



1644 Magnolia Ave. • Redding, CA 96001  
(530) 225-0200 • Fax (530) 225-0329  
www.shastacoe.org

**Superintendent**  
Judy Flores

**Board of Education**  
Kathy Barry  
Robert Brown  
Rhonda Hull  
Steve MacFarland  
Laura Manuel  
Denny Mills  
Elizabeth "Buffy" Tanner

**SHASTA COUNTY BOARD OF EDUCATION  
BUDGET STUDY SESSION and REGULAR MEETING AGENDA**

**December 18, 2019**

**12:30 p.m. – Budget Study Session**

**1:30 p.m. – Regular Board Meeting**

**Shasta County Office of Education – Board Room  
1644 Magnolia Ave., Redding, CA 96001**

---

**Mission**

*To be leaders in educational excellence, offering support to schools and community to ensure Shasta County students receive a quality education preparing them for high school graduation and success in career and college.*

---

**2019/20 Goals**

Through an annual Appreciative Interview process, Board Members and staff are interviewed to determine what they value and appreciate about the program and department they work within as well as for our organization as a whole. We also ask about hopes and dreams for the future of the Shasta County Office of Education and each staff member. Goal areas are created by departments in the three main priority areas listed below based on input from staff:

**Hopes & Dreams for the Future ~ New Goal Framework**



✦ Striving to continuously improve



✦ Supporting learning & growth for all employees



✦ Fostering appreciative & supportive relationships

As we began this school year, each department identified actions they would pursue related to these goal areas. As we move throughout the school year, each department will share information with the Shasta County Board of Education on their progress in each of the goal areas.

---

*The Shasta County Board of Education welcomes you to its Regular meetings scheduled on the second Wednesday of each month (except June and December) at 1:30 p.m. at the Shasta County Office of Education Board Room or other posted location. The June meeting will be held on the fourth Wednesday to allow time for budget preparation and the December meeting will be held on the third Wednesday to meet Education Code requirements. For any month in which a holiday conflicts with the second Wednesday of the month, the meeting will be held on the third or fourth Wednesday as posted. Board agenda materials are available at the Shasta County Office of Education in the Superintendent's Office at 1644 Magnolia Ave, Redding, CA or at [www.shastacoe.org/office-of-education/board-of-education](http://www.shastacoe.org/office-of-education/board-of-education).*

---

**REASONABLE ACCOMODATIONS FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodations to attend or participate in a meeting or function of the Shasta County Board of Education may request assistance by contacting the Shasta County Office of Education Superintendent's Office seven (7) days prior to the meeting or function at:

1644 Magnolia Ave., Redding, CA 96001; phone (530) 225-0227; e-mail [superintendentsoffice@shastacoe.org](mailto:superintendentsoffice@shastacoe.org)

**BUDGET STUDY SESSION / Open Session – 12:30 p.m.**

1. CALL MEETING TO ORDER
2. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD REGARDING ITEMS ON THE AGENDA

*Under this item, the public is invited to notify the Board President which items **listed** on the agenda they would like to comment on and will be allowed to do so when the item comes up. For Special Board meetings, the law does not require the public be given an opportunity to address items **not listed** on the agenda.*

3. BOARD BUDGET STUDY SESSION
  - 3.1. 2019/20 First Interim Budget
4. ADJOURN

**REGULAR BOARD MEETING / Open Session 1:30 p.m.**

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD

*The public is invited to complete a Speaker Card indicating which item **listed** on the agenda they would like to comment on and will be allowed to do so when the item comes up.*

*For public comment on an item **not listed** on the agenda, but is within the Board's subject matter jurisdiction, the public is invited to complete a Speaker Card indicating they would like to address the Board under this agenda item. Please note that the law requires no action or discussion be undertaken on any item not listed on the agenda, therefore, only a brief response will be provided by the Board or staff.*

- 
5. APPROVAL OF CONSENT AGENDA – These action items are of a routine nature or items for which no discussion is anticipated and are acted upon by a single vote. Board Members may request that any item be removed and given individual consideration.
    - 5.1. Board:
      - 5.1.1. November 13, 2019 Regular Board Meeting Minutes
      - 5.1.2. November 22, 2019 Special Board Meeting Minutes
    - 5.2. Administrative Services:
      - 5.2.1. Credentials and Oaths for Temporary Certificates

- 
6. INFORMATION – These informational items are of a routine nature or items for which no discussion is anticipated. Board Members may request that any item be given individual consideration.
    - 6.1. Administrative Services:
      - 6.1.1. General Fund Board Report
      - 6.1.2. New, Retired, and Exited Employee Quarterly Report

- 
7. RECOGNITION
    - 7.1. California School Boards Association Golden Bell Award Recipient – Reach Higher Shasta Counseling Initiative

