

**SHASTA COUNTY BOARD OF EDUCATION**

Shasta County Office of Education  
1644 Magnolia Ave.  
Redding, CA 96001

**November 8, 2017**  
**Regular Meeting Minutes**

**ADOPTED**

**1. CALL MEETING TO ORDER**

The meeting was called to order by President Hull at 1:31 p.m.

Members Present

Kathy Barry  
Diane Gerard  
Rhonda Hull, President  
Steve MacFarland  
Laura Manuel, Vice-President  
Elizabeth “Buffy” Tanner  
Averitt Johns, Student Board Member  
Naomi Pierce, Student Board Member

Members Absent

Denny Mills

Administrators Present

Judy Flores, Shasta County Superintendent of Schools  
Adam Hillman, Associate Superintendent, Administrative Services  
Jennifer Baker, Assistant Superintendent, Instructional Services

Others Present

Robin Beeson, Executive Assistant to the Superintendent (Recording Secretary)  
(NOTE: The following listed their name and representation on a sign-in sheet, there may have been others in attendance. Those in attendance may have attended only a portion of the meeting.)  
Sarah Till, Shasta Co. Probation  
De’An Chambless, SCOE  
Renee Menefee, SCOE  
Tawnya Roesner, SCOE  
Kathy Thompson, SCOE  
Tracie Neal, Probation  
Dan Ostrowski, SCOE  
Rebecca Lewis, SCOE

**2. PLEDGE OF ALLEGIANCE**

President Hull led the Pledge of Allegiance.

**3. APPROVAL OF AGENDA**

**ACTION:** Board Member MacFarland moved to approve the Agenda as submitted. Student Board Member Johns seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Gerard, Hull, MacFarland, Manuel, Tanner  
NOES: None  
ABSTENTIONS: None  
ABSENT: Mills

**Student Board Members**

AYES: Johns, Pierce  
NOES: None  
ABSTENTIONS: None  
ABSENT: None

**4. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD**

There were none.

**5. APPROVAL OF CONSENT AGENDA**

**5.1. Board:**

**5.1.1. September 27, 2017 Planning Session Meeting Minutes**

**5.1.2. October 11, 2017 Regular Meeting Minutes**

**5.2. Administrative Services:**

**5.2.1. Credentials and Oaths for Temporary Certificates**

**5.3. Instructional Services:**

**5.3.1. Early Childhood Services California State Preschool Program (CSPP) Goals and Objectives for 2017/18**

**5.3.2. County School Attendance Review Board (SARB) Membership**

Vice-President Manuel requested to pull item 5.1.1. This item was moved under item 13. Action.

**ACTION:** Board Member MacFarland moved to approve the Consent Agenda as submitted with the exception of item 5.1.1. Board Member Gerard seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Gerard, Hull, MacFarland, Manuel, Tanner  
NOES: None  
ABSTENTIONS: None  
ABSENT: Mills

**Student Board Members**

AYES: Johns, Pierce  
NOES: None  
ABSTENTIONS: None  
ABSENT: None

**6. INFORMATION**

Materials were provided in the Board agenda packet for the following Information items, no discussion took place during the Board meeting unless otherwise noted below.

- 6.1. Administrative Services:**
  - 6.1.1. General Fund Board Report**
  - 6.1.2. Finalized Agreement for the Purchase and Sale of Real Property with the City of Redding**
- 6.2. Instructional Services:**
  - 6.2.1. Quarterly Report on Williams Uniform Complaints**

## **7. PRESENTATION**

### **7.1. Juvenile Rehabilitation Facility and GROW Program**

Board Member MacFarland shared that Sarah Till, Division Director of the Shasta County Probation Department Juvenile Rehabilitation Facility (JRF), presented to the Juvenile Justice Committee which he and Board Member Gerard are members of, information on the GROW Program and other information on the JRF that he thought would be beneficial for the Board to hear. It was noted that the presentation will be followed up with a Board tour of the facility next week.

Division Director Till shared that the facility is a Juvenile Hall, however, in 2014 when the new facility was opened it was named the Juvenile Rehabilitation Facility as there are a variety of services and opportunities offered to the youth. She indicated that youth in the facility have been arrested for a law violation or violation of a court probation. The JRF provides a safe and secure environment for the youth to receive services to assist them with rehabilitation. While the facility has 90 beds, only 25 are occupied at this time. A contract is in place with Modoc and Trinity counties to serve their youth as well. An overview was provided of the make-up of staff and youth.

