#### Chronic Truant Letter

Date \_\_\_\_\_\_\_\_\_\_\_\_

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

Our records show that your student, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, has been absent from school without a valid excuse for ten percent or more of the school days in the school year.

In addition, our records show that you were previously notified that your student was a truant and that the school has made a conscientious effort to intervene before deeming your student a habitual truant.

Even after referral to the School Attendance Review Board (SARB), your student has continued to have absences from school without a valid excuse.

At this time, it is necessary for the SARB to direct the school district to make and file a criminal complaint, charging a violation of California law.

Please contact me as soon as possible at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ if you have any questions about this notification that your student is considered a chronic truant pursuant to *Education Code* Section 48263.6.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Director

Child Welfare and Attendance