data for Shasta County homeless for 2013/14 by district was shared as well as information on the Tobacco Use Prevention Education Grant for 2015/16 and School Safety professional development offered.

9. STUDENT BENEFIT FUND MINI-GRANT REPORTS

9.1. Ignite Opportunity STEM Career Day

Chris Dell, Director of STEM Education, introduced Lori McNeill who has a background in Materials Engineering and is a former scientist for the NASA Ames Research Center. He shared that she had a big part, along with a committee of volunteers, in coordinating the STEM Career Day that was held at the Civic Auditorium and attended by over 700 ninth grade students. There were 100 local professionals and educators who participated and engaged students. An overview of the goals established by the committee, funding sources for the event that included the mini-grant awarded by the Board, an overview of activities, and outcomes was provided.

A video promoting this year's event scheduled for October 23, 2015 at the Shasta District Fairgrounds from 9:30 a.m.-2:00 p.m. was shared. The event has been opened up to neighboring counties which has resulted in the Shasta-Tehama-Trinity Joint Community College offering \$20,000 to help fund the event that is hoped to attract up to 1,500 students. The Board was welcomed to stop by the event.

9.2. Robotics Program for Shasta County Camps

Austin Preller, Coordinator of Instructional Services, shared the purpose of the project was to go beyond the classroom and establish a robotics kit to be available for check-out to local youth organizations to support STEM within the community. He reviewed the materials included in the kit that can make up to 10 robots and the on-line process for check-out.

9.3. School to Work Fund

Coordinator Preller reported the fund was aimed at providing resources to students preparing to enter the work force or post-secondary education. Through an application process and demonstration of positive behavior, students were given monetary allocations to access items necessary to promote success such as college textbooks and registration fees as well as fees to attend driving school. Other opportunities included field trips to CSU Chico, CPR first aid course and certification, and obtaining a food handler's permit. Nearly all students at Oasis benefitted from funding the program provided that offered skills they could list on their resume.

9.4. PBIS/Attendance Incentives

Jodie VanOrnum, Executive Director of Student Programs, shared that the PBIS (positive behavior intervention system) was implemented to improve student attendance and behaviors. Students were awarded tickets for exhibiting appropriate and desired behaviors that were put in for weekly drawings. The incentives had a significant impact on improved student attention and engagement in the classroom as behavior referrals and arrests decreased. Attendance results were positive, but difficult to measure. Executive Director VanOrnum indicated that staff are working on a way to implement the program again this year.

9.5. Schools of Hope

Jennifer Baker, Executive Director of Curriculum and Instruction, reported that Kelly Rizzi, Director of School and District Support, who facilitated the Schools of Hope reading program was not able to attend the meeting. She shared that 18 staff from the County Office were trained and allowed paid release time to read with students a half-hour per week at Cypress School. Teachers reported that students who participated demonstrated significant growth. Staff who participated

had positive feedback from their experience. As other schools have expressed interest in participating a database of guest readers is being established and training will be offered at no cost. The format will be shared with schools to utilize and implement their own Schools of Hope program.

10. STUDENT BOARD MEMBER REPORT

Superintendent Armelino presented Student Board Member Ackerman and Harrell with a portfolio with the County Office logo.

• Parker Harrell, Central Valley High School

Student Board Member Harrell reported this year his school moved to a six-period day opposed to a block schedule with four-periods; now that it has been implemented students are more receptive to the schedule and find it helpful. Voter education week promoted by the Shasta County Elections Department with support from the County Office and high school administrators will be observed to encourage students who are eligible to register and vote. A report on sports and club events was shared as well as information on on-line classes being offered and new teachers.

• Luke Ackerman, Anderson New Technology High School

Student Board Member Ackerman shared that Carol Germano was promoted from teacher to principal which has resulted in changes including students being accountable during free periods or when attending a class off campus and a recycle program. An awareness of STEM at the campus has generated more student interest in STEM careers. An overview of club and team events was provided.

11. BOARD BUSINESS

11.1. Board Comments/Discussion/Reports/Correspondence

There were none.

