

SHASTA COUNTY BOARD OF EDUCATION

Shasta County Office of Education

1644 Magnolia Ave.

Redding, CA 96001

January 9, 2019

Regular Meeting Minutes

ADOPTED

1. CALL MEETING TO ORDER

The meeting was called to order by President MacFarland at 1:30 p.m.

Members Present

Kathy Barry

Robert Brown

Rhonda Hull, Vice-President

Steve MacFarland, President

Laura Manuel

Denny Mills

Elizabeth "Buffy" Tanner (arrived at 1:50 p.m.)

Payton Fuller, Student Board Member

Alyssa Mandujano, Student Board Member

Administrators Present

Judy Flores, Shasta County Superintendent of Schools

Adam Hillman, Associate Superintendent, Administrative Services

Jennifer Baker, Associate Superintendent, Instructional Services

Others Present

Robin Beeson, Executive Assistant to the Superintendent (Recording Secretary)

(NOTE: The following listed their name and representation on a sign-in sheet, there may have been others in attendance.)

Those in attendance may have attended only a portion of the meeting.)

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2. PLEDGE OF ALLEGIANCE

Student Board Member Fuller led the Pledge of Allegiance.

3. APPROVAL OF AGENDA

ACTION: Vice-President Hull moved to approve the Agenda as submitted. Board Member Manuel seconded the motion. The motion passed by majority vote as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills

NOES: None

ABSTENTIONS: None

ABSENT: Tanner

Student Board Members

AYES: Fuller, Mandujano

NOES: None

ABSTENTIONS: None

ABSENT: None

4. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD

There were none.

5. APPROVAL OF CONSENT AGENDA

5.1. Board:

5.1.1. December 12, 2018 Budget Study Session and Regular Board Meeting Minutes

5.2. Administrative Services:

5.2.1. Credentials and Oaths for Temporary Certificates

5.3. Instructional Services:

5.3.1. Proposed Revisions to Board Policy and Administrative Regulation 5022 – Students – Student and Family Privacy Rights

5.3.2. Proposed Revisions to Board Policy 5144 – Students – Discipline

5.3.3. Proposed Revisions to Board Policy 6146.1 – Instruction – High School Graduation Requirements

Superintendent Flores indicated she'd like to provide a correction to the minutes from the last meeting and asked that item 5.1.1. be pulled. Board Member Mills indicated she'd like clarification on the Board Policies under item 5.3.

ACTION: Board Member Hull moved to approve the Consent Agenda as with items 5.1.1 and 5.3.1-5.3.3 being pulled. Board Member Brown seconded the motion. The motion passed by majority vote as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills

NOES: None

ABSTENTIONS: None

ABSENT: Tanner

Student Board Members

AYES: Fuller, Mandujano

NOES: None

ABSTENTIONS: None

ABSENT: None

Superintendent Flores indicated at the December 12, 2018 meeting under item 10.2.1.13 "Consider Order of Board Agenda Items" she stated 20 minutes had been allotted for Department Updates with an additional 10 minutes for questions and answers. After the meeting it was later brought to her attention that the Shasta County Board of Education Department Update Guidelines specifies oral presentations for Department Updates is to be a maximum of 30 minutes with an additional 15 minutes for questions and answers for a total of 45 minutes. She suggested the December minutes be changed to reflect the times stated in the guidelines.

ACTION: Board Member Mills moved to approve item 5.1.1 with changes as discussed. Student Board Member Mandujano seconded the motion. The motion was passed by majority vote as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills

NOES: None

ABSTENTIONS: None

ABSENT: Tanner

Student Board Members

AYES: Fuller, Mandujano

NOES: None

ABSTENTIONS: None

ABSENT: Nonce

Board Member Mills asked clarifying questions regarding the policies in the packet that pertain to Student Programs. Mary Lord, Executive Director of Student Programs, responded with information on the high school exit exam that no longer exists and Superintendent Flores explained how student graduation readiness is being populated in the California School Dashboard.

