

**SHASTA COUNTY SPECIAL EDUCATION LOCAL PLAN AREA
(SELPA)**

SELPA GOVERNING BOARD

October 23, 2018

8:00 a.m.

Shasta County Office of Education, Aspen Room
1644 Magnolia Avenue, Redding, CA 96001

REGULAR MEETING AGENDA

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the meeting room, to access written documents being discussed at the SELPA Governing Board meeting, or to otherwise participate at the SELPA Governing Board meetings, please contact the SELPA Governing Board Secretary at 530-225-0100 for assistance. Notification at least 48 hours before the meeting will enable the SELPA to make reasonable arrangements to ensure accessibility to the SELPA Governing Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the SELPA Governing Board regarding an open session item on this agenda will be made available for public inspection at the SELPA Office, located at 1644 Magnolia Avenue during normal business hours. IN addition, such writing and documents may be posted on the SELPA's website at www.shastacoe.org/selpa.

OPEN SESSION

1. Call to Order
2. Additions or Corrections to Agenda
3. Public Forum/Hearing of Persons Wishing to Address the Shasta SELPA Governing Board

Public comment on any item of interest to the public that is within the Boards' jurisdiction will be heard. The Board may limit comments to no more than 3 minutes pursuant to Board policy and may limit to no more than 20 minutes on a given topic.

4. Announcements
5. **Approval of Regular Agenda - These items will be given individual consideration by the Board.**
6. **APPROVAL OF CONSENT AGENDA**
 - 6.1. [Approval of Meeting Minutes for September 25, 2018](#)
7. Program Spotlight: Laurel Kalnins:
 - 7.1. Laurel Kalnins, Principal North Valley School / ECHO will provide an overview of the education programs.
8. **DISCUSSION/ACTION**
 - 8.1. Community Advisory Committee
 - 8.2. [Program Advisory Council](#)
 - 8.3. [Compliance](#)

8.3.a. Comprehensive Reviews, Program Indicator Review, LEA Annual Determinations and Dashboard Released (October - November)

8.3.b. CASEMIS - Data Identified Non Compliance (DINC)

- 7 districts total
 - Indicator 11: One hundred percent of children are evaluated for eligibility within 60 days of receiving parental consent for initial evaluation
 - 5 districts were out on this indicator - most were related to entry errors - students not removed from “pending” files
 - Indicator 12: One hundred percent of children eligible for Part B are referred by Part C and have an Individualized Education Program (IEP) developed and implemented by their third birthday.
 - 1 district 1 student
 - Indicator 13: One hundred percent of youth aged sixteen and above have an IEP which includes, the eight required elements of secondary transition planning
 - 1 district
- In addition, data from the California Special Education Management Information System (CASEMIS) was analyzed for compliance with the state and federal timeframe requirements for:
 - Annual IEP meetings
 - Triennial re-evaluations to determine the student’s continued eligibility
- One or more of the local educational agencies (LEAs) in the Shasta County Special Education Local Plan Area (SELPA) were found to have DINC
- Disproportionality 2017-18
 - 9 districts data has been submitted to CDE

8.4. SELPA Workgroups

8.4.a. [Judy Flores - Shasta SELPA Workgroup Grid](#)

8.4.b. [Brien McCall -Shasta SELPA Workgroup Template](#)

8.4.c. Meeting Dates, Times and Location

- November 9th, 8:00 - 4:00 pm, SCOE Professional Development Center
- December 3rd, 11:30 - 4:00 pm, SCOE Professional Development Center
- December 14th, 11:30 - 4:00 pm, TBD
- January 15th, 8:00 - 4:00 pm, SCOE Professional Development Center
 - Workgroups to begin on November 9th:

- Special Education Consortium
- Educationally Related Mental Health Services
- Preschool
- GREAT

8.4.d. Meeting Overview

- Day 1 - Introduction to process. Review of report and recommendations in groups with whole group sharing. Discussion of what we know and what we want to learn. Leave day with a plan to gather the information we need;
- Two Half Days - Review, organize new information and data that has been generated in answer to our questions. Prioritize and move toward actions in most critical areas;
- Day 4 - Review of work to date. Reprioritize. Work through a problem solution model to evaluate alternatives - arrive at consensus with plan for moving forward. Specifically, what concrete actions do we agree to and what are our next steps and when will we address them?

8.5. Zoom

8.5.a. Zoom is an online application that provides video conferencing for online meetings, video webinars and a recording option

8.5.b. This purchase will be intended for the SELPA Workgroup meetings to help allow for better access to the process in addition to archiving the information.

8.6. Breaking Barriers

8.6.a. [Agenda](#)

8.7. Connecting to Care Update

9. Suggestions for Future Agenda Items
10. Next meeting date: November 27, 2018, 8:00 a.m., Shasta COE Aspen Room
11. Adjourn

THE SHASTA SELPA GOVERNING BOARD WELCOMES AND ENCOURAGES YOUR PARTICIPATION. HOWEVER, TO INSURE AN ORDERLY MEETING, ALL PARTICIPANTS WILL BE ASKED TO OBSERVE THE FOLLOWING PROCEDURES.

Procedures for placing an item on the SELPA Governing Board agenda, making a presentation, or speaking of some issue on the agenda shall be as follows:

1. Arrangements to plan an item on the agenda and make a presentation concerning said item must be established with the SELPA Governing Board at least eight calendar days in advance of the meeting. The request to address the SELPA Governing Board about the item shall be submitted in writing and shall contain questions, problems, or positions to be presented with the name, address, and phone number of the person who will address the Commission and the group represented, if applicable.
2. At all regular meetings of the SELPA Governing Board, the presiding officer shall ask if there are members of the audience who wish to address the SELPA Governing Board on any item listed on the published agenda. They should stand, state their name, what group they represent, if any, and the item number to which they wish to speak. At the appropriate time, the presiding officer will call upon those parties who have been recognized to speak.
3. If it is approved by a majority of the SELPA Governing Board members present at the meeting, testimony may be taken at regularly scheduled meetings on matters not on the agenda provided that no action is taken by the SELPA Governing Board on such matters at the same meeting at which such testimony is taken (EC 35145).

Persons addressing the SELPA Governing Board shall be guided by the following conditions:

1. The person addressing the SELPA Governing Board may be required to show a reasonable basis of interest in the affairs of the SELPA Governing Board, such as legal resident of the county, parent, guardian of children in Special Education programs or a representative of an organization having legitimate concern within the scope of the SELPA Governing Board or other bona fide individual interest in the proceedings of the SELPA Governing Board.
2. Remarks or charges by any person addressing the SELPA Governing Board which reflect adversely upon the character or motives of any person are out of order.
3. Five minutes may be allotted to each person addressing the SELPA Governing Board and a maximum of twenty minutes to any subject. The presiding officer of the SELPA Governing Board shall endeavor to allot equal time to persons having opposing views on a subject, at his/her discretion these general time limits may be altered.
4. It shall be in order for the members of the SELPA Governing Board, or the SELPA Governing Board chairperson, to interrupt the speaker at any time to ask questions or to make comments as frequently as necessary to clarify the discussion.
5. During the time when the SELPA Governing Board is holding official meetings, only those persons recognized by the presiding officer of the SELPA Governing Board shall be permitted to participate in the discussion. Any attempt by any person not so recognized to discuss issues of business before the SELPA Governing Board is out of order.
6. Conduct by a participant declared out of order by the presiding officer for violations of the above rules shall be grounds for summary termination by the presiding officer of that person's privilege of addressing the SELPA Governing Board for that scheduled meeting.

Thank you for your cooperation.