12. SUPERINTENDENT'S REPORT

12.1. Shasta Health Equity Case Study

Terri Fields Hosler, Public Health Branch Director, reported that Charlene Ramont, Public Health Program and Policy Analyst-Health Equity, has been leading the charge of health equity in Shasta County. She stated that educational attainment is a Public Health issue and they are working with community partners on health equity to make changes to health outcomes. A video was shared that summarized the efforts being made and how the Reach Higher Shasta (RHS) initiative is part of the health equity focus.

Ms. Fields Hosler shared that The California Endowment is a huge funder for Public Health issues and they provide awards to those who are a model for others. Shasta County Public Health received the small county award and received \$25,000, a trophy, and recognition for their Health Equity Case Study; the funds were granted to RHS

Ms. Ramont arrived and reported on the posterity initiative that focuses on reducing and eliminating poverty in the community, health equity grants awarded to Public Health, and areas on the horizon. Comment was made that Public Health has received national awards and that Ms.

Ramont is a wonderful facilitator. Superintendent Armelino shared that the collaboration and partnership between community agencies is allowing more resources to be brought to the area.

12.2. Other Comments

There were none.

13. DISCUSSION/ACTION

13.1. Board:

13.1.1. Report/Discussion/Next Steps for Schreder Planetarium

Superintendent Armelino indicated there have been ongoing discussion regarding the Planetarium equipment that has become irreparable. He provided a handout and began his overview with the history of the Planetarium that opened on July 20, 1979. Jack Schreder, former Shasta County Superintendent of Schools, shared that while he was in office grants were obtained to fund the construction of the Planetarium; he had retired when it was named after him. Mr. Schreder shared how the bell tower at the County Office was obtained and utilized. He also reported on how Forest Reserve funds were allocated when he was in office.

Superintendent Armelino shared he found information that indicated the Planetarium was originally considered a multi-media center that's focus was for the public to view shows, it was later opened up to schools. Grants, General Funds, Forest Reserve, and RDA funds were utilized to build the Planetarium.

Prior to 1998/99 the cost to maintain and operate the Planetarium and staffing are unclear; costs and staffing through 2014/15 were reviewed as well as donations from 2010/11 to 2014/15. It was noted that volunteers are relied on to assist with shows. Superintendent Armelino reported that conversations took place in 1990, 2009, and 2015 regarding moving the Planetarium to Turtle Bay, in all instances the conversations did not come to fruition.

An overview of costs for equipment replaced, repairs, new shows, and upgrades done to the Planetarium in 2004 was provided. Dan Ostrowski, Director of Facilities, Maintenance and Operations reported that technology equipment ages quickly and that the Planetarium hardware is very specific due to the manufacturer, Evans & Sutherland, requirements. He indicated that Evans & Sutherland has recommended an upgrade so they can provide support as they no longer have parts to repair the current equipment. An upgrade to the equipment would also require the purchase of new shows as the current shows may not work with new equipment.

Superintendent Armelino referred to the quote and options provided by Evans & Sutherland included in the handout. Discussion took place regarding the number of shows currently owned and others utilized through a license. Rich Glass, retired teacher who currently has a Personal Services Agreement with the County Office and operates the Planetarium, reported a technician from Evans & Sutherland informed him that because the Planetarium has a perforated dome, shows have to be adjusted which lessens the quality. The technician also indicated that cleaning equipment lenses weekly and turning it off when not used would help its performance.

Attendance data for school and group shows from Shasta County, out-of-county, and public shows was reviewed. It was noted that the number of out-of-county schools/groups out numbers those

from in-county. Mr. Glass commented when prices were raised by \$2 it impacted the number of schools that attended. It was noted that the Board was included in the decision to raise prices to lower the impact to the General Fund and that the Planetarium has never been self-sufficient.

