

**SHASTA COUNTY BOARD OF EDUCATION**

Shasta County Office of Education  
1644 Magnolia Ave.  
Redding, CA 96001

**December 18, 2019**

**Budget Study Session and Regular Meeting Minutes**

**ADOPTED**

**BUDGET STUDY SESSION**

**1. CALL MEETING TO ORDER**

The meeting was called to order by President MacFarland at 12:30 p.m.

Members Present

Kathy Barry  
Robert Brown  
Rhonda Hull, Vice-President  
Steve MacFarland, President  
Laura Manuel  
Denny Mills

Members Absent

Elizabeth “Buffy” Tanner

Administrators Present

Judy Flores, Shasta County Superintendent of Schools  
Adam Hillman, Associate Superintendent, Administrative Services

Others Present

Robin Beeson, Executive Assistant to the Superintendent (Recording Secretary)  
De’An Chambless, SCOE  
Jackie Titus, SCOE  
Jodie VanOrnum, SCOE

**2. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD  
REGARDING ITEMS ON THE AGENDA**

There were none.

**3. BOARD BUDGET STUDY SESSION**

**3.1. 2019/20 First Interim Budget**

Adam Hillman, Associate Superintendent of Administrative Services, indicated the County Office budget is doing very well. He noted that three buildings have been purchased over a period of time and the ending fund balance has increased through these expenditures and the Great Recession.

An overview of the General Fund included countywide and County Office enrollment, a summary of unrestricted funds, and changes from the adopted budget to first interim. De’An Chambless, Sr. Executive Director of Business Services, provided an overview of Medical

Administrative Activities (MAA) funding. She stated that not much has changed in restricted funds since first interim.

Data on revenue was shared and included resources such as the Local Control Funding Formula and Differentiated Assistance (DA) funding. An overview of Federal, other State income, and local and interagency revenue for unrestricted and restricted was provided.

A summary of the estimated ending fund balance was presented, it was noted an expanded version of the information is in the budget included in the Board agenda packet. Superintendent Flores indicated other potential areas to consider designating funds for include K-3 literacy and expanding the Native American work that was started this year. A comparison of reserves to total expenditures was reviewed.

It was noted that the grant Early Childhood Services applied for that would provide funds to develop an assessment center was originally to be announced in mid-November, however, it has been postponed to early January. The owner of the building on Athens Avenue that is being considered has been contacted and is aware of the circumstances. At this time, there is not a lot of activity in regards to other interested parties so the extension should not be a problem.

Jackie Titus, Director of Internal Business Operations, reviewed the Early Childhood Services budget summary and discussed changes since the adopted budget. Additional information on Bridges to Success revenue resources was provided.

Associate Superintendent Hillman discussed the fund that was previously designated for the Independent Study Charter School that went back to a program model. Data on other funds and multi-year projected key assumptions were shared. Information on STRS and PERS rate increases were reviewed. The General Fund multiyear projection for unrestricted programs, horizon issues, and next steps were shared.

#### **4. ADJOURN**

President MacFarland adjourned the Budget Study Session at 1:23 p.m.

## **REGULAR MEETING**

### **1. CALL MEETING TO ORDER**

The meeting was called to order by President MacFarland at 1:30 p.m.

#### **Members Present**

Kathy Barry  
Robert Brown  
Rhonda Hull, Vice-President  
Steve MacFarland, President  
Laura Manuel  
Denny Mills  
Caroline Kikut, Student Board Member

Members Absent

Elizabeth “Buffy” Tanner  
Bradley Ramsey, Student Board Member

Administrators Present

Judy Flores, Shasta County Superintendent of Schools  
Adam Hillman, Associate Superintendent, Administrative Services

Others Present

Robin Beeson, Executive Assistant to the Superintendent (Recording Secretary)  
(NOTE: The following listed their name and representation on a sign-in sheet, there may have been others in attendance. Those in attendance may have attended only a portion of the meeting.)  
De’An Chambless, SCOE  
Jackie Titus, SCOE  
Jodie VanOrnum, SCOE  
Dan Ostrowski, SCOE  
James Alspach, SCOE  
Rich Greenwood, SCOE  
Rochelle Roberts, SCOE  
Jill McWilliams, SCOE-RHS  
Mike Freeman, SCOE

**2. PLEDGE OF ALLEGIANCE**

Vice-President Hull led the Pledge of Allegiance.

