SHASTA COUNTY BOARD OF EDUCATION
Shasta County Office of Education
1644 Magnolia Ave.
Redding, CA  96001

May 14, 2008
Regular Board Meeting

MINUTES:

1. Call Meeting to Order
The meeting was called to order by President Fasking at 2:05 p.m.

Members Present
Linda Bradford
Derek Fasking, President
Diane Gerard
Rhonda Hull, Vice-President
Linda McBride
William Stegall
Taylor Samuels, Student Member
April Perkins, Student Member (arrived 2:50 p.m.)

Members Absent
Susan Wilson

Administrators Present
Tom Armelino, Superintendent of Schools
Adam Hillman, Assistant Superintendent, Administrative Services
Kathy Thompson, Assistant Superintendent, Early Childhood Services

NOTE:  the following were in attendance for only a portion of the meeting
Judy Flores, Assistant Superintendent, Instructional Services
Julie Tirado, Director, Business Services
Shayne Hale, Director, Facilities, Maintenance and Operations
David Ewart, Coordinator, Planetarium
Tom Forbes, Director, Math/Science Partnership
Brenda Palmer, Director, Human Resources
Debbie Livingston, Principal, Alternative Education

Others Present
Robin Beeson, Executive Assistant (Recording Secretary)
Zach Enmark, Student Board Member Candidate
Lindsay Cordill, Student Board Member Candidate

NOTE:  the following were in attendance for only a portion of the meeting
Kathy George, Special Education Teacher
Dana Engel, Instructional Liaison
Glynn Gregory, President, CTA
Brian Caldwell, Student Board Member Candidate
Connie Gardner, Student Board Member Candidate
Casey Dykier, Student Board Member Candidate

ADOPTED
2. **Pledge of Allegiance**
   Tom Forbes led the Pledge of Allegiance.

3. **Public Forum/Hearing of Persons Wishing to Address the Board**
   There were none.

   3.1 **School District Representatives**
   There were none.

   3.2 **Bargaining Unit Association Representatives**
   There were none.

   3.3 **Other Items for Discussion**
   Superintendent Armelino shared that Laurie Zambrano is shadowing Robin Beeson as she will fill in for Ms. Beeson when she is on vacation.

4. **APPROVAL OF REGULAR AGENDA**

   **ACTION:** Board Member Bradford moved to approve the Regular Agenda as submitted.
   Board Members Stegall seconded the motion. The motion passed by majority vote as follows:
   
   AYES: Bradford, Fasking, Gerard, Hull, McBride, Stegall
   NOES: None
   ABSTENTIONS: None
   ABSENT: Wilson

5. **APPROVAL OF CONSENT AGENDA**

   5.1 **General:**
   5.1.1 Approval of April 9, 2008 Regular Board Meeting Minutes
   5.1.2 Approval of April 23, 2008 Regular Board Meeting Minutes

   5.2 **Human Resources:**
   5.2.1 Approval of Credentials and Oaths for Temporary Certificates

   5.3 **Administrative Services:**
   5.3.1 Approval of Shasta County Office of Education Strategic and Operational Technology Plan 2007/2012
   5.3.2 Approval of Board Policy 7150 – Facilities – Site Selection and Development
   5.3.3 Williams Uniform Complaints Quarterly Report

   5.4 **Instructional Services:**
   5.4.1 Approval of Revision to Administrative Regulation 5113 – Students – Absences and Excuses
   5.4.2 Approval of Revision to Board Policy 5145.2 – Students – Freedom of Speech/Expression – Publications Code
   5.4.3 Approval of Revision to Board Policy 6164.6 – Instruction – Identification and Education Under Section 504
   5.4.4 Enrollment Report for Chrysalis Charter School
   5.4.5 Enrollment Report for Shasta Trades Academy
ACTION: Board Member Gerard moved to approve the Consent Agenda as submitted. Board Member Hull seconded the motion. The motion passed by majority vote as follows:

AYES: Bradford, Fasking, Gerard, Hull, McBride, Stegall
NOES: None
ABSTENTIONS: None
ABSENT: Wilson

CLOSED SESSION
President Fasking stated that the meeting will be adjourning to Closed Session to discuss the items as stated on the Agenda.