Superintendent Armelino stated the Board needs to determine if they want to invest in new equipment and new shows for the Planetarium, if so, it should be adequately staffed. To do this the General Fund contribution for 2015/16 is estimated to be \$400,000 and over the next ten years \$1.3 million. It was noted that it is not known how new equipment and shows will function with the current perforated dome. In addition, it is not known if upgrades are done if attendance will improve. Suggestions were made to get a quote from another vendor, look into a blow-up dome, and make contact with the Morrison Planetarium in San Francisco to see what type of equipment and dome they have.

Options to consider for the Planetarium included in the handout provided to the Board were reviewed and discussed along with other options.

Mr. Schreder reported that CH2M Hill foregoes their staff Christmas party every year and hosts the Annual Gala to raise funds for the Planetarium and WES; the Board was encouraged to attend the event. He indicated the Gala has generated funds that have been donated in the amount of \$126,000 which is more than Superintendent Armelino reported. It was noted that the donations reported by Mr. Schreder included those made to WES and additional years.

Mr. Schreder gave an overview of the various programs offered by the County Office back in the 1970's that included direct services to students adding that things have changed with time and with change people want choices. He indicated that the Planetarium has served over a quarter million students in 46 years and its peak it served 8,000-10,000 kids per year; when attendance is up the cost to operate it is not as much of an impact. There was no documentation provided to substantiate the attendance numbers provided.

Mr. Schreder discussed visits he has made to several other counties in the state that do not have the same opportunities offered to public education as those in Shasta County and how priorities need to be made to determine how available funds are utilized. He suggested that moving in a direction away from a resource such as the Planetarium would be a misfortune.

Penny Birgstrom, Planetarium volunteer, addressed the Board and shared of her experiences and enthusiasm expressed by students when they attend the Planetarium which is an experience they cannot gain in the classroom. She encouraged the Board to spend time to reengage the Planetarium to make it a success again.

Rich Glass, retired teacher and current Planetarium operator, stated that the Schreder Planetarium is the only one north of San Francisco. The current programs are not out dated and attendees share positive comments with him. He noted that Shasta College students attend Planetarium shows to earn extra credit, he feels losing the resource would be a step backwards for educators and the community. Currently there is not a budget in place to advertise the Planetarium to the public which has resulted in lower attendance.

Roy Birgstrom, retired high school teacher who taught science for 36 years, shared that over the years he has seen the curriculum change. He feels the Planetarium is an asset to educators and does not want to see it go away.

Superintendent Armelino indicated it is a matter of priorities as Mr. Schreder stated and it is up to the Board how they choose to spend funds and getting input is part of the process. He added that districts drive the work of the County Office and trends have to be followed. It is the Board and his job to do what is right for children and make decisions on what serves children the best. Board Member Manuel indicated she feels the Planetarium is a priority, however, there is a large price associated with it. She suggested looking at it as an opportunity and going forward in a new way by finding other options for funding sources through pursuing partnerships and collaborations with others.

Following discussion regarding ways to get input to determine the priority level of the Planetarium to assist the Board in making a decision, it was determined that Superintendent Armelino's staff will send a survey out to the schools and Board Member Manuel will contact the National Park Service and Shasta College to see if they have any interest. In addition, Board Member Manuel will assist Superintendent Armelino with questions for the survey.

While there was no action taken by the Board on this item, there was consensus to re-open the Planetarium for school and public shows after being closed over the summer due to the unexpected departure of an employee who scheduled shows and handled ticket sales. Advertising that was put on hold during the closure will go forward. Should the equipment fail, the operation of the Planetarium will be revisited.

13.1.2. Goals for 2015/16

Superintendent Armelino referred to the following proposed goals included in the agenda packet. He indicated they have not changed since they were shared with the Board at the August Planning Session and recommended approval.

1. The Shasta County Office of Education will continue to serve as an active partner in the Reach Higher Shasta (RHS) initiative.
 - a. We will continue to serve on the Executive Committee for RHS.
 - b. We will continue to serve on subcommittees of RHS as deemed appropriate.
 - c. We will continue to advocate on behalf of RHS in our community.
 - d. We will continue to pursue resources to support the goals of RHS.
2. Ensure that school districts and community partners receive clear and transparent communication regarding services provided by the Shasta County Office of Education.
 - a. We will survey school districts to determine their needs and interest in services provided by the Shasta County Office of Education.
 - b. We will align the services we offer to best serve the needs of school districts and students we serve.
 - c. We will clearly articulate and ensure school districts understand the services we provide.

