SHASTA COUNTY SPECIAL EDUCATION LOCAL PLAN AREA
(SELPA)
PROGRAM ADVISORY COUNCIL
March 14, 2019
2:00 - 4:00 PM
Shasta County Office of Education, SELPA Conference Room
1524 Magnolia Avenue, Redding, CA 96001

REGULAR MEETING AGENDA

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the meeting room, to access written documents being discussed at the Program Advisory Council meeting, or to otherwise participate at the Program Advisory Council meetings, please contact the Program Advisory Council Secretary at 530-225-0100 for assistance. Notification at least 48 hours before the meeting will enable the SELPA to make reasonable arrangements to ensure accessibility to the Program Advisory Council meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Program Advisory Council regarding an open session item on this agenda will be made available for public inspection at the SELPA Office, located at 1644 Magnolia Avenue during normal business hours. In addition, such writing and documents may be posted on the SELPA's website at www.shastacoe.org/selpa.

OPEN SESSION

1. Call to Order

2. Additions or Corrections to Agenda

3. Public Forum/Hearing of Persons Wishing to Address the Program Advisory Council

4. Announcements

5. *APPROVAL OF REGULAR AGENDA* - These items will be given individual consideration by the Council - ACTION

6. APPROVAL OF CONSENT AGENDA - ACTION

6.1. *Approval of Meeting Minutes for* February 07, 2019

7. Program Spotlight: rethinkED Presentation

8. DISCUSSION/**ACTION**

8.1. Master Contract/Revisions 2019-20 Draft Review

8.1.a. Case Manager Duties

8.1.b. Individual Service Agreement Process

8.2. Positive Behavior Intervention Policy & Procedures & Behavior Emergency Report

8.3. Legal Fee Reimbursement Policy & Procedure

8.4. Tracking student outcomes - Annie Payne

8.4.a. Using Google spreadsheets in a school setting

8.5. Review 360

9. Director's Report

10. Next meeting date: April 11, 2019, 1:00 p.m., SELPA Conference Room

11. Adjourn

THE SHASTA SELPA PROGRAM ADVISORY COUNCIL WELCOMES AND ENCOURAGES YOUR PARTICIPATION. HOWEVER, TO INSURE AN ORDERLY MEETING, ALL PARTICIPANTS WILL BE ASKED TO OBSERVE THE FOLLOWING PROCEDURES.

Procedures for placing an item on the SELPA Program Advisory Council agenda, making a presentation, or speaking to some issue on the agenda shall be as follows.

1. Arrangements to plan an item on the agenda and make a presentation concerning said item must be established with the SELPA Director at least eight calendar days in advance of the meeting. The request to address the SELPA Program Advisory Council about the item shall be submitted in writing and shall contain questions, problems, or positions to be presented with the name, address, and phone number of the person who will address the SELPA Program Advisory Council and the group represented, if applicable.

2. At all regular meetings of the Special Education Local Plan Area (SELPA) Program Advisory, the presiding officer shall ask if there are members of the audience who wish to address the SELPA Program Advisory Council on any item listed on the published agenda. They should stand, state their name, what group they represent, if any, and the item number to which they wish to speak. At the appropriate time, the presiding officer will call upon those parties who have been recognized to speak.

3. If it is approved by a majority of the SELPA Program Advisory Council members present at the meeting, testimony may be taken at regularly scheduled meetings on matters not on the agenda provided that no action is taken by the SELPA Program Advisory Council on such matters at the same meeting at which such testimony is taken (EC 35145).

Persons addressing the Commission shall be guided by the following conditions:

1. The person addressing the SELPA Program Advisory Council may be required to show a reasonable basis of interest in the affairs of the SELPA Program Advisory Council, such as legal resident of the county, parent, guardian of children in Special Education programs or a representative of an organization having legitimate concern within the scope of the SELPA, or other bona fide individual interest in the proceedings of the SELPA Program Advisory Council.

2. Remarks or charges by any person addressing the SELPA Program Advisory Council which reflect adversely upon the character or motives of any person are out of order.

3. Five minutes may be allotted to each person addressing the SELPA Program Advisory Council and a maximum of twenty minutes to any subject. The presiding officer of the SELPA Program Advisory Council shall endeavor to allot equal time to persons having opposing views on a subject, at his/her discretion these general time limits may be altered.

4. It shall be in order for the members of the SELPA Program Advisory Council, or the SELPA Program Advisory Council chairperson, to interrupt the speaker at any time to ask questions or to make comments as frequently as necessary to clarify the discussion.

5. During the time when the SELPA Program Advisory Council is holding official meetings, only those persons recognized by the presiding officer of the SELPA Program Advisory Council shall be permitted to participate in the discussion. Any attempt by any person not so recognized to discuss issues of business before the SELPA Program Advisory Council is out of order.

6. Conduct by a participant declared out of order by the presiding officer for violations of the above rules shall be grounds for summary termination by the presiding officer of that person's privilege of addressing the SELPA Program Advisory Council for that scheduled meeting.

Thank you for your cooperation.