

LOCAL PLAN
Contacts and Certifications
SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education
Special Education Division
July 2019

Section A—Contacts and Certifications

A. Contact Information and Certification Requirements

Fiscal Year:

Please check the applicable Special Education Local Plan Area (SELPA) submission:

- Initial Local Plan (new SELPAs only) Amended Governance and Administration
 Amended LEA Membership Annual Plan Amended Annual Plan

Special Education Local Plan Area Contact Information

Include current contact information for the Special Education Local Plan Area (SELPA) administrator and the administrative unit and fiscal agency responsible for the implementation of the local plan.

Special Education Local Plan Area Administrator

SELPA administrator position changes do not require amendments to the local plan. However, in such cases, new SELPA administrators assume the responsibility for the contents and implementation of the last submitted and approved local plan filed with the California Department of Education (CDE).

SELPA Contact Information

SELPA Name	<input type="text" value="Shasta County SELPA"/>
SELPA Code	<input type="text" value="4500"/>
Street Address	<input type="text" value="1524 Magnolia Avenue"/>
Zip Code	<input type="text" value="96001"/>
County	<input type="text" value="Shasta"/>
Administrator First Name	<input type="text" value="Sharon"/>
Administrator Last Name	<input type="text" value="Hjella"/>
Contact Title	<input type="text" value="SELPA Executive Director"/>
Email	<input type="text" value="shjella@shastacoe.org"/>
Telephone	<input type="text" value="530-225-0100"/>
Web Address	<input type="text" value="www.shastacoe.org/programs-services/selpa"/>

Section A—Contacts and Certifications

Responsible Local Agency or Administrative Unit Contact Information

Responsible Local Agency (RLA) or Administrative Unit (AU)	Shasta County Office of Education
Street Address	1644 Magnolia Avenue
City	Redding
Zip Code	96001
County	Shasta
Superintendent First Name	Judy
Superintendent Last Name	Flores
Email	jflores@shastacoe.org
Telephone	530-225-0200
Web Address	www.shastacoe.org

Local Plan Review Requirements

Community Advisory Committee Review

The SELPA must provide the Governance and Administration local plan component (Section A) to the Community Advisory Committee (CAC) for review. The CAC must be provided with at least 30 days to conduct this review. Include the date the local plan was provided to the CAC for review: 5/20/2020

County Office of Education

California *Education Code (EC)* sections 56140, 56195.1(c), and 56205

Within 45 days, the County Office of Education (COE), or COEs (as applicable) must approve or disapprove any proposed initial local plan submitted by a local educational agency (LEA) or group of LEAs within the county or counties, and any amendment to the Governance and Administration element thereafter. Identify the COE responsible for approving the Local Plan.

Shasta County Office of Education

Section A—Contacts and Certifications

Include the date the SELPA's local plan was submitted to the COE:

Public Hearings

Local Educational Agency Requirements

1. Governance and Administration

A public hearing notice for the adoption of the Governance and Administration component (Section B herein) shall be posted in each school in the SELPA at least 15 days before the hearing.

2. Annual Budget, Services, and Assurances Plans

LEAs participating in a SELPA's governance structure are not required to convene a separate public hearing for the adoption of the Annual Budget, Service, and/or Assurances Support Plan(s). However, LEAs must post public hearing notices with information related to the SELPA's public hearing for the adoption of the Annual Budget, Service, and/or Assurances Support Plan(s) at least 15 days before the hearing.

Special Education Local Plan Area Requirements

Governance and Administration

A public hearing notice for the adoption of the Governance and Administration local plan component shall be posted at least 15 days before the hearing. Include the date of posting:

Annual Budget, Services, and Assurances Plans

A public hearing notice for the adoption of the Annual Budget, Service, and/or Assurances Plan(s) shall be posted at least 15 days before the hearing. Include the date of posting:

Section A—Contacts and Certifications

Submitting the Local Plan to the California Department of Education

1. If a local plan component (Governance and Administration; Budget Plan, Services Plan, or Assurances Support Plan) is an amendment to a previously submitted plan, specify the year the previous plan was approved by the CDE:

2. Check the box that represents the organizational structure of the SELPA

Single-LEA

Multi-LEA

Charter School Only

LEAs Only (including Charter LEAs)

COE/LEA

Small and Sparse (EC sections 56211 through 56212)

Local Plan Components

1. Each local plan component requires Section A be included when submitted to the CDE for approval. Local plan sections are required to be adopted at public hearings as follows:

- a. Governance and Administration (Section B)

i. SELPA Public Hearing (PH) Date:

ii. Include LEA public hearing adoption dates on Certification 5 for each participating LEA.

b. Annual Assurances Support Plan (Section C) SELPA PH Date:

c. Annual Budget Plan (Section D) SELPA PH Date:

d. Annual Services Plan (Section E) SELPA PH Date:

Section A—Contacts and Certifications

Fiscal Year:

Certification 1: Governance and Administration

SELPA Name

I certify the attached Governance and Administration local plan section has been adopted at LEA public hearings by the represented local board(s) (LEA/county) and is the basis for the operation and administration of special education programs. I further assure the agency(ies) represented herein will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), Title 20 of *United States Code (USC)* 1400 et seq., and implementing regulations under Title 34 *Code of Federal Regulations (34 CFR)* Parts 300 and 303, 29 *USC* 705 (20) and 794–794b, the Federal Rehabilitation Act of 1973 as amended, the provisions of the California *EC* Part 30, and Chapter 3 Division 1 of Title 5 of the *California Code of Regulations (5 CCR)*. Copies of all interagency agreements have been attached to the Governance and Administration section of the local plan.

I further certify written agreements have been developed and entered into by LEAs participating in the local plan. Such agreements include, but are not limited to all provisions pursuant to *EC* Section 56195.7.

SELPA Administrator

Date

RLA/AU Authorized Agent

Date

Local Governance Council Chairperson

Date

Web address where the local plan is posted:

Section A—Contacts and Certifications

Fiscal Year:

Certification 2: Annual Budget Plan, Annual Services Plan, and Annual Assurances Support Plan

SELPA Name

I certify the attached local plan section(s) including, (1) the Annual Assurances Support Plan; (2) the Annual Budget Plan; and/or (3) the Annual Services Plan has/have was/were adopted at a SELPA public hearing and is/are the basis for the operation and administration of special education programs specified herein. I further assure the agency(ies) represented will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), 20 USC 1400 et seq., and implementing regulations under 34 CFR Parts 300 and 303, 29 USC 705 (20) and 794-794b, the Federal Rehabilitation Act of 1973 as amended, the provisions of the California EC Part 30, and Chapter 3 Division 1 of 5 CCR.

SELPA Administrator

Date

RLA/AU Superintendent

Date

Web address where the annual budget plan is posted:

Web address where the annual services plan is posted:

Section A—Contacts and Certifications

Fiscal Year:

Certification 3: County Superintendent

SELPA Name:

I certify the attached local plan section(s) as submitted with this certification are approved by the COE. I further assure the local plan element(s) being submitted meet(s) all applicable requirements of state and federal laws; policies and procedures including compliance with IDEA; and is/are included in a coordinated system of all local plans (as applicable) to ensure all students with disabilities residing within the county, including those enrolled in alternative education programs, including, but not limited to, alternative schools, charter schools, opportunity schools and classes, community day schools operated by districts, community schools operated by the COE, and juvenile court schools, will have access to appropriate special education programs and related services.

1. The SELPA joined with the County Office of Education (COE) to submit the local plan.
 YES NO
2. All LEAs within the county have elected to participate in this SELPA local plan.
 YES NO
3. The SELPA local plan element(s) as specified herein was approved by the COE.
 YES NO
4. The County Superintendent certifies the SELPA is a:
 Single LEA SELPA Multi-LEA SELPA*

*A written agreement has been entered into between the LEA and SELPA for implementation of provisions, including, but not limited to EC Section 56195.7 as applicable.

The County Superintendent ensures local plans, including updates or revisions to the plans submitted by SELPAs in the county, upon approval by the COE, are posted on the COE web site, or include links to each local plan.

County Superintendent

Date

Web address where the local plans are posted:

Section A—Contacts and Certifications

Fiscal Year:

Certification 4: Community Advisory Committee

SELPA Name:

1. The CAC, has advised the SELPA during the development, amendment, and review of the local plan pursuant to *EC* Section 56194.
 YES NO (If the answer is "NO," please include comments.)

2. The members of the CAC, or parents selected by the CAC, participated in the development and update of the local plan that is being submitted to the Superintendent.
 YES NO (If the answer is "NO," please include comments.)

3. The CAC had at least 30 days to conduct a review. This review was completed prior to local plan being submitted to the Superintendent.
 YES NO (If the answer is "NO," please include comments.)

4. The CAC reviewed revisions made to the local plan as a result of recommendations or requirements from the CDE.
 YES NO (If the answer is "NO," please include comments.)

Comments:

I certify the information presented herein is an accurate representation of the CAC's involvement in the development and/or amendment of the local plan.

CAC Chairperson

Date

Section A—Contacts and Certifications

Fiscal Year:

Certification 5: Participating Local Educational Agency

The SELPA shall include a signed copy of the following LEA certification for each participating agency.