ACTION: Board Member Mills moved to approve items 5.3.1-5.3.3 as submitted. Vice-President Hull seconded the motion. The motion passed by majority vote as follows:

Shasta County Board of Education

AYES:	Barry, Brown, Hull, MacFarland, Manuel, Mills
NOES:	None
ABSTENTIONS:	None
ABSENT:	Tanner

Student Board Members

AYES:	Fuller, Mandujano
NOES:	None
ABSTENTIONS:	None
ABSENT:	None

6. INFORMATION

Materials were provided in the Board agenda packet for the following Information items, no discussion took place during the Board meeting unless otherwise noted below.

6.1. Administrative Services:

- 6.1.1. General Fund Board Report**
- 6.1.2. Shasta County Office of Education 2017/18 Audit Report**
- 6.1.3. Chrysalis Charter School 2017/18 Audit Report**
- 6.1.4. Chrysalis Charter School 2018/19 First Interim Budget**
- 6.1.5. Redding STEM Academy Charter School 2017/18 Audit Report**
- 6.1.6. Redding STEM Academy Charter School 2018/19 First Interim Budget**

7. RECOGNITION

7.1. Board Members for Service on the Shasta County Board of Education

Superintendent Flores presented Board Member Manuel an award for her service as President in 2018 and President MacFarland a 20-year longevity pin. In addition, cake was served as a thank you to all Board Members for their service.

8. DEPARTMENT UPDATE

8.1. Early Childhood Services – Part 1

Renee Menefee, Executive Director of Early Childhood Services, indicated an overview of the department will be shared today and next month each of the directors will come and discuss goals for the divisions within Early Childhood Services (ECS). She shared the vision statement for the department and reviewed goals that include systems and services, reflective professional development, and positive work atmosphere and how they are being met. Joy Garcia, Program Director, provided an in-depth review of Inclusive Early Education which is a new division within ECS. An overview of celebrations and challenges was given by Executive Director Menefee.

9. STUDENT BOARD MEMBER REPORT

• Payton Fuller, West Valley High School

Student Board Member Fuller indicated yesterday was the first day back after Winter Break and reported on the outcome of recent football and soccer games. He added that a football game will be held at Shasta College next Saturday that will raise funds to promote breast cancer awareness.

- Alyssa Mandujano, Enterprise High School

Student Board Member Mandujano shared that basketball homecoming week is coming up and will include a variety of activities. Next week she will be attending the Student Advisory Board on Legislation in Education conference.

10. BOARD BUSINESS

10.1. Board Focus Areas

10.1.1. Whiskeytown Environmental School Update

Nate Fairchild, Program Director of Educational Programs, reported the Whiskeytown Environmental School (WES) program is fully staffed with an energetic group of people with different backgrounds who are in their second week of training.

Students from Turtle Bay School are scheduled to arrive on Monday, January 14, 2019. All schools, except Black Butte which is located in Shingletown near the Lassen Pines camp where WES will be held this year, who normally attend are scheduled and committed to attend this year.

Recent storms resulted in snow at Lassen Pines, it is unknown for sure how much snow remains at the camp; Program Director Fairchild will visit the site tomorrow. The cabins are well heated and Rotary has provided funds to purchase clothing such as coats and boots for students who come unprepared for the cold and wet weather conditions.

Program Director Fairchild indicated the future of WES is still in the forefront. Press releases will be sent out once students start attending to provide a reminder to the community that the program will not operate beyond this year without the community's help to establish a new facility as there are no funds to rent a facility beyond this year.

23 sites have been looked at as potential relocation sites for WES, they were narrowed down to four for the tour scheduled for January 21, 2019. The initial plan was to visit all four sites in one day, but it became apparent this was not possible due to the distance between each site. As a result, Manton School was ruled out as a possible location as the hiking trails are three miles away from the school which would require transporting students for hikes. Moose Camp which is located to the east off Highway 299 in the Round Mountain area was also ruled out for a visit in January as it is at 3,200 foot elevation and currently has a lot of snow.