8. DEPARTMENT UPDATE
  - 8.1. Information Technology

9. ACTION
  - 9.1. Administrative Services:
    - 9.1.1. 2019/20 First Interim Budget
  - 9.2. Instructional Services:
    - 9.2.1. Board Policy and Administrative Regulation 6173.2 – Instruction – Education of Children of Military Families (first read)
  - 9.3. Board:
    - 9.3.1. Northern Summit Academy Charter Revision
    - 9.3.2. **Annual Organizational Meeting of the Board**
      - 9.3.2.1. Review/Reaffirm/Revise Board Bylaw 9100 – Organization
      - 9.3.2.2. Appoint President
      - 9.3.2.3. Appoint Vice-President
      - 9.3.2.4. Review/Reaffirm/Revise Exhibit 9100 – Organization
      - 9.3.2.5. Appoint County Superintendent as Secretary
      - 9.3.2.6. Review/Reaffirm/Revise Board Bylaw 9320 – Meetings and Notices

- 9.3.2.7. Resolution Fixing Date, Time, and Location of Regular Meetings for 2020
- 9.3.2.8. Board Meeting Planning Calendar for 2020
- 9.3.2.9. Review/Reaffirm/Revise Board Bylaw 9140 – Board Representatives
- 9.3.2.10. Appoint Board Representatives to Committees
- 9.3.2.11. Review/Reaffirm/Revise Board Bylaw and Exhibit 9005 – Governance Standards
- 9.3.2.12. Review/Reaffirm/Revise Professional Governance Standards Brochure
- 9.3.3. Remuneration for Board Members as Allowed by Education Code 1090 and Administrative Regulation 9250
- 9.3.4. Superintendent’s Compensation
- 9.3.5. Proposed Revisions to Exhibit 5117.1 – Interdistrict Attendance Appeal Handbook
- 9.3.6. CSBA Regional County Delegate Assembly and CCBE Board of Director Nomination
- 10. STUDENT BOARD MEMBER REPORT
  - Caroline Kikut, Shasta High School
  - Bradley Ramsey, Anderson High School
- 11. BOARD BUSINESS
  - 11.1. Board Comments/Discussion/Reports/Correspondence:
    - 11.1.1. Report from California School Boards Association (CSBA) Conference Attendees
    - 11.1.2. Other Comments
- 12. SUPERINTENDENT’S REPORT
- 13. MEETING FEEDBACK/SUGGESTIONS FOR FUTURE AGENDA ITEMS
- 14. REMINDERS/UPCOMING EVENTS
  - January 8, 2020, 10:00-11:00 a.m. - SWAG Meeting at SCOE in Maple Room
- 15. NEXT MEETING – January 8, 2019, 1:30 p.m. at Shasta County Office of Education, 1644 Magnolia Ave., Redding, CA 96001
- 16. ADJOURN

THE SHASTA COUNTY BOARD OF EDUCATION WELCOMES AND ENCOURAGES YOUR PARTICIPATION AT THEIR MEETINGS. TO ENSURE AN ORDERLY MEETING, ALL PARTICIPANTS WILL BE ASKED TO OBSERVE THE FOLLOWING:

Procedures for placing an item on the agenda or speaking to an item on the agenda or not on the agenda shall be as follows per Board Bylaw #9322:

Any member of the public or any Board member may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the Superintendent or designee with supporting documents and information, if any, at least nine (9) days before the scheduled meeting date. Items submitted less than nine (9) days before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.

The Board President and Superintendent shall decide whether a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board shall not be placed on the agenda. In addition, before placing the item on the agenda, the Board President and Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing Board policy or administrative regulation or other guidance document.

The Board President and Superintendent shall decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item, informational item, or consent item.

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda shall also provide members of the public an opportunity to comment on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. (Government Code 54954.3)

Persons addressing the Board shall be guided by the following conditions per Board Bylaw #9323:

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting.

In order to conduct business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board either before or during the Board's consideration of the item. (Government Code 54954.3)
2. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Government Code 54954.2)
3. Without taking action, Board members or County Office staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code 54954.2) Furthermore, the Board may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)
4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard the item, the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)
5. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. Persons who utilize a translator to address the Board shall be provided at least twice the allotted time to address the Board.
6. The Board President may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the President may indicate the time and place when it should be presented. The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts, or omissions. (Government Code 54954.3) In addition, the Board shall not prohibit public criticism of persons employed directly by the Board or County Office. If a member of the public initiates specific complaints or charges against a County Office employee, the President shall inform the complainant that employment matters are the jurisdiction of the Superintendent.
7. Persistent disruption by an individual or group shall be grounds for the Board to terminate the privilege of addressing the Board. The Board may remove disruptive individuals and order the room cleared if necessary. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9) When such disruptive conduct occurs, law enforcement shall be contacted as necessary.
8. Requests from the public to use SCOE technology equipment to present information at a County Board meeting shall be directed to the County Superintendent's Office two (2) days prior to the scheduled meeting date.

Thank you for your cooperation.