**3. APPROVAL OF AGENDA**

**ACTION:** Board Member Barry moved to approve the Agenda as submitted. Board Member Brown seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills  
NOES: None  
ABSTENTIONS: None  
ABSENT: Tanner

**Student Board Members**

AYES: Kikut  
NOES: None  
ABSTENTIONS: None  
ABSENT: Ramsey

**4. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD**

There were none.

## **5. APPROVAL OF CONSENT AGENDA**

### **5.1. Board:**

**5.1.1. November 13, 2019 Regular Board Meeting Minutes**

**5.1.2. November 22, 2019 Special Board Meeting Minutes**

### **5.2. Administrative Services:**

**5.2.1. Credentials and Oaths for Temporary Certificates**

**ACTION:** Vice-President Hull moved to approve the Consent Agenda as submitted. Board Member Brown seconded the motion. The motion passed by majority vote as follows:

#### **Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills

NOES: None

ABSTENTIONS: None

ABSENT: Tanner

#### **Student Board Members**

AYES: Kikut

NOES: None

ABSTENTIONS: None

ABSENT: Ramsey

## **6. INFORMATION**

Materials were provided in the Board agenda packet for the following Information items, no discussion took place during the Board meeting unless otherwise noted below.

### **6.1. Administrative Services:**

**6.1.1. General Fund Board Report**

**6.1.2. New, Retired, and Exited Employee Quarterly Report**

## **7. RECOGNITION**

### **7.1. California School Boards Association Golden Bell Award Recipient – Reach Higher Shasta Counseling Initiative**

Superintendent Flores referred to information in the Board agenda packet on the California School Boards Association (CSBA) Golden Bell Award. The Reach Higher Shasta (RHS) Counseling Initiative was 1 of 57 recipients to receive the honor that has been in place for 40 years. The Counseling Initiative was recognized for the Student Support Services category and is the first county-wide counseling program to be recognized. She shared the bell award that was presented at the recognition ceremony held in conjunction with the CSBA annual conference and indicated it will be shared at Board meetings of the various districts involved in the initiative.

Superintendent Flores referred to data included in the Board agenda packet and highlighted the impact the Counseling Initiative has had in the county. She reviewed the background and goals of the initiative and indicated it is not very common for administrators to be so involved and provide the level of support that they are. The information reviewed was also shared at the

recent meeting of the Region 2 Superintendents who expressed interest in learning more about the initiative and possibly replicating it in other counties within the region.

Becky Love, Counselor Coordinator, introduced the counselor co-leads in attendance as she shared that they have grown leaps and bounds in the counseling area and that the comradery has been an essential part of it. The co-leads reported that the work they are doing is data driven, systematic, and sustainable.

Associate Hillman stated it is intriguing to think that RHS started with Donnell Ewart, Health and Human Services Agency Director, sharing data on how health is related to education and how people with good health translates into them getting a higher education which results in them being a positive impact to society resulting in improvements to the community. RHS is a model of using best practices and staff doing things in a different way. It was suggested by the Board that the Golden Bell Award and RHS Counseling Initiative information also be shared with the Board of Supervisors who oversees the Health and Human Services Agency.

## **8. DEPARTMENT UPDATE**

### **8.1. Information Technology**

Dan Ostrowski, Executive Director of Information Technology, Maintenance, Operations and Facilities indicated that budget and other information is provided in the Board agenda packet. He shared a Google Slide presentation that included photos of department staff as he provided information on positions and duties. Staff in attendance were introduced.

A list of external customers that includes all school districts in Shasta County, several charter schools, and a private school was reviewed. Executive Director Ostrowski stated the Information Technology (IT) department is always looking for new customers to help keep costs down. A partial list of applications supported by IT was shared and it was noted they are a moving target for getting all to work on a daily basis.