A PowerPoint was shown by Division Director Till as she provided information on the GROW Program and explained that the acronym stands for Gardening, Responsibility, and Ownership of Self and Community Well-Being (GROW). The program is the result of a four-year collaborative grant funded by the State of California and federal government that started in October 2015. Local partners who provide support were listed and it was noted that the youth develop pro-social skills with these community partners.

In addition to raising vegetables and fruits, the youth raise chickens who produce eggs, all of which are used to feed the youth at the facility. A majority of youth at the facility participate in the GROW program that provides them the opportunity to have natural experiences and many return after they have been release from the JRF.

Educational opportunities were reviewed that include the incorporation of parent engagement. Youth also receive assistance with completing employment applications, are provided interview techniques, and other skills to assist with obtaining a job. The GROW program has served over 100 youth; data was shared as was student success rates. Future goals of the program were discussed.

Tracie Neal, Chief Probation Officer, stated that the GROW program is a great partnership between County Office staff and community volunteers and is one piece of many great things happening at the JRF that the Board will be able to witness on their tour next week. She added that

the overarching goal is to keep the youth from entering into the adult system by working with them to develop and gain skills. Staff have allowed the youth at the facility a venue to open up and be coached and mentored. She concluded by sharing that the work at the JRF is being recognized statewide with other facilities scheduling visits. In addition, she and Division Director Till have been speaking at state conferences and other venues. A video will be provided to Superintendent Flores that shows interactions with students for forwarding to the Board.

## **7.2. Redding STEM Academy Charter Petition Renewal**

Superintendent Flores stated that the Redding STEM (R-STEM) Academy came to the Board by way of an appeal and was granted a three-year charter. She indicated that information included in the Board agenda packet is for a five-year renewal and has been reviewed by County Office administration.

John Husome, Director of R-STEM, stated that the public hearing scheduled after his presentation is needed for a charter petition renewal request. He shared a PowerPoint and addressed several points that justify the renewal that included governance/leadership, budget, Local Control Accountability Plan (LCAP), academic progress, and mission. Student demographics were reviewed as were methods being followed to assist students with academic intervention.

A video of students engaged in educational opportunities at R-STEM and what students like about R-STEM was shared. Discussion took place in regards to where students attend high school after graduating 8<sup>th</sup> grade from R-STEM. Superintendent Flores stated that she contacted Jim Harrell, Superintendent of Gateway Unified School District, as his district had previously sponsored North Woods Charter School which changed its name to R-STEM and because R-STEM is located in the boundaries of the school district in regards to the proposed renewal and he did not have any hesitation about the charter continuing with the County Office as the authorizer.

## **8. PUBLIC HEARING to Receive Public Comment Regarding Redding STEM Academy Charter Petition Renewal**

President Hull opened the Public Hearing at 2:40 p.m. Superintendent Flores stated that the proposed charter petition renewal would be effective for five years starting on July 1, 2018 and will be brought to the December Board meeting as an action item.

Brandy Thornton-McDaniel, Credentials Analyst, commented that R-STEM administration ensures that their teachers not only meet, but exceed, credentialing requirements for charter school teachers.

Hearing no additional comments, President Hull closed the Public Hearing at 2:42 p.m.

## **9. STUDENT PROGRAM UPDATE**

### **9.1. Special Education**

Kathy Thompson, Director of Special Education, stated that rather than an in person student presentation she has prepared a montage of photos of students in the Early Intervention Program (EIP) and Excel. The EIP serves children birth to three years of age in Shasta and Tehama counties where staff hold monthly events for parents to attend with their children. The outings provide an opportunity for parents to network and have resulted in support groups being formed.

Staff attend community events where they share information about the program to help identify eligible children.

Tanya Roesner, EIP Teacher, reported that the program serves the families in their home. Many of the children are medically fragile and also receive services from Far Northern Regional Center. An overview was provided on staff who provide support, resources, opportunities for families, and work together as a team to determine best practices.

Director Thompson shared a Google Slide presentation and gave an overview of special education services provided to students at various sites including Juvenile Hall. She discussed the challenges, positives, and horizon issues that are happening in special education programs as she provided examples and explained that the demands on the field have become more challenging.

