

**SHASTA COUNTY SCHOOL ATTENDANCE REVIEW BOARD  
NOVEMBER 8, 2022  
SHASTA COUNTY OFFICE OF EDUCATION**

**Zoom**  
Join Zoom Meeting

**3:30-4:30 P.M.**

**AGENDA**

Closed Session

Third letter notification

Open Session

Public Forum/Hearing of Person Wishing to Address the Board

1. Approval of Minutes
2. Board Members-Introductions and a brief description of connection to our SARB Board
3. SARB Outcome Percentages Discussion
4. Annual Report-Delayed due to districts to complete data for report
5. Review Bylaws and make revisions if needed
6. New Legislation
7. Planned trainings for Child Welfare and Attendance Certification for Ed. Code 48241-Save the date February 23, 2021
8. Discussion and questions

**Next Meeting February 9, 2021 3:30 – 4:30 PM**

***Americans with Disabilities Act Assistance:*** *Auxiliary aids and services include a wide range of services and devices that promote effective communication for individuals with disabilities. If you require such assistance, please notify this office as soon as possible. We will make every effort to give primary consideration to be expressed preferences, or provide equally means of communication to ensure access to Shasta County Office of Education programs and events.*

THE SCHOOL ATTENDANCE REVIEW BOARD WELCOMES AND ENCOURAGES YOUR PARTICIPATION. HOWEVER, TO INSURE AN ORDERLY MEETING, ALL PARTICIPANTS WILL BE ASKED TO OBSERVE THE FOLLOWING PROCEDURES.

Procedures for placing an item on the agenda, making a presentation, or speaking to some issue on the agenda shall be as follows:

1. Arrangements to place an item on the agenda and make a presentation concerning said item must be established with the Superintendent at least eight calendar days in advance of the meeting. The request to address the Committee about the item shall be submitted in writing and shall contain questions, problems, or positions to be presented with the name, address, and phone number of the person who will address the Committee and the group represented, if applicable.
2. At all regular meetings of the Committee, the presiding officer shall ask if there are members of the audience who wish to address the Committee on any item listed on the published agenda. They should stand, state their name, what group they represent, if any, and the item number to which they wish to speak. At the appropriate time, the presiding officer will call upon those parties who have been recognized to speak.
3. If it is approved by a majority of the Committee members present at the meeting, testimony may be taken at regularly scheduled meetings on matters not on the agenda provided that no action is taken by the Committee on such matters at the same meeting at which such testimony is taken (EC 35145).

Persons addressing the Committee shall be guided by the following conditions:

1. The person addressing the Committee may be required to show a reasonable basis of interest in the affairs of the County Office, such as legal resident of the county, parent/guardian of children in county programs or a representative of an organization having legitimate concern with district affairs, or other bona fide individual interest in the proceedings of the Committee.
2. Remarks or charges by any person addressing the Committee that reflect adversely upon the character or motives of any person are out of order. All such charges shall be presented to the Committee Chairperson in writing, signed and verified by the person making such charges.
3. Five minutes may be allotted to each person addressing the Committee and a maximum of 20 minutes to any subject. The presiding officer of the Committee shall endeavor to allot equal time to persons having opposing views on a subject. At his/her discretion, these general time limits may be altered.
4. It shall be in order for the members of the Committee, or the Committee Chairperson, to interrupt the speaker at any time to ask questions or to make comments as frequently as necessary to clarify the discussion.
5. During the time when the Committee is holding official meetings, only those persons recognized by the presiding officer of the Committee shall be permitted to participate in the discussion. Any attempt by any person not so recognized to discuss any motion pending before the Committee is out of order.
6. Conduct by a participant declared out of order by the presiding officer for violations of the above rules shall be grounds for summary termination by the presiding officer of the person's privilege of addressing the Committee for that scheduled meeting.

Thank you for your cooperation.

Reference Education Code, Sections 35145, 35146  
Government Code, Sections 54950, 54953, 54957  
Shasta County Board of Education, Policy 1131