Department goals were reviewed and information on how they are being met was shared. An in-depth overview of services provided to districts and how they qualify for e-rate which is based on free and reduced lunch count for each district was provided. A diagram of the network design showing how internet services are provided to customers was explained. Discussion took place regarding Public Safety Power Shutoffs and the impact to internet services.

Celebrations include a variety of projects that have provided improved services to internal and external customers. Challenges include IT's ability to keep up with program growth and replacement of a staff member upon retirement.

## **9. ACTION**

### **9.1. Administrative Services:**

#### **9.1.1. 2019/20 First Interim Budget**

Associate Superintendent Hillman stated detailed budget information is included in the Board agenda packet and an overview was provided at the Budget Study Session that took place prior to the Board meeting.

**ACTION:** Vice President Hull moved to approve item 9.1.1 as submitted. Board Member Manuel seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills  
NOES: None  
ABSTENTIONS: None  
ABSENT: Tanner

**Student Board Members**

AYES: Kikut  
NOES: None  
ABSTENTIONS: None  
ABSENT: Ramsey

**9.2. Instructional Services:**

**9.2.1. Board Policy and Administrative Regulation 6173.2 – Instruction – Education of Children of Military Families (first read)**

Mary Lord, Executive Director of Student Programs, indicated County Office programs don't typically have military families, nonetheless, it is recommended the policy and administrative regulation be put in place in the event the situation arises. She added that the word "district" in the last sentence of the first paragraph needs to be changed to "County Office."

President MacFarland indicated if there is a desire to waive a second reading of the policy this should be stated when a motion is made.

**ACTION:** Vice-President Hull moved to approve item 9.2.1 with the revision as discussed and waive the second reading. Board Member Brown seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills  
NOES: None  
ABSTENTIONS: None  
ABSENT: Tanner

**Student Board Members**

AYES: Kikut  
NOES: None  
ABSTENTIONS: None  
ABSENT: Ramsey

**9.3. Board:**

**9.3.1. Northern Summit Academy Charter Revision**

Superintendent Flores stated that Julia Knight, Executive Director of Northern Summit Academy, mentioned at the last Board meeting that she would be bringing a material revision for

the Northern Summit Academy (NSA) charter to the Board and referred to the information in the Board agenda packet. Executive Director Knight stated that she has been talking with the Lewiston School District Superintendent for a while regarding how to better serve students who reside in Trinity County and are enrolled in NSA as there is no longer a non-classroom based/independent study type program offered by districts or the county office in Trinity County. She indicated that NSA currently takes a van with Chromebooks into Trinity County to serve the students and the district has offered NSA to utilize a portable building that has internet as a resource center where students and parents could meet with teachers, receiving tutoring, take assessments, receive mandated special education services, etc. She handed out an e-mail dated December 18, 2019 from the Board President of the school district indicating the proposal will go to their Board in January.

Discussion took place regarding recent legislation that goes into effect on January 1, 2020 that will no longer allow resource centers to be established in adjacent counties. Comment was made that if there was approval prior to January 1, 2020 to establish a resource center and the district where it was going to be located is provided a 30-day prior written notification it could be done.

The Board indicated that they feel Executive Director Knight's intentions are good, however, without proof of the required 30-day notification in place, the request being rushed, other unknowns, and the fact that the State is trying to move away from charter schools operating resource centers in other counties, they did not feel like they could take action.

### **9.3.2. Annual Organizational Meeting of the Board**

#### **9.3.2.1. Review/Reaffirm/Revise Board Bylaw 9100 – Organization**

**ACTION:** Board Member Mills moved to reaffirm item 9.2.3.1 as submitted. Vice-President Hull seconded the motion. The motion passed by majority vote as follows:

#### **Shasta County Board of Education**

AYES: Barry, Hull, MacFarland, Manuel, Mills  
NOES: None  
ABSTENTIONS: None  
ABSENT: Brown, Tanner

#### **Student Board Members**

AYES: Kikut  
NOES: None  
ABSTENTIONS: None  
ABSENT: Ramsey

#### **9.3.2.2. Appoint President**

**ACTION:** President MacFarland nominated Vice-President Hull as President. Board Member Manuel seconded the nomination. The nomination passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills  
NOES: None  
ABSTENTIONS: None  
ABSENT: Tanner

**Student Board Members**

AYES: Kikut  
NOES: None  
ABSTENTIONS: None  
ABSENT: Ramsey

**9.3.2.3. Appoint Vice-President**

It was noted that Board Member Mills is listed on Exhibit 9100- Board President/Vice-President Rotation Protocol as the next in line for Vice-President.