## **10. PROGRAM PROFILE/UPDATE**

### **10.1. North State Secondary Partnership STEM Grant Program Profile**

Chris Dell, Director of STEM Education, reported that the grant completed with 38 of the original 50 teachers. He provided an overview of events that were a result of the grant noting there has been a far reaching effect with STEM that has expanded to a significant number of schools in the region. Science and math departments are now working together providing additional opportunities for students.

The information in the agenda packet was referred to with the partnerships formed being reviewed. Coaching, lesson study, and content days have proven to be successful and are being asked for from districts outside the grant. It was noted that some of the teachers who participated in the grant are now going through the administrative credential program to become administrators.

Superintendent Flores stated that this was the first grant where Chromebooks were utilized and was a learning challenge for many teachers, now there is almost a 1:1 ratio of them in classrooms. In addition, the grant provided opportunities for teachers to visit local businesses in STEM fields. It was noted that there are over 90 local businesses that are connected to schools by offering field trips or job shadow opportunities as career connections for students.

### **10.2. Facilities/Technology Quarterly Update**

Dan Ostrowski, Director of Information Technology and Facilities, Maintenance and Operations, referred to the information in the Deferred Maintenance Plan and Alteration/Repair projects in the agenda packet and provided an overview.

The Magnolia HVAC and safety improvement projects are out to bid with bid openings scheduled for November 16, 2017. The State Water Resources Control Board initiated a program that requires free lead testing in community water systems for K-12 schools. Several County Office sites were tested and all came out clear with no detection of lead. A second annual fall art show has been scheduled for 4:00-7:00 p.m. at the County Office with student art and performing arts being showcased. Board Members were encouraged to attend following the Board meeting.

A piece of equipment referred to as an integrated service router that is installed on someone else's network that connects back to the County Office has been deployed by the Information

Technology Department as a more direct connection for our staff who work on district sites. It was noted that positive relationships with districts allow for this to be done.

## **11. STUDENT BOARD MEMBER REPORT**

### **• Naomi Pierce, Foothill High School**

Student Board Member Pierce reported that while things are fairly quiet, her school does have a theatre production taking place. Students are getting excited for the upcoming Thanksgiving break. It was noted that administration has placed an emphasis on seniors to have a plan for the future that includes completing the FAFSA. Superintendent Flores indicated this is a result of the Reach Higher Shasta Counselor training. Student Board Member Pierce concluded by sharing which college she is applying to.

### **• Averitt Johns, Enterprise High School**

Student Board Member Johns stated that recent activities included the River Bowl football game between Enterprise and Shasta High Schools and the Sadie Hawkins dance. December brings the Harlem Carter basketball tournament and homecoming. Seniors are busy applying for colleges and the Robotics Club will be participating in a competition this coming weekend. It was noted that the Elks Lodge has offered local high schools to use their facility for dances.

## **12. BOARD BUSINESS**

### **12.1. Board Comments/Discussion/Reports/Correspondence:**

#### **12.1.1. Shasta Regional Community Foundation – Giving Tuesday**

Rebecca Lewis, Executive Director of Curriculum and Instruction, reported that Nate Fairchild, Director of Education Programs, attended the mandatory meeting held for those eligible to participate in the online donation event scheduled for November 28, 2017 from 6:00 a.m.-8:00 p.m. Applications were completed for the Planetarium and Whiskeytown Environmental School to participate and information will be sent out to promote donations. It was noted that this year there is an opportunity to make donations online as early as November 14, 2017; this is being offered to help avoid crashing the system.

#### **12.1.2. Discuss Presentations/Reports to the Board**

Superintendent Flores referred to page 172 of the Board agenda packet and noted that she summarized the discussion that took place at the September Board Planning Session around reports included in the Board agenda packet and presentations at Board meetings. She noted that the information is being brought to this meeting to share with the Board as the format is very different than in the past and wanted to provide an opportunity for the Board to give input before it comes as an action item to the December meeting as part of the Annual Organizational meeting.

A monthly schedule of reports and presentations, information that would be included in reports, and guidelines that would be provided to staff for preparing their reports and presentations were reviewed. Discussion took place and Board Member input included written reports for the agenda packet being thorough and provide information on what the department does and why it is meaningful with presentations at meetings to include new and exciting information that is not in the written report and follow time allotted in the guidelines.