One of the two remaining sites that will be visited on January 21st include Cedar Creek School which is also located in the Round Maintain area but at a lower elevation than Moose Camp. Program Director Fairchild has visited this site that has buildings in place with a well for water, a creek, and internet but would need cabins. In addition, the land around it is privately owned. It was noted that the school is owned by the Mountain Union School District who has gone through the 7-11 committee process and declared the property as surplus with plans to sell it.

The second site that will be visited is land owned by Sierra Pacific Industries and located north on Interstate 5 off Sims Rd. This site does not have many buildings and is at the 2,100 foot elevation. Program Director Fairchild plans to make a pre-visit prior to the January 21, 2019 tour.

Superintendent Flores indicated once she has more information she will send an e-mail to the Board along with the three foundations (Sierra Pacific Industries, Shasta Regional Community Foundation, and McConnel Foundation) who have been asked to set the January 21, 2019 date aside for the tour. Current plans include having a bus or van available to transport tour attendees that will meet at either the County Office or the Professional Development Center. It was noted that Mary Rickert who is on the Board of Supervisors and lives in Fall River has expressed interest in attending the tour. Superintendent Flores has reached out to Les Baugh who is also on the Board of Supervisors to see if he'd like to attend.

Adam Hillman, Associate Superintendent of Administrative Services, indicated it appears the insurance company will be denying the claim that was submitted requesting reimbursement for items at WES that were owned by the County Office and either destroyed or damaged during the Carr Fire. As a result, an appeal will have to be filed. The Board will be kept informed once more information is known.

A meeting has been scheduled for Friday, January 11, 2019 where Superintendent Flores, Associate Superintendent Hillman, and Program Director Fairchild will meet with Shannon Phillips of the McConnell Foundation to bring her up to speed on WES. After this, meetings will have been held with representatives from all three foundations. Superintendent Flores indicated that County Office staff have been very transparent and clear by informing all that the County Office does not have the funds to purchase a facility and is looking for a partnership similar to the one that was in place with the National Park Service where WES was formally located prior to the Carr Fire.

It was questioned if the program at Lassen Pines is still being referred to as Whiskeytown Environmental School (WES). Program Director Fairchild indicated it is and shirts/sweatshirts will be sold with this name until a permanent location is identified. He indicated this is an opportunity to rebrand the program based on what it will be able to offer at a new location.

10.1.2. Leaders in Educational Excellence – Ignite STEM Career Day

Sherry Rodgers, Instructional Services Coordinator, thanked the Board for support of the event attended by ninth grade students on November 16, 2018. 23 schools from six out of nine counties in the region attended. A couple schools and keynote speakers on a forensic team were unable to attend due to the Camp Fire in Butte County. A Google slide presentation that included videos from the event of the various exhibitors and a listing of supporters was shared. A STEM forensic challenge and the compilation of give-back kits for Camp Fire victims was part of the event. Data on student and adult input was shared that reflected positive feedback. Discussion took place regarding how the event started and how it is funded. Next year's event has been scheduled for November 15, 2019.

10.2. Board Comments/Discussion/Reports/Correspondence

Superintendent Flores states she sent an e-mail to the Board, staff, and district superintendents informing them that Brien McCall who is currently the Sr. Director of Instructional Services has been appointed as the Associate Superintendent of Instructional Services to replace Jennifer Baker following her retirement in July. She indicated she is excited about what Sr. Executive Director McCall will bring to his new position and feels he is the right person for the next step of the County Office's journey.

Board Member Tanner apologized for being late and explained a work snafu came up that had to be taken care of.

President MacFarland reported he did his department job shadow with Dan Ostrowski as the Director of Maintenance, Operations, and Facilities. They visited the Oasis campus which he had not been at since the Redding STEM Academy moved in. The visit included touring EXCEL and looking over the land adjacent to the railroad tracks. He stated it was a neat experience and awesome to see how the site had been repurposed.