ACTION: Board Member Stegall moved to approve item 13.1.2 as submitted. Board Member Hull seconded the motion. The motion passed by majority vote as follows:

Shasta County Board of Education

AYES: Gerard, Hull, Hunter, MacFarland, Manuel, Stegall, Tanner
NOES: None
ABSTENTIONS: None
ABSENT: None

Student Board Members

AYES: Ackerman
NOES: None
ABSTENTIONS: None
ABSENT: Harrell

13.2. Instructional Services:

13.2.1. PUBLIC HEARING to Receive Public Comment Regarding Sufficient Textbooks and Instructional Materials per California Education Code for Fiscal Year 2015/16

President MacFarland opened the Public Hearing at 5:34 p.m., hearing no comments it was closed at 5:35 p.m.

13.2.2. Resolution Regarding Sufficiency or Insufficiency of Instructional Materials

ACTION: Vice-President Tanner moved to approve item 13.2.2 as submitted noting students have been provided sufficient instructional materials. Board Member Hull seconded the motion. The motion passed by majority vote as follows:

Shasta County Board of Education

AYES: Gerard, Hull, Hunter, MacFarland, Manuel, Stegall, Tanner
NOES: None
ABSTENTIONS: None
ABSENT: None

Student Board Members

AYES: Ackerman
NOES: None
ABSTENTIONS: None
ABSENT: Harrell

14. SUGGESTIONS FOR FUTURE AGENDA ITEMS

Board Member Manuel indicated she has e-mailed Superintendent Armelino regarding materials provided to the Board at meetings. She noted it is difficult to digest information passed out at the meeting and that it would be helpful to have information included in the agenda packet so it can be

reviewed in advance. Page 36 of the current agenda packet was referred to as a sample format; Superintendent Armelino indicated he will work with his staff on it.

15. REMINDERS/UPCOMING EVENTS

- September 21, 2015, 6:00-8:00 p.m. – Governance Best Practices Board Workshop at PDC
- September 22, 2015, 3:00-4:30 p.m. – Alternative Education School Site Council in Room 8 at Oasis
- September 23, 2015, 10:00 a.m. – SWAG Meeting (Safety Emphasis) in Maple Room at SCOE
- October 10, 2015, 7:00-11:00 p.m. – 7th Annual Rising Stars Gala at Benton Senior Center
- October 14, 2015, 1:00-2:00 p.m. – First Quarter Awards Assembly at EXCEL
- October 16, 2015, 5:30-7:00 p.m. – Alternative Education Student Achievement Night at PDC
- October 21, 2015, 10:00 a.m. – SWAG Meeting in Maple Room at SCOE
- October 21, 2015, 1:00 p.m. – Ribbon Cutting at PDC
- October 22, 2015, 10:00 a.m.-2:00 p.m. – Preschool Sites Throughout Shasta County
- October 22, 2015, 2:30-6:00 p.m. – Lights On! After School at Project SHARE Sites
- October 27, 2015, 9:00-11:00 a.m. – ECS Parent Advisory Council Meeting at TBD
- October 27, 2015, 3:00-4:30 p.m. – Alternative Education Collaborative Forum in Aspen Room at SCOE
- October 30, 2015, 12:30-2:00 p.m. – Harvest Festival at EXCEL

16. NEXT MEETING – October 21, 2015, 1:30 p.m. at Shasta County Office of Education Professional Development Center, 2985 Innsbruck Dr., Redding, CA 96003

President MacFarland indicated there will be a Ribbon Cutting ceremony for the PDC on October 21, 2015 at 1:00 p.m. prior to the 1:30 p.m. Board meeting that will be held at the facility.

17. ADJOURN

President MacFarland adjourned the meeting at 5:43 p.m.

Respectfully submitted,

Tom Armelino, Shasta County Superintendent of Schools
Ex-Officio Secretary to the Board