6. Pursuant to Government Code, the Board may choose to move to closed session at this time to discuss the following:

6.1 Anticipated Litigation - Government Code Section 54956.9 (b)
   • Consideration of Claim Filed by City of Redding Against Shasta County Office of Education

OPEN SESSION
6.2 Report of Action Taken in Closed Session
The meeting reconvened to Open Session. President Fasking reported that the following action occurred during Closed Session:

ACTION: That the Shasta County Board of Education rejected the claim filed by the City of Redding against the Shasta County Office of Education. Motion by Board Member Bradford, seconded by Board Member McBride, passed by majority vote as follows:

AYES: Bradford, Fasking, Gerard, Hull, McBride, Stegall
NOES: None
ABSTENTIONS: None
ABSENT: Wilson

7. ACTION:
7.1 Administrative Services:
7.1.1 Consider Approval of Application for Bus Replacement Funding for Fiscal Year 2007/08
The Shasta County Office of Education is eligible to apply for funding to replace one bus that meets the age criteria. The State funds a substantial portion of the bus. If approved for funding, the item will come to the Board for approval to go out to bid.

ACTION: Board Member McBride moved to approve item 7.1.1 as submitted. Board Member Bradford seconded the motion. The motion was approved by majority vote as follows:
AYES: Bradford, Fasking, Gerard, Hull, McBride, Stegall
NOES: None
ABSTENTIONS: None
ABSENT: Wilson

7.2 Instructional Services:
7.2.1 Consider Approval of Donation of 500 Watt Wind Generator from Eco-Technology Solutions to the Schreder Planetarium
Richard and Kenneth Mackie of Eco-Technology Solutions indicated that they wished to donate a wind generator to the Schreder Planetarium to provide the opportunity for children to understand and learn about wind generators. The generator will have a battery pack and will not be part of the County Office grid. It will be installed on a pole that is currently occupied by a satellite that is no longer being utilized and will be less intrusive than the current satellite.

ACTION: Board Member Stegall moved to approve item 7.2.1 as submitted. Board Member Hull seconded the motion. The motion was passed by majority vote as follows:

AYES: Bradford, Fasking, Gerard, Hull, McBride, Stegall
NOES: None
ABSTENTIONS: None
ABSENT: Wilson

8. RECOGNITION:
8.1 Recognition of Eco-Technology Solutions for Donation of Wind Generator to Schreder Planetarium
As Richard and Kenneth Mackie departed prior to their recognition, a thank you letter will be sent to them.

8.2 Recognition of Retiring or Resigning Employees with Five or More Years of Service to the Shasta County Office of Education
The following employees were presented a plaque and recognized as employees at Pathfinders, they will be transferring to Shasta Union High School District next year:
• Kathy George, Special Education Teacher, 2001-2008
• Dana Engel, Instructional Liaison, 2001-2008

The following employees, while not in attendance, were recognized for their retirement:
• John Bryan, School Bus Driver, 2000-2008
• Merle “Rocky” Rockwell, School Bus and Vehicle Maintenance, 1980-2008

8.3 Recognition of Amber Correa for Assistance Provided for the American Association of University Women (AAUW) Math and Science Conference
Pat Williams of AAUW wrote a letter recognizing Amber Correa, Receptionist for Shasta County Office of Education, for her assistance with the AAUW Math and Science Conference that was attended by approximately 250 girls and 45 adults. Brenda Palmer, Director of Human Resources, introduced Ms. Correa and indicated that she is very skilled and has helped out with many projects.
8.4 Shasta County Certificated Employee’s Association Recognition of Certificated Staff

Glynn Gregory, CTA President, provided flowers to Board Members and indicated that they are being recognized for making a difference.

Mr. Gregory recognized the following certificated staff; he shared their background and acknowledged them for making a difference as CTA Employees of the Quarter:
• Tim Anderson, Special Education Teacher at Oasis
• Kathy George, Special Education Teacher at Pathfinders
• Jennifer Levins, Magnolia Independent Learning Center Teacher

Mr. Gregory indicated that once a year they select an Administrator of the Year and recognized:
• Debbie Livingston, Principal of Court School Programs

In addition, a special recognition was presented to:
• Tom Armelino, Shasta County Superintendent of Schools

9. STUDENT BOARD MEMBER ACTION:

9.1 Interview Student Board Member Candidates for 2008/09

President Fasking welcomed Student Board Member candidates, Brian Caldwell, Connie Gardner, Casey Dykier, Lindsay Cordill, and Zach Enmark and provided an overview of how the interview process will work. The Board asked a series of interview questions that the applicants responded to. President Fasking explained that the Board will deliberate after a short break. Applicants were invited to stay or leave and were informed that each would be contacted with the results of the deliberation.