Suggestions included that the guidelines be revised to include that no acronyms be used, that the monthly schedule be revised so that larger departments have more time and be carried out over two months, and that a slide template be provided to staff to follow for consistency. Superintendent Flores indicated that a slide deck is being worked on and will be shared with the Board in next month's agenda packet.

### **12.1.3. Other Comments**

Board Member Gerard stated that construction is beginning on a new housing development, Salt Creek Estates, off Highway 299 west which falls within the Shasta Union and Redding Elementary School Districts. There is concern that the number of houses that fall within the Shasta Union Elementary School District could have a significant impact on the small district. As a result, there is potential for this to come to the County Committee on School District Organization with a request to move the school district boundaries within the new housing development.

## **13. ACTION**

Item 5.1.1 that was pulled from the Consent Agenda was addressed. Vice-President Manuel indicated that a minor correction is needed on the September 27, 2017 Board minutes under item 4.4 Board Focus Areas in that "North State Giving" needs to be changed to "North State Together."

**ACTION:** Vice-President Manuel moved to approve item 5.1.1 with changes as noted. Board Member Tanner seconded the motion. The motion passed by majority vote as follows:

### **Shasta County Board of Education**

AYES: Barry, Gerard, Hull, MacFarland, Manuel, Tanner  
NOES: None  
ABSTENTIONS: None  
ABSENT: Mills

### **Student Board Members**

AYES: Johns, Pierce  
NOES: None  
ABSTENTIONS: None  
ABSENT: None

## **13.1. Board:**

### **13.1.1. Schedule Annual Organizational Meeting of the Board per Ed. Code 35143**

**ACTION:** Board Member Tanner moved to hold the Annual Organizational meeting on December 13, 2017 as part of the Regular Board meeting. Board Member MacFarland seconded the motion. The motion passed by majority vote as follows:

### **Shasta County Board of Education**

AYES: Barry, Gerard, Hull, MacFarland, Manuel, Tanner  
NOES: None  
ABSTENTIONS: None  
ABSENT: Mills

**Student Board Members**

AYES: Johns, Pierce  
NOES: None  
ABSTENTIONS: None  
ABSENT: None

**13.1.2. Revisit Reaffirming Mission and Considering Proposed Vision**

Superintendent Flores referred to page 178 of the agenda packet noting the information provides a refresher of where the conversation on the mission and a proposed vision ended. She stated that as requested by the Board, she sought additional input from Administrative Council members and they are in favor of the mission as is and do not see need for a vision.

**ACTION:** Board Member MacFarland moved to continue with the mission as is and to not implement a vision. Student Board Member Johns seconded the motion. The motion passed by majority as follows:

**Shasta County Board of Education**

AYES: Barry, Gerard, Hull, MacFarland, Manuel, Tanner  
NOES: None  
ABSTENTIONS: None  
ABSENT: Mills

**Student Board Members**

AYES: Johns, Pierce  
NOES: None  
ABSTENTIONS: None  
ABSENT: None

**14. SUPERINTENDENT’S REPORT**

**14.1. Community Connection – STEM Career Day**

Superintendent Flores stated that she asked Director Dell to share information on the community and business partnerships associated with the STEM Career Day. The fourth annual event was held on October 20, 2017 at the fairgrounds. 1,050 9<sup>th</sup> grade students from 32 different schools from the region attended the 9 county collaborative lead by the County Office. The event included an engineering challenge and activities to engage students. This year funds were made available to schools who needed assistance with transportation.

Director Dell stated that a videographer will be putting together a documentary from the event where businesses that have made significant donations to the event are interviewed. When the video is complete it will be forwarded to the Superintendent’s Office so it can be shared with Board Members and Cabinet.

It was explained that the County Office is a partner, not a sponsor. Information in the agenda packet that included a list of volunteers and partners was reviewed. Board Members who attended the event shared about their experience.

A video of former students who are now working in STEM careers was shared. It was noted that the video is used to inspire students.

#### **14.2. Differentiated Assistance Oversight Responsibility**

Superintendent Flores stated that this item went to the State Board of Education today and noted she was asked to present at the meeting, but it conflicted with the County Board meeting. She indicated that the agenda packet includes a lot of information and provides a summary. There are 200 districts across the state that will be referred for differentiated assistance, 81% are being referred for special education. The list of districts will be provided to County Superintendents no later than Thanksgiving; they are then responsible for calling each school district superintendent who is on the list.