Board Member Tanner shared that she did her department shadow with the Human Resources staff and met with each person in the office and spoke to them about their responsibilities. She indicated it was mind boggling how much work goes into hiring staff. The department has implemented new practices for new hires and is making progress towards utilizing new technology tools such as the employee portal. One employee verifies credentials for every credentialed person in Shasta County. In addition, the department maintains a sub list for credentialed and non-credentialed staff. Board Member Tanner indicated it was a great opportunity to get an in-depth review of the work that is done within the department and meet the staff.

10.3. Other

10.3.1. Extended Report from California School Boards Association (CSBA) Annual Conference – Grading Practices

Superintendent Flores indicated the Reach Higher Shasta (RHS) Secondary Committee includes a representative from each high school in the county and most of the feeder schools. The committee met this morning and addressed grading; a handout from the meeting was provided. Superintendent Flores referred to the book Grading for Equity that was written by Joe Feldman who was the presenter at the CSBA Conference and wrote the articles in the agenda packet that were distributed at the conference. Superintendent Flores stated teachers get no training in grading as part of their credential program and shared that the conference presenter stated grading is an equity issue based on poverty. She provided a historical review of the purpose of grading, discussed equitable and accurate grading, as well as testing and homework practices.

Information was provided on the process Placer Union High School District has put in place to improve grading practices. Superintendent Flores shared activities that were done at the RHS Secondary Committee meeting to start the conversion regarding making changes to grading practices in Shasta County. Discussion took place regarding the possibility of bringing Joe Feldman to Shasta County to provide training. Superintendent Flores indicated she would like to coordinate having him come on a county-wide staff development day next year and pay for it with Differentiated Assistance funds, if districts are interested. She explained that a move to this type of approach to grading would be best to begin as a pilot with interested teachers. It was suggested it would be beneficial to have a teacher from Placer County who was originally a naysayer and is now a believer in the new grading practices be brought to Shasta County as part of the training.

Discussion took place regarding Student Board Member Fuller and Mandujano experiences with changes in testing, homework, and grading practices and the outcomes.

10.3.2. Information on SAT and ACT Scores

Superintendent Flores referred to information included in the Board agenda packet and stated changes to the SAT are closely aligned to Common Core and the California State Standards and there have been incremental increases in SAT scores. She indicated the ACT is about content knowledge and not as closely aligned to Common Core and the California State Standards as the SAT; there has been a decline in these scores. At this point no one has an answer to changes in the test scores, but it could be the result of how they are aligned.

It was noted the Khan Academy is providing free resource. Superintendent Flores discussed P-SATs and students in 8th and 9th grades being able to set up Khan Academy accounts. Student Board Members shared which tests they have taken and what colleges are requiring.

11. SUPERINTENDENT'S REPORT

11.1. Reach Higher Shasta Update

Superintendent Flores indicated the agenda packet includes information since the last update given in September. Executive Director Menefee reported on the Reach Higher Shasta (RHS) Early Childhood Education Committee that is focusing on how to provide understanding within the community on the importance of early childhood education. She and Program Director Garcia shared information on an event the committee and the Local Child Care Planning Council are working on with a representative who helped implement a “Kids Expo” in other counties to put one on in Shasta County. They provided an overview of areas that will be showcased and indicated Mother’s Day weekend in May 2019 is being considered with Turtle Bay Exploration Park or Big League of Dreams as potential venues. There would be a minimal fee to attend with free tickets offered.

Superintendent Flores indicated that the RHS Secondary Committee's focus this year is attendance, grading, and social emotional health, in addition to share data on students in 8th and 9th grades. One in-depth discussion topic is being addressed at each of their meetings.

A handout was provided by Superintendent Flores from North State Together with information on Academic Performance Indicators for Shasta County schools. She referred to the data on the handout and indicated North State Together is willing to pull together the same data for individual schools in the county.