9.2 Appoint 2008/09 Student Member of the Board

The Board deliberated and shared their preferred Student Board Member candidates. Discussion took place regarding appointing one or two Student Board Members.

ACTION: Board Member Stegall moved to appoint two Student Board Members. Board Member Hull seconded the motion. The motion passed by majority vote as follows:

AYES: Bradford, Gerard, Hull, McBride, Stegall
NOES: Fasking
ABSTENTIONS: None
ABSENT: Wilson

ACTION: Board Member Stegall moved to appoint Zach Enmark and Connie Gardner as Student Board Members for 2008/09. Board Member Gerard seconded the motion. The motion passed by majority vote as follows:

AYES: Bradford, Fasking, Gerard, Hull, McBride, Stegall
NOES: None
ABSTENTIONS: None
ABSENT: Wilson
Discussion took place on opening Student Board Member positions to incoming junior and senior students only in the future and regarding the need to clean up procedures for next year.

Board Member McBride volunteered to contact the Student Board Member candidates with the outcome of the interviews. Superintendent Armelino and Board Member McBride will determine a method for the candidates to be contacted.

9.3 Consider Approval of Resolution Authorizing Student Board Members to be Compensated for Mileage to Attend Monthly Board Meetings

The Board expressed their views on mileage compensation for Student Board Members.

ACTION: Board Member Stegall moved that mileage compensation not be provided to Student Board Members. Board Member Hull seconded the motion. The motion passed by majority vote as follows:

AYES: Bradford, Fasking, Gerard, Hull, Stegall
NOES: McBride
ABSTENTIONS: None
ABSENT: Wilson

10. SUPERINTENDENT'S REPORT

10.1 2007/08 Goals Update

Adam Hillman, Assistant Superintendent of Administrative Services, reported that Dan Ostrowski is unable to attend the meeting as he is ill. The report provided in the Board materials covers current internal projects and projects being worked on with the districts. Superintendent Armelino reviewed staffing restructuring in the IT Department.

Shayne Hale, Director of Facilities, Maintenance, and Operations, shared that NTD Architecture has gathered the information required to do the Facilities Master Plan. Most site visits have been completed and additional site plans will be provided to NTD. The final master plan is expected to be completed in June or July; it is anticipated that it will be completed under budget. Plans for a cafe-gym-atorium for Oasis have been resurrected. Mr. Hale explained funding eligibility, construction of additional classrooms, and reviewed financing options. It is anticipated that the plan will include suggestions for a satellite yard for Transportation.

Debbie Livingston, Principal of Alternative Education, highlighted the Alternative Education Program Improvement Update provided in the Board materials including the status of the textbook adoption process, program improvement observations, budget prioritization including implementation of Read 180 and testing incentives. Ms. Livingston indicated that not meeting the testing participation rate was what put Oasis and ERC in program improvement and shared strategies that have been implemented to make corrections. A drug search was conducted by Redding Police Department and Probation, additional fencing has been installed, and radios have been ordered for the Response Team. Staffing is being reviewed and appropriate staff will be NCLB compliant.
Superintendent Armelino shared that steps have been made to get good data to identify areas for improvement. He discussed the areas that are being reviewed to make improvements to the program to help students be successful and sanctions that can be implemented. Several students have been SARB’d to Oasis for attendance problems. Services for students with behavior issues were reviewed.

10.2 Grant Update
Superintendent Armelino provided an update on a variety of grants that have been applied for.

10.3 Principal for a Day
Superintendent Armelino reported that the County Office facilitates many events that we are not funded for including Principal for a Day. He shared a letter provided in the Board materials from Captain Peter Hansen of the Redding Police Department expressing his gratitude for the event. Superintendent Armelino encouraged the Board’s participation.

11. INFORMATION:
11.1 Administrative Services:
11.1.1 First Reading of Board Policy and Administrative Regulation 5142 – Students – Safety
Shayne Hale, Director of Facilities, Maintenance and Operations, reported that this new policy is mandated and covers safeguards in place to ensure students are safe. The policy was developed from CSBA’s sample policy and includes safety items from our insurance carrier. It was suggested that it be documented which liabilities fall under Probation and those under the County Office for students.

11.1.2 Actuarial Study for Other Post Employment Benefits (OPEB)
Julie Tirado, Director of Business Services, explained the purpose of the actuarial study and covered Shasta County Office of Education’s retiree health liabilities. The County Office is in very good shape as there is money in reserves and the amount of liability will go down substantially due to the change in the amount provided to retirees. A plan will be done as required by GASB 45.

