

SHASTA COUNTY BOARD OF EDUCATION

Shasta County Office of Education

1644 Magnolia Ave.

Redding, CA 96001

January 8, 2020

Regular Meeting Minutes

ADOPTED

1. CALL MEETING TO ORDER

The meeting was called to order by President Hull at 1:30 p.m.

Members Present

Kathy Barry
Robert Brown
Rhonda Hull, President
Steve MacFarland
Laura Manuel
Elizabeth “Buffy” Tanner
Caroline Kikut, Student Board Member

Members Absent

Denny Mills, Vice-President
Bradley Ramsey, Student Board Member

Administrators Present

Judy Flores, Shasta County Superintendent of Schools (departed at 4:00 p.m.)
Adam Hillman, Associate Superintendent, Administrative Services
Brien McCall, Associate Superintendent, Instructional Services

Others Present

Robin Beeson, Executive Assistant to the Superintendent (Recording Secretary)
(NOTE: The following listed their name and representation on a sign-in sheet, there may have been others in attendance. Those in attendance may have attended only a portion of the meeting.)
Diana Reed, SCOE – Project SHARE
De’An Chambless, SCOE
Mike Freeman, SCOE
Katy Martin, SCOE

2. PLEDGE OF ALLEGIANCE

President Hull led the Pledge of Allegiance.

3. APPROVAL OF AGENDA

ACTION: Board Member MacFarland moved to approve the Agenda as submitted. Board Member Tanner seconded the motion. The motion passed by majority vote as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Tanner
NOES: None
ABSTENTIONS: None
ABSENT: Mills

Student Board Members

AYES: Kikut
NOES: None
ABSTENTIONS: None
ABSENT: Ramsey

4. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD

There were none.

5. APPROVAL OF CONSENT AGENDA

5.1. Board:

5.1.1. December 18, 2019 Regular Board Meeting Minutes

5.2. Administrative Services:

5.2.1. Credentials and Oaths for Temporary Certificates

ACTION: Board Member Tanner moved to approve the Consent Agenda as submitted. Board Member Brown seconded the motion. The motion passed by majority vote as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Tanner

NOES: None

ABSTENTIONS: None

ABSENT: Mills

Student Board Members

AYES: Kikut

NOES: None

ABSTENTIONS: None

ABSENT: Ramsey

6. INFORMATION

Materials were provided in the Board agenda packet for the following Information items, no discussion took place during the Board meeting unless otherwise noted below.

6.1. Administrative Services:

6.1.1. General Fund Board Report

6.1.2. Shasta County Office of Education 2018/19 Audit Report

6.1.3. Chrysalis Charter School 2018/19 Audit Report

6.1.4. Chrysalis Charter School 2019/20 First Interim Budget

6.1.5. Northern Summit Academy 2018/19 Audit Report

6.1.6. Northern Summit Academy 2019/20 First Interim Budget

6.1.7. Redding STEM Academy Charter School 2018/19 Audit Report

6.1.8. Redding STEM Academy Charter School 2019/20 First Interim Budget

7. RECOGNITION

7.1. Board Members for Service on the Shasta County Board of Education

President Hull presented Board Member MacFarland with a plaque for his service from January-December 2019 as President. Board Member Manuel was presented a longevity pin for her five years of service. Cake was served in honor of all Board Members and Superintendent Flores thanked them for their service and dedication.

8. DEPARTMENT UPDATE

8.1. Student Programs – Part 1

Mary Lord, Executive Director of Student Programs, indicated that Project SHARE and Foster Youth Services will present at the current meeting with other Student Programs presenting next month.

Diana Reed, Director of After School Programs, shared a Google Slide presentation that included a video of students working with KEVA Planks in a classroom. She reviewed goals for Project SHARE and provided an overview of how the goals are being met as she described the impact and improvement

for each. A demonstration of various hands-on academic supports staff use with students was done. Celebrations and challenges were reviewed and inquiries from the Board were addressed.

Austin Preller, Director of Youth Support Services, shared a Google Slide presentation and reviewed the various programs and services within the department. Goals and the work being done to meet them was shared as was the impact they have had. Information was shared on the variety of interagency meetings staff participate in.

Cynthia Vengley, Coordinator for Youth and Family Support Services, shared that her position is new this year and is located at the Children's Services office on California Street. She discussed the importance of the connection she's able to make with the Social Workers and the importance of building relationships with all to serve Foster Youth students better. Board Members were welcomed to visit Coordinator Vengley at her office to be introduced to Children's Services staff if they are interested.