**ACTION:** Vice-President Hull nominated Board Member Mills as Vice-President. Board Member Barry seconded the nomination. The nomination passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills  
NOES: None  
ABSTENTIONS: None  
ABSENT: Tanner

**Student Board Members**

AYES: Kikut  
NOES: None  
ABSTENTIONS: None  
ABSENT: Ramsey

**9.3.2.4. Review/Reaffirm/Revise Exhibit 9100 – Organization**

**ACTION:** Vice-President Hull moved to reaffirm item 9.3.2.4 as submitted. President MacFarland seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills  
NOES: None  
ABSTENTIONS: None  
ABSENT: Tanner

**Student Board Members**

AYES: Kikut  
NOES: None  
ABSTENTIONS: None  
ABSENT: Ramsey

**9.3.2.5. Appoint County Superintendent as Secretary**

**ACTION:** Vice-President Hull moved to appoint Superintendent Flores as Secretary to the Board. Board Member Mills seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills  
NOES: None  
ABSTENTIONS: None  
ABSENT: Tanner

**Student Board Members**

AYES: Kikut  
NOES: None  
ABSTENTIONS: None  
ABSENT: Ramsey

**9.3.2.6. Review/Reaffirm/Revise Board Bylaw 9320 – Meetings and Notices**

**ACTION:** Vice-President Hull moved to reaffirm item 9.3.2.6 as submitted. Board Member Mills seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills  
NOES: None  
ABSTENTIONS: None  
ABSENT: Tanner

**Student Board Members**

AYES: Kikut  
NOES: None  
ABSTENTIONS: None  
ABSENT: Ramsey

**9.3.2.7. Resolution Fixing Date, Time, and Location of Regular Meetings for 2020**

Superintendent Flores referred to the information in the Board agenda packet and noted that the exception of holding the April Regular Board meeting on the third Wednesday opposed to the

second Wednesday is the result of the second Wednesday falling during Spring Break in 2020. The third Wednesday was proposed opposed to the first Wednesday as there are two meetings in March.

In November the second Wednesday will fall on Veteran's Day, the Board was given the option of moving the Regular Board meeting to the first or third Wednesday. Superintendent Flores suggested the third Wednesday to make it consistent with December which will also be held on the third Wednesday as a result of legislation that took effect in January 2019 that moved Board Member terms to begin on the second Friday of December in election years opposed to the first Friday which also resulted in the date of Annual Organizational meetings having to take place after the second Friday in December each year.

It was noted for the past several years the Regular June Board meeting has been moved to the fourth Wednesday of the month with a Budget Study Session/Special Board meeting taking place on the third Wednesday. This is done to allow time for LCAP and budget development and for the required public hearings for both to be held at the meeting on the third Wednesday and the approval of both being on the fourth Wednesday.

**ACTION:** Board Member Mills moved to approve the April and November Regular Board meetings being held on the third Wednesday due to holidays and the rest of item 9.3.2.7 as submitted. Vice-President Hull seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills  
NOES: None  
ABSTENTIONS: None  
ABSENT: Tanner

**Student Board Members**

AYES: Kikut  
NOES: None  
ABSTENTIONS: None  
ABSENT: Ramsey

**9.3.2.8. Board Meeting Planning Calendar for 2020**

Superintendent Flores indicated the only notable change from the 2019 calendar is moving the Student Programs Department Updates to January and February to align the mid-year LCAP update with the department update. This change resulted in moving the Early Childhood Services Department Updates to March and April. It was noted that the 2020 calendar will also reflect the dates for Regular Board meetings as previously approved for item 9.3.2.7.

