

SHASTA COUNTY BOARD OF EDUCATION

Shasta County Office of Education
1644 Magnolia Ave.
Redding, CA 96001

**August 12, 2020
Regular Meeting Minutes**

This meeting was held via teleconference and met the requirements of the Brown Act as allowed by the California Governor's Executive Order issued in response to the "shelter-in-place" requirements based on the COVID-19 (coronavirus) pandemic.

The meeting was accessible via a technology device, at:

<https://bit.ly/SCOEBoard081220>

Or by phone at:

**Phone: 1-669-900-6833
Meeting ID: 846 0865 5892
Password: 104098**

ADOPTED

1. CALL MEETING TO ORDER

The meeting was called to order by President Hull at 1:31 p.m.

Members Present

Kathy Barry
Robert Brown
Rhonda Hull, President
Steve MacFarland
Laura Manuel
Denny Mills, Vice-President
Jennifer Snider

Members Absent

None

Administrators Present

Judy Flores, Shasta County Superintendent of Schools
Adam Hillman, Associate Superintendent, Administrative Services
Brien McCall, Associate Superintendent, Instructional Services

Others Present

Erica Flores, Executive Assistant to the Superintendent (Recording Secretary)
(NOTE: The following listed their name and representation on a sign-in sheet, there may have been others in attendance. Those in attendance may have attended only a portion of the meeting.)

Rebecca Lewis
Kathryn Martin
Mike Freeman
Jessica Tegerstrand
Trudy Pellizzari
Wendy Hall
Nathan Fairchild
Sherry Rodgers
Shere DePaoli

2. APPROVAL OF AGENDA

ACTION: Board Member Snider moved to approve the Agenda as submitted.
Board Member Mills seconded the motion. The motion was approved unanimously.

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Snider

NOES:

ABSTENTIONS:

ABSENT:

3. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD

There were none.

4. APPROVAL OF CONSENT AGENDA

4.1. Board:

4.1.1. June 24, 2020 Regular Board Meeting Minutes

4.1.2. July 8, 2020 Board Meeting Minutes

4.2. Administrative Services:

4.2.1. Credentials and Oaths for Temporary Certificates

4.3. Instructional Services:

4.3.1. Revised Administrative Regulation 5125.2-Students-Withholding Grades, Diploma, or Transcripts

ACTION: Board Member MacFarland moved to approve the Consent Agenda as submitted.
Board Member Brown seconded the motion. The motion was approved unanimously.

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Snider

NOES:

ABSTENTIONS:

ABSENT:

5. INFORMATION

Materials were provided in the Board agenda packet for the following Information items. No discussion took place during the Board meeting.

5.1. Administrative Services:

5.1.1. General Fund Board Report

5.1.2. Board Policy 9270 Conflict of Interest

5.2. Instructional Services:

5.2.1. Quarterly Report on Williams Uniform Complaints

6. DEPARTMENT UPDATE

5.3. Professional Learning and Leadership Support Services (PLLSS)

Mike Freeman, Senior Executive Director of Instructional Services, and Rebecca Lewis, Executive Director of Curriculum and Instruction, presented a slideshow to the Board.

Mr. Freeman shared an overview of their 2019-2020 department goals and highlights, and that their 2020-2021 goals will be developed during their August staff meetings.

Ms. Lewis shared how they've worked to meet their "Innovation" goal by focusing on equity. They've focused on meeting the needs of all students by seeking to understand different families' perspectives.

These perspectives include those struggling with poverty, those living in rural areas, students with special needs, those who speak different languages, and those from local tribes.

COVID-19 Response

PLLSS is closely monitoring the reopening of schools. Mr. Freeman shared the newly created comprehensive resource site that includes resources, technology tools, training information, and materials for educators and parents.

SARB/SART Restructure

They are collaborating with other agencies to create a new model for supporting student attendance by emphasizing early intervention and identifying a process and set of resources that will support families before a formal School Attendance Review Board (SARB) meeting.

Supporting Inclusive Practices Project

This project focuses on making sure students with special needs are included in regular classrooms and have access to all resources.

CANVAS

PLLSS is currently using learning management software called CANVAS. They are exploring its options for providing professional learning to see if it meets SCOE's needs and standard of excellence. It is used by Shasta College and other County Offices in the State. It has the ability to connect schools with our content and curriculum.

CORE Offerings at PDC

Professional Learning is available to school districts throughout the year at the Professional Development Center.

7. REOPENING PLANS FOR STUDENT PROGRAMS

Brien McCall, Associate Superintendent of Instructional Services, shared about the process of reopening our student programs for the start of the 2020-21 school year. Surveys were created for staff and parents to help our staff understand and address questions and concerns within the reopening plans prior to the reopening of schools. The survey results were provided in the Agenda Packet. Based on the results, staff worked over the last few weeks to address concerns and to meet required Public Health guidelines. Some of the issues they've discussed are physical distancing, visitors on campus, controlling the sharing of objects, face coverings, and procedures for a COVID case on campus.

Mr. McCall also shared on the concept of student cohorts to minimize contact amongst students on a school campus.

A major focus during this time is how to assess what students are missing out on in order to scaffold and accelerate instruction while maintaining grade-level standards.