Superintendent Flores discussed how a plan for providing regional support needs to be figured out over the next couple of months with plans being developed around data. She wants to be sure that Shasta County is a model for others. Currently it is unknown how much time will be needed to provide assistance.

#### **14.3. Other Comments**

*Reach Higher Shasta High School Counselor Training* – Superintendent Flores shared that this training is very popular and there have been requests from middle schools to participate.

*Appreciative Interviews* – 30 interviewers have been trained with 77 employees who have asked to be interviewed during the second go around of interviews.

*Charter Leader/District Authorizer Meeting* – The first of three meetings scheduled for this year was held on Monday. Topics covered came from meeting participants.

*ACSA State Award Ceremony* – Superintendent Flores shared the award she was presented at this ceremony that her family attended with her. She indicated pictures are posted on the County Office and her personal Facebook pages.

*Bargaining* – Superintendent Flores stated that last year during negotiations with Bargaining Units a two-year agreement was put in place so negotiations are not required this year, however, it was agreed if there was money available, that they could reopen. She indicated when the budget was closed for last year; the ending balance was more than predicted due to positions that were unfilled for a portion of the year as well as department budgets that were not fully expended. As a result, Cabinet has discussed offering a one-time 2% to employees and asked for the Board's input since they approve the budget. It was noted that this has not been shared outside of Cabinet at this time. Board Members comments included that PERS/STRS increases are a concern, but were in support of staff receiving the one-time payment.

### **15. SUGGESTIONS FOR FUTURE AGENDA ITEMS**

There were none.

## **16. REMINDERS/UPCOMING EVENTS**

- November 8, 2017, 4:00-7:00 p.m. Gallery/5 p.m. Meet Artists/5:30 p.m. Presentation - Arts Alive! at SCOE
- November 8, 2017, 6:00-7:30 p.m., Family Nite at EXCEL
- November 13, 2017, 9:00-10:00 a.m. (MacFarland/Manuel/Johns/Pierce) and 10:15-11:15 a.m. (Barry/Hull/Mills) - Board Visit to Juvenile Rehabilitation Facility/GROW Program
- November 15, 2017, 10:00-11:30 a.m. - SWAG Meeting (Safety Emphasis) at SCOE in Aspen Room
- November 16, 2017, 11:45 a.m.-1:00 p.m. - EXCEL Thanksgiving Feast at ERC Gym
- November 16, 2017, 5:30-7:30 p.m. - STEM Night at Chrysalis Gym
- November 17, 2017, 3:30-6:00 p.m. - Project SHARE Turkey Trot at West Valley High School Track
- November 27, 2017, 12:15-3:30 p.m. - Independent Study/Juvenile Hall Collaboration at SCOE in Aspen Room
- December 13, 2017, 6:00-7:30 pm - Independent Study Awards Night at PDC in Shasta Hall
- December 14, 2017, Winter Program - 6:00 p.m. Dinner/Silent Auction and 7:00 p.m. Show at Chrysalis Gym
- December 18, 2017, 12:15-3:30 p.m. - Independent Study/Juvenile Hall Collaboration at SCOE in Aspen Room
- December 20, 2017, 1:00- 2:00 p.m. - EXCEL Holiday Event at ERC Gym

Board Member Tanner noted that she has not been able to attend the past two ROP Board meetings, but plans to attend the next meeting and will report out. It was noted that the Board appointed an alternate to attend the ROP Board meetings when Board Member Tanner is unavailable and that committee representatives will be reviewed as part of the Annual Organizational meeting in December.

## **17. NEXT MEETING** – December 13, 2017 at Shasta County Office of Education, 1644 Magnolia Ave., Redding, CA 96001

- 11:30 a.m. – Board Lunch
- 12:00 p.m. – Shasta County Committee on School District Organization Annual Organizational Meeting
- 12:15 p.m. – Student Benefit Foundation Annual Organizational Meeting
- 12:30 p.m. – Board Budget Study Session
- 1:30 p.m. – Regular/Annual Organizational Meeting of the Board

## **18. ADJOURN**

President Hull adjourned the meeting at 4:50 p.m.

Respectfully submitted,

Judy Flores, Shasta County Superintendent of Schools  
Ex-Officio Secretary to the Board