**ACTION:** Board Member Manuel moved to approve item 9.3.2.8 with Regular Board meeting dates held on dates approved under item 9.3.2.7. Vice-President Hull seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills  
NOES: None  
ABSTENTIONS: None  
ABSENT: Tanner

**Student Board Members**

AYES: Kikut  
NOES: None  
ABSTENTIONS: None  
ABSENT: Ramsey

**9.3.2.9. Review/Reaffirm/Revise Board Bylaw 9140 – Board Representatives**

**ACTION:** Board Member Manuel moved to reaffirm item 9.3.2.9 as submitted. Vice-President Hull seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills  
NOES: None  
ABSTENTIONS: None  
ABSENT: Tanner

**Student Board Members**

AYES: Kikut  
NOES: None  
ABSTENTIONS: None  
ABSENT: Ramsey

**9.3.2.10. Appoint Board Representatives to Committees**

Superintendent Flores shared that she had a call from Frank Treadway who is planning to reconvene the University of California Redding committee and would like a County Board representative on the committee. As there was no information in regards to when meetings would be held, etc., it was decided to hold on appointing a representative until more is known.

Board Member Manuel expressed interest in continuing as the representative for the Friends of the Planetarium. It was noted that Board Member Brown’s term as the representative and President MacFarland’s term as alternate on the Shasta-Trinity ROP JPA Board is two years and goes through December 31, 2020.

**ACTION:** President MacFarland moved for Board Member Manuel to continue as the representative for the Friends of the Planetarium. Vice-President Hull seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills  
NOES: None  
ABSTENTIONS: None  
ABSENT: Tanner

**Student Board Members**

AYES: Kikut  
NOES: None  
ABSTENTIONS: None  
ABSENT: Ramsey

**9.3.2.11. Review/Reaffirm/Revise Board Bylaw and Exhibit 9005 – Governance Standards**

**ACTION:** Vice-President Hull moved to reaffirm item 9.3.2.11 as submitted. Board Member Mills seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills  
NOES: None  
ABSTENTIONS: None  
ABSENT: Tanner

**Student Board Members**

AYES: Kikut  
NOES: None  
ABSTENTIONS: None  
ABSENT: Ramsey

**9.3.2.12. Review/Reaffirm/Revise Professional Governance Standards Brochure**

**ACTION:** Vice-President Hull moved to reaffirm item 9.3.2.12 as submitted. Board Member Manuel seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills  
NOES: None  
ABSTENTIONS: None  
ABSENT: Tanner

**Student Board Members**

AYES: Kikut  
NOES: None  
ABSTENTIONS: None  
ABSENT: Ramsey

**9.3.3. Remuneration for Board Members as Allowed by Education Code 1090 and Administrative Regulation 9250**

Superintendent Flores referred to the information in the Board agenda packet that outlines what the Board has approved the last four years in regards to their stipend amount and how much a 1-5% increase would be. Also provided was information on increases employees received since 2015/16 and the current remuneration for other County Boards in Region 2.

**ACTION:** Vice-President Hull moved to approve a 3% increase for Board Member stipends increasing it from \$238.82 to \$245.98 per month for attending Regular Board meetings. President MacFarland seconded the motion.

Board Members expressed their thoughts in regards to the position of Board Member being volunteer versus an employee. Comment was made that most other County Boards in the region receive a cap towards health benefits which exceeds the stipend amount for Shasta County.

The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Brown, Hull, MacFarland, Mills  
NOES: Barry, Manuel  
ABSTENTIONS: None  
ABSENT: Tanner

**Student Board Members**

AYES: Kikut  
NOES: None  
ABSTENTIONS: None  
ABSENT: Ramsey

**9.3.4. Superintendent’s Compensation**

Associate Superintendent Hillman stated that he and Jodie VanOrnum, Sr. Executive Director of Human Resources, connected with President MacFarland and Vice-President Hull regarding the Superintendent’s compensation. He indicated the information they reviewed and recommendation is included in the Board agenda packet and is in-line with what was provided to employees.