An overview of the celebrations and challenges for Foster Youth Services was provided and inquiries from the Board were addressed.

8.1.1. Local Control Accountability Plan (LCAP) Mid-Year Update

Executive Director Lord shared a Google Slide presentation and stated the LCAP covers Special Education, Independent Study, and Juvenile Court School. She noted that as Independent Study is now a program and no longer a charter school, it no longer has its own LCAP. An overview of goals and progress to date was provided.

9. ACTION

9.1. Instructional Services:

9.1.1. Proposed Revisions to Administrative Regulation 1312.4 and Exhibits 1-2 – Community Relations – Williams Uniform Complaint Procedures

Superintendent Flores stated this policy would typically be included on the Consent Agenda as its already in place and includes proposed revisions, however, at the agenda review meeting with President Hull and Vice-President Mills it was suggested to put it on the Regular agenda as it included the Administrative Regular and two Exhibits that are tied to item 9.1.2 which includes two additional exhibits.

ACTION: Board Member MacFarland moved to approve item 9.1.1 as submitted. Board Member Tanner seconded the motion. The motion passed by majority vote as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Tanner
NOES: None
ABSTENTIONS: None
ABSENT: Mills

Student Board Members

AYES: Kikut
NOES: None
ABSTENTIONS: None
ABSENT: Ramsey

9.1.2. Exhibit 1312.4 3-4 – Community Relations – Williams Uniform Complaint Procedures (first read)

ACTION: Board Member Tanner moved to approve item 9.1.2 as submitted and waive the second read. Board Member MacFarland seconded the motion. The motion passed by majority vote as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Tanner
NOES: None
ABSTENTIONS: None
ABSENT: Mills

Student Board Members

AYES: Kikut
NOES: None
ABSTENTIONS: None
ABSENT: Ramsey

9.2. Board:

9.2.1. Board Member Application Form

Adam Hillman, Associate Superintendent of Administrative Services, provided a handout and asked the Board to disregard the application in the Board agenda packet. He indicated since the information was sent out, legal counsel did some further research and rescinded their suggestion made previously to include the same question on Board Member applications that is on employee applications asking the candidate if they had ever been convicted of a felony or misdemeanor.

It was explained that people have a constitutional right to be elected to an elective office and there is only one narrow exemption under Election Code 20. As such, applicants cannot be asked questions about crimes outside of the code which currently includes a felony involving bribes, embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of these crimes. It was recommended that the code number be referred to opposed to quoted on the application as there is always the potential for the code to change.

Associate Superintendent Hillman stated in response to a comment made at a prior Board meeting in regards to Board Members being like employees as they fill out some of the same paperwork as employees, receive checks for their stipend and mileage, and are taxed, he explained that Board Members are not employees. He added that legal counsel when asked about fingerprinting Board Members recommended not putting this practice in place even as a voluntary measure. It was noted that if someone were elected or appointed to the Board and it was found out that they lied about not having committed of any crimes under Election Code 20, there is a legal process in place to remove them from the Board.

Following discussion in regards to potentially not including a question about convictions on the Board Member application, Associate Superintendent Hillman indicated when the Board appoints a new Board Member to fill a vacancy they are representing all voters. It was suggested to change the question on the application form to read "Have you been convicted of any of the disqualifying offenses under Election Code 20?".

ACTION: Board Member Manuel moved to approve item 9.2.1 with a change to the question added as suggested. Board Member Tanner seconded the motion. The motion passed by majority vote as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Tanner
NOES: None
ABSTENTIONS: None
ABSENT: Mills

Student Board Members

AYES:	Kikut
NOES:	None
ABSTENTIONS:	None
ABSENT:	Ramsey

10. STUDENT BOARD MEMBER REPORT

• Bradley Ramsey, Anderson High School

Superintendent Flores shared that Student Board Member Ramsey was not in attendance as he was attending the California Association of Student Councils Student Advisory Board of Legislation in Education conference.

• Caroline Kikut, Shasta High School

Student Board Member Kikut stated that since it's only been three weeks since the last Board meeting and two of those weeks were Winter Break, her report will focus on school clubs. She shared that there are 28 clubs and provided names and details of several that were of interest.