11.1.3 Shasta County Report of Investments for Quarter Ending March 31, 2008
Adam Hillman, Assistant Superintendent of Administrative Services, shared that he attends the quarterly meetings of the Shasta County Investment Committee. At the last meeting they went over the investment policy. They are very conservative and the amounts stay close to the same.

11.1.4 General Fund Board Report
Julie Tirado, Director of Business Services, reported that the general fund report provided in the Board materials covers through April 30, 2008, and there is nothing that stands out.

11.2 Human Resources:
11.2.1 Classified Employee of the Year Program
Brenda Palmer, Director of Human Resources, reported that with the implementation of the Classified Employee of the Year Program by the California Department of Education there is a need to change the timeline of the program at the County level. As a result, the winners from
last year will be submitted as nominees at the State level for this year. Mrs. Palmer explained that the process will be different than in the past. Board Member Bradford volunteered to represent the Board as a judge for the next County level event.

11.3 Board Business:
11.3.1 Committee Reports
• Facilities Advisory Committee
It was reported at the Facility Committee meeting that Oasis School is being considered for a test site for solar panels.

• Science Committee
It was reported that the Science Committee discussed the NEED Camp and the potential to allow renters for private events such as family reunions the option of allowing alcohol. The National Park Service has provided their approval to allow alcohol in writing. Comment was made that Alan Swanson provided a legal opinion that alcohol can be permitted at Camp Latieze for private events. Superintendent Armelino was asked to seek a legal opinion regarding alcohol being permitted at the NEED Camp.

Discussion also took place at the Committee meeting regarding a weather station for the Planetarium.

11.3.2 Board Correspondence
• Letter from CCBE Regarding CCBE Policy Platform
Correspondence from CCBE requests input from the Board for their policy platform. This item will be placed on the next agenda as a discussion item.

11.3.3 Board Discussion
• Schedule of End-of-Year Events/Graduations
Board Members signed up to attend graduations and end-of-year events as provided in Board materials. Susan Wilson will be contacted to see if she is interested in attending any events.

11.3.4 Board President Comments
President Fasking reported that he asked Superintendent Armelino to move his monthly goals update to the second Board meeting of the month. This will become effective in June.

11.3.5 Board Member Comments
• Board Member Gerard reported that the Spring Fling was fun and noted that she was sorry not all Board Members were able to attend.

• It was noted that the May 28, 2008, Board meeting will be the last meeting for current Student Board Members. Incoming Student Board Members will start the first meeting in August or the second meeting if they are not available.

• As Board Member Wilson was not in attendance, she will be asked to report out from the NSBA Conference at the next meeting.
• Board Member Hull asked if the change in medical insurance from Blue Cross to Anthem-Blue Cross will cause a change in providers. Response was provided that they have to allow for a provider in every medical area.

11.3.6 Student Board Member Comments
Student Board Member Perkins requested to do a Parliamentary Procedure presentation to the Board in the fall.

12. Hearing of Persons Wishing to Address the Board
There were none.

13. Suggestions for Future Agenda Items
There were none.

14. Reminders/Upcoming Events
- May 20, 2008, 2:00 p.m. – Facilities Advisory Committee
- May 30, 2008, 11:00 a.m. – Shasta Day Awards Assembly
- May 30, 2008, 12:30 p.m. – EXCEL Awards Assembly
- May 30, 2008, 1:00 p.m. – ERC Talent Show
- May 30, 2008, 1:00 p.m. – Phoenix Graduation at Bogg Building
- June 2, 2008, 1:00 p.m. – Crystal Creek Graduation (if needed)
- June 3, 2008, 12:00 p.m. – EXCEL Lunch Celebration (pot luck)
- June 4, 2008, 12:20 p.m. – Pathfinders Graduation
- June 4, 2008, 1:00 p.m. – ERC/Oasis Graduation – 12th Grade
- June 5, 2008, 10:00 a.m. – Oasis Graduation – 8th Grade
- June 5, 2008, 11:00 a.m. – EXCEL Graduation
- June 6, 2008, 10:00 a.m. – MILC Graduation
- August 6, 2008, 3:00 p.m. – Science Committee

15. Next Regular Meeting and Board Budget Study Session – May 28, 2008, 2:00 p.m. – Shasta County Office of Education, 1644 Magnolia Ave., Redding, CA 96001

16. Adjourn
President Fasking adjourned the meeting at 5:20 p.m.

Respectfully submitted,

Tom Armelino, Shasta County Superintendent of Schools
Ex-Officio Secretary to the Board