President MacFarland noted the Superintendent’s compensation is kept comparable to other County Superintendents in class 5 counties and with local District Superintendents so if it were vacated qualified candidates would be attracted to the position.

**ACTION:** Board Member Barry moved to approve increasing the Superintendent’s salary by 3% and a one-time contribution of \$500 to either an HSA or HRA account effective January 1, 2020. Board Member Manuel seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills  
NOES: None  
ABSTENTIONS: None  
ABSENT: Tanner

**Student Board Members**

AYES: Kikut  
NOES: None  
ABSTENTIONS: None  
ABSENT: Ramsey

**9.3.5. Proposed Revisions to Exhibit 5117.1 – Interdistrict Attendance Appeal Handbook**

Superintendent Flores indicated even though the parent cancelled her request for an Interdistrict Appeal Hearing back in November, her office and the Board went through the process of preparing for it. During the process, her office was asked by a Board Member to provide information that framed the Board’s role that was previously provided in an e-mail by Tom Gauthier of the Lozano Smith law firm when preparing for a different appeal hearing back in 2018.

Superintendent Flores indicated she read through the e-mail and compared it to the Interdistrict Attendance Appeal Handbook. She referred to the handbook in the Board agenda packet and indicated that information not already included was added as proposed revisions in red font. In addition, the name of the form that is given to a parent to complete when requesting an interdistrict transfer between districts was recently changed and was also referenced with strikethrough and red font.

Discussion took place regarding the proposed changes and it was determined that the first sentence in red font on page 184 of the Board agenda packet (page 8 of the handbook) will be moved to page 183 (page 7) and will follow the sentence in red font. The word “these” will be changed to “the” and the word “following” will be added between the words “the” and “five.” In addition, the name of the interdistrict transfer form will be changed throughout the handbook as proposed.

**ACTION:** Vice-President Hull moved to approve item 9.3.5 as discussed. Board Member Brown seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills  
NOES: None  
ABSTENTIONS: None  
ABSENT: Tanner

**Student Board Members**

AYES: Kikut  
NOES: None  
ABSTENTIONS: None  
ABSENT: Ramsey

**9.3.6. CSBA Regional County Delegate Assembly and CCBE Board of Director Nomination**

Superintendent Flores provided the Board a reminder that they decided back in June to not pay dues and rejoin CCBE (California County Boards of Education), as such, a Board Member for Shasta County would not be eligible as a nominee as the person serves on both the CSBA (California School Boards Association) Delegate Assembly and the CCBE Board of Directors. It was noted that the Board could nominate someone from another County Board if they choose to.

**ACTION:** Board Member Mills moved to not submit a nomination for item 9.3.6. Vice-President Hull seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills  
NOES: None  
ABSTENTIONS: None  
ABSENT: Tanner

**Student Board Members**

AYES: Kikut  
NOES: None  
ABSTENTIONS: None  
ABSENT: Ramsey

**10. STUDENT BOARD MEMBER REPORT**

**• Caroline Kikut, Shasta High School**

Student Board Member Kikut indicated that finals week has been exhausting. She reported on her school’s participation in Toys-for-Tots and funds raised for Adopt-a-Family. Her response to an inquiry in regards to college applications was that she has submitted seven.

**• Bradley Ramsey, Anderson High School**

It was noted that Student Board Member Ramsey was not in attendance due to finals and other conflicting commitments.

## **11. BOARD BUSINESS**

### **11.1. Board Comments/Discussion/Reports/Correspondence:**

#### **11.1.1. Report from California School Boards Association (CSBA) Conference Attendees**

Board Member Brown provided a handout and stated he was very grateful to be able to attend the educational and inspiring conference. He shared information from one of the keynote speakers who has an autistic child. Board Member Brown shared key take aways from the sessions he attended that included suspension/expulsion rates and academic achievement for at risk students, family involvement, and successful interventions. He concluded by stating he would like a better understanding of the role and interactions of County