11. SUPERINTENDENT'S REPORT

Superintendent Flores reported on the following:

- Differentiated Assistance
- Placement for North Valley Non-Public School Students
- Children's Legacy Center Board
- Attendance/School Attendance Review Board (SARB) Restructure
- Reach Higher Secondary Committee

12. BOARD BUSINESS

12.1. Board Focus Areas:

12.1.1. Schreder Planetarium Update

Nate Fairchild, Program Director of Educational Program, reported that the Planetarium has a new projector as a result of the commitment and support of the Board, Friends of the Planetarium, Superintendent Flores, and other County Office staff. He indicated there will be a special showing for the Board on February 12, 2020 at 1:00 p.m. prior to their next Board meeting. An overview was provided of the work done, the many improvements that were made, and how they were funded. Information was shared regarding new shows, old shows that will remain and some that are no longer able to be utilized.

Superintendent Flores referred to the letter e-mailed to her office by Jack Schreder and forwarded to the Board that indicated there will be a plaque displaying the names of all the donors in the Planetarium.

12.2. Board Comments/Discussion/Reports/Correspondence:

12.2.1. Schedule Time and Propose Location/Agenda Items for March 4, 2020 Board Planning Session

Robin Beeson, Executive Assistant to the Superintendent, shared that she was asked at the agenda review meeting to see if the conference room at Sierra Pacific Industries is available and reported it has been reserved. Following discussion, there was consensus that the meeting would be held in the Sierra Pacific Industries conference room and begin at 11:00 a.m.

Superintendent Flores asked the Board for agenda items. Hearing none, she asked the Board to e-mail her with any items and indicated she will share them at the February Board meeting along with suggestions from staff.

12.2.2. Youth Vaping

Director Preller shared a Google slide presentation and reported on the growing problem of youth vaping noting many of the devices used are easy to conceal and put out only a small vapor cloud that quickly dissipates which makes it challenging for school staff to identify. Data from the Center for Disease Control and Prevention and the California Healthy Kids Survey was shared.

An overview of Tobacco-Use Prevention Education (TUPE) funding received by the County Office and how it's utilized was provided. Local interagency partnerships include the Shasta County Tobacco Education Coalition and the Harmful Substance Prevention Collaborative, the purpose and goals for each were shared. Information on future funding opportunities was shared and an overview of services that would be provided if funding was granted was given.

Director Preller shared information on a variety of professional development trainings that are being put on by the County Office and other local agencies to provide tobacco use prevention education to educators and the community. He indicated he will share with the Board a flyer that has registration information for a free event taking place on March 17, 2020 from 9:00 a.m.-4:00 p.m. at the Sequoia Auditorium that will have a variety of guest speakers.

12.2.3. Other Comments

Board Member Tanner apologized for not making the December Board meeting and explained that she was ill following attending a work related conference out of town.

13. MEETING FEEDBACK/SUGGESTIONS FOR FUTURE AGENDA ITEMS

Board Member Manuel referred to Board policies for item 9.1.1 and 9.1.2 and indicated it would be helpful if the information in the Board agenda packet included a recommendation from staff like other action items do to assist the Board with making an effective motion. Following discussion it was noted the recommendation for any Board policy that comes to the Board will always be to approve it.

14. REMINDERS/UPCOMING EVENTS

- January 31, 2020, 6:00-8:15 p.m. – SCOE Bowling at Shasta Lanes (registration information to be e-mailed by the Sunshine Club)
- February 3, 2020, 11:30 a.m.-1:00 p.m. – Every Student Succeeding Luncheon (RSVP information will be e-mailed to Board)
- February 13, 2020, 9:00 a.m.-4:00 p.m. – Mock Trials at PDC in Shasta Hall
- February 13, 2020, 6:00 p.m. – Mock Trials Awards Ceremony at PDC in Shasta Hall

A flyer for an Unconscious Bias Training scheduled for January 15 and 22, 2020 from 4:30-7:00 p.m. at the Professional Development Center was handed out.

15. NEXT MEETING – February 12, 2020, 1:30 p.m. at Shasta County Office of Education, 1644 Magnolia Ave., Redding, CA 96001

It was noted there will be a Planetarium presentation for the Board at 1:00 p.m. prior to the February 12, 2020 Board meeting.

16. ADJOURN

President Hull adjourned the meeting at 4:23 p.m.

Respectfully submitted,

Judy Flores, Shasta County Superintendent of Schools
Ex-Officio Secretary to the Board