8. ACTION

8.1. Administrative Services:

8.1.1. Temporary Cash Loans to Districts

This item will be on next month's Board agenda. Jessica Tegerstrand, Executive Director of District Fiscal Services, gave a preview. These loans will be used for emergency funding in response to the current cash flow emergency school districts are facing.

8.1.2. Budget Revision

Typically, this is a consent agenda item, but because of the significant change in the budget, a discussion was suggested to make sure board members understand what has changed.

Adam Hillman shared that the revised budget is showing approximately a \$1 million surplus. Expenses for COVID response is not yet reflected in the current budget.

De'An Chambless, Senior Executive Director of Business Services, added that there will be another revision to the budget in the first interim that will capture the COVID-related expenditures.

Board Member Mills commented that it would be prudent to look ahead at possible cuts in the future and to advise districts to be cautious as they move forward financially.

ACTION: Board Member Mills moved to approve item 8.1.2 as submitted.
Jennifer Snider seconded the motion. The motion was approved unanimously.

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Snider

NOES:

ABSTENTIONS:

ABSENT:

9. BOARD BUSINESS

9.1. Board Focus Areas:

9.1.1. Whiskeytown Environmental School Update

Nate Fairchild, Program Director of Educational Programs, gave the update. The National Park Service completed its safety review of the Whiskeytown Environmental School (WES) site and reported that most of it is salvageable and can be built upon. The Redding Host Lions donated \$25,000 which is being used to fund the contract with Domokur.

WES is a high priority on the regional and national level since it's one of the original National Environmental Educational Development (NEED) Camps.

Superintendent Flores requested an updated report to the Board in either October or November regarding the Master Plan once the final version is available.

9.2. Board Comments/Discussion/Reports/Correspondence:

9.2.1.1. Schedule Time, Location, and Agenda for September 2020 Planning Session

The 2020 Planning Session is scheduled for September 23, 2020, from 9:00 a.m.-12:00 p.m. via teleconference.

- Superintendent Flores shared that the Continuity of Learning Plan will be on the Planning Session Agenda as an Action Item.
- Board Member Manuel requested reviewing the SCOE Vision Statement in order to complement it with the current Mission Statement
- Board President Hull requested a report on the impact of school reopening, particularly the hybrid model verses the full attendance model.
- Board Member Barry requested an update on the Early Childhood Services Hilltop building project. The Board Focus Areas will be reviewed and revised.
- Wendy Hall, Director of Education Programs, will give a report on School Attendance Review Teams.

Board Member Manuel asked for an explanation as to why the Board Agenda Packets have been removed from the website.

Mr. Hillman explained that, because Agenda Packets don't have the capability of being made ADA compliant, we cannot legally post them. However, Agendas and Minutes can, so they will continue to be posted on the site. Superintendent Flores proposed that a message be added to the website explaining how members of the public may request Agenda Packets.

10. SUPERINTENDENT'S REPORT

COVID Update

The School Year Planning Guide was re-released on August 3rd with updated information that included masking requirements and procedures for a case of COVID-19 on a school campus. Ms. Flores is currently working with Dr. Karen Ramstrom, Shasta County Health Officer, on how to bring COVID testing to school campuses.

Last night Ms. Flores spoke at the Board of Supervisors meeting. There were several students at the meeting requesting going back to school without masks. One consideration Ms. Flores shared is that there are many teachers in high-risk categories. About 5% of school staff are 65 and over, and about 22% of substitutes are 65 and over (based on 2019-20 numbers). Speakers at the Board of Supervisors meeting also requested parents be allowed to sign waivers to send their kids to school without restrictions. Ms. Flores clarified that, in conversations with legal counsel, we cannot ask parents to sign waivers since school attendance is compulsory.

Ms. Flores is working on a press release with County CEO Mike Pontes to ensure accurate information is provided to the media and the public. She clarified that SCOE's role is to provide accurate information to school districts so that each one has what they need to know in order to make local decisions. SCOE also facilitated opportunities for school district leaders to review each other's school reopening plans as they were being developed. All school districts had done surveys in the spring and summer of parents who wanted a distance learning option and all districts offered an option to families.

Because Assembly Bill 1384 died in the Senate Judiciary Committee, there is no legal protection for school districts if a case of COVID was discovered on campus. This was a game-changer for some school districts and served as the deciding factor for some to do distance-learning only.

Mr. Hillman is working on providing childcare for SCOE staff that are in need. He sent out a survey to assess employees' childcare needs

Shasta County is not currently on the State's monitoring list. One of the data indicators for the State's monitoring list is the percent of positive cases-once they go positive. Shasta County's average has been approximately 3%, but is currently at approximately 1%. The average is taken from a two-week period. It's likely that our schools will remain open. If we go on the monitoring list after the reopening of school, there are more precautions required, but schools will not be required to close.

11. MEETING FEEDBACK/SUGGESTIONS FOR FUTURE AGENDA ITEMS

Based on the Professional Learning and Leadership Support Services' update, Board Member Manuel said she'd like further information about the Community Engagement Initiative and what the school districts' efforts will be. Board Member Mills requested more information about the new Canvas platform. Board Member Snider would like a deeper explanation of Grading for Equity.

12. NEXT MEETING – September 9, 2020 at 1:30 p.m. (via teleconference)

13. ADJOURN

President Hull adjourned the meeting at 4:21 p.m.

Respectfully submitted,
Judy Flores, Shasta County Superintendent of Schools
Ex-Officio Secretary to the Board