11.2. Other Comments

SELPA Director- Superintendent Flores shared that Conde Kunzman, SELPA Director, has announced her plans to retire as of June 30, 2019. She indicated while SELPA is separate from the County Office in many ways, their employees are under the County Office. As a result, Jodie VanOrnum, Sr. Executive Director of Human Resources, will be working with the SELPA Board on recruiting a replacement. Comment was made regarding the level of knowledge Director Kunzman has and that it will be difficult to find a replacement for her.

School Awards – Superintendent Flores shared that she and Board Member Manuel learned at the CSBA Conference that San Mateo County Office of Education implemented a new way of looking at schools to present awards to at events such as the annual Educator Appreciation event put on by the County Office. She shared that they looked at data such as increases to graduation rates, academic achievement, and student growth and then visited campuses to determine which schools should receive awards. The schools were then invited and recognized at an event. Board Members Barry and Manuel volunteered to work with Jennifer Baker, Associate Superintendent of Instructional Services, and Shere DePaoli, Director of Continuous Improvement and Support, to review data and determine categories for the new awards. The proposed categories will be brought to the Board in February with visits being made to the schools in March in preparation for the Educator Appreciation event that is typically held in early May.

12. DISCUSSION

12.1. Instructional Services:

12.1.1. Local Control Accountability Plan (LCAP) Mid-Year Update

Executive Director Lord shared a Google slide presentation that included student art work and provided a mid-year update on County Office program LCAP goals and progress so far. She reviewed each goal and reported on how they are being addressed. Discussion took place regarding the ability to post the student art work; a suggestion was made to post it on the County Office website and Facebook page.

13. MEETING FEEDBACK/SUGGESTIONS FOR FUTURE AGENDA ITEMS

Board Member Manual expressed her appreciation for the articles included in the agenda packet on grading. She indicated it was nice to be able to read the information ahead of time and think about it before the presentation.

14. REMINDERS/UPCOMING EVENTS

- January 11, 2019, 9:00 a.m. - 2nd Quarter Awards Assembly at EXCEL
- January 16, 2019, 10:00-11:00 a.m. - SWAG Meeting at SCOE in Maple Room
- January 18, 2019, 9:00-11:00 a.m. - Learning from Improved Native American Outcomes with Niki Sandoval at PDC in Lassen Room (registration information e-mailed to Board on 12/12/18)
- January 23, 2019, 8:00-11:00 a.m. - ECS Parent Advisory Committee Meeting at SCOE in Aspen Room
- January 28, 2019, 5:15-8:15 p.m. - Resiliency Movie/Brown Act Workshop (dinner provided) (contact Robin by Jan. 9 to register)
- February 13, 2019, 9:00 a.m.-4:00 p.m. - Mock Trials at PDC in Shasta Hall
- February 13, 2019, 6:00 p.m. – Mock Trials Awards Ceremony at PDC in Shasta Hall
- February 25-March 3, 2019 - Public Schools Week at Mt. Shasta Mall

- February 26, 2019, 4:30-6:30 p.m. - ECS Family Fun Night at PDC in Shasta, Lassen and Trinity Rooms

Superintendent Flores indicated there are several Board Members that have signed up to participate in the Native American session on January 18, 2019. She indicated it is interesting to see how it is coming together with attempts to get representatives from the four Native American groups that have been identified in Shasta County. In addition, representatives from Local Indians for Education, Shasta Union High School District Indian Education Consortium, and districts with large Native American populations will be attending.

It was noted the January 21, 2019 visit to potential WES sites was inadvertently left off of the list of reminders/upcoming events.

President MacFarland indicated that he and Board Member Brown have signed up to attend the Resiliency movie and Brown Act Workshop on January 28, 2019 and encouraged others to attend.

15. NEXT MEETING – February 13, 2019, 1:30 p.m. at Shasta County Office of Education, 1644 Magnolia Ave., Redding, CA 96001

16. ADJOURN

President MacFarland adjourned the meeting at 4:20 p.m.

Respectfully submitted,

Judy Flores, Shasta County Superintendent of Schools
Ex-Officio Secretary to the Board