SELPA Name:

LEA:

The LEA certifies the SELPA local plan has been adopted at a public hearing convened by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

- Single-LEA SELPA Multi-LEA SELPA

The superintendent or chief administrator of the LEA ensures the current local plan—Governance and Administration, Annual Assurances Support Plan, Annual Budget Plan, and Annual Services Plan, including updates or revisions to the plan is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Adopted this day of , 20

Yeas: Nays:

Superintendent

Date

Web address where the SELPA governance and administration is posted:

Web address where the annual budget plan is posted:

Web address where the annual service plan is posted:

Attachment I

SELPA:

Fiscal Year:

Attachment I—Local Educational Agency Listing

Participating Local Educational Agency Identification

Enter the California Department of Education (CDE) issued county/district/school code (CDS) and the full name for each local educational agency (LEA) participating in the local plan. The LEA names will automatically populate the remaining attachments. Pursuant to California *Education Code (EC)* sections 56205(a)(12)(D)(iii) and 56195.1(b) and (c). Special Education Local Plan Areas (SELPA) with one or more LEAs, or those who join with the county office of education (COE) to submit a local plan to the CDE for consideration of approval must include copies of joint powers agreements or contractual agreements, as appropriate.

Users may remove all entries in each Attachment template (I through VI) by selecting the "Reset" button below. Similarly, users may add, or remove table rows by selecting the "plus" or "minus" buttons bellow. Actions taken here will be automatically repeated for each table included herein.

Add or Delete Row	List Number	CDS CODE	LEA
<input type="checkbox"/> + <input type="checkbox"/> -	1	4569856	Anderson Union High
<input type="checkbox"/> + <input type="checkbox"/> -	2	4569872	Bella Vista Elementary
<input type="checkbox"/> + <input type="checkbox"/> -	3	4569880	Black Butte Elementary
<input type="checkbox"/> + <input type="checkbox"/> -	4	4569914	Cascade Union Elementary
<input type="checkbox"/> + <input type="checkbox"/> -	5	4569922	Castle Rock Union Elementary
<input type="checkbox"/> + <input type="checkbox"/> -	6	4569948	Columbia Elementary
<input type="checkbox"/> + <input type="checkbox"/> -	7	4569955	Cottonwood Union Elementary
<input type="checkbox"/> + <input type="checkbox"/> -	8	4569971	Enterprise Elementary
<input type="checkbox"/> + <input type="checkbox"/> -	9	4569989	Fall River Joint Unified
<input type="checkbox"/> + <input type="checkbox"/> -	10	4569997	French Gulch - Whiskeytown Elementary

Attachment I

SELPA: Fiscal Year:

Add or Delete Row	List Number	CDS CODE	LEA
<input type="checkbox"/> + <input type="checkbox"/> -	11	4575267	Gateway Unified
<input type="checkbox"/> + <input type="checkbox"/> -	12	4570003	Grant Elementary
<input type="checkbox"/> + <input type="checkbox"/> -	13	4570011	Happy Valley Union Elementary
<input type="checkbox"/> + <input type="checkbox"/> -	14	4570029	Igo, Ono, Platina Union Elementary
<input type="checkbox"/> + <input type="checkbox"/> -	15	4570037	Indian Springs Elementary
<input type="checkbox"/> + <input type="checkbox"/> -	16	4570045	Junction Elementary
<input type="checkbox"/> + <input type="checkbox"/> -	17	4570052	Millville Elementary
<input type="checkbox"/> + <input type="checkbox"/> -	18	4573700	Mountain Union Elementary
<input type="checkbox"/> + <input type="checkbox"/> -	19	4570078	North Cow Creek Elementary
<input type="checkbox"/> + <input type="checkbox"/> -	20	4510454	Northern Summit Academy
<input type="checkbox"/> + <input type="checkbox"/> -	21	4570086	Oak Run Elementary
<input type="checkbox"/> + <input type="checkbox"/> -	22	4570094	Pacheco Union Elementary
<input type="checkbox"/> + <input type="checkbox"/> -	23	4570110	Redding Elementary
<input type="checkbox"/> + <input type="checkbox"/> -	24	4510454	Shasta County Office of Education
<input type="checkbox"/> + <input type="checkbox"/> -	25	4570128	Shasta Union Elementary
<input type="checkbox"/> + <input type="checkbox"/> -	26	4570136	Shasta Union High
<input type="checkbox"/> + <input type="checkbox"/> -	27	4570169	Whitmore Union Elementary

Attachment I

SELPA:

Fiscal Year:

Add or Delete Row	List Number	CDS CODE	LEA
<input type="checkbox"/> + <input type="checkbox"/> -	28	4569955	Cottonwood Creek Charter
<input type="checkbox"/> + <input type="checkbox"/> -	29	4570110	Monarch Learning Center
<input type="checkbox"/> + <input type="checkbox"/> -	30	4575267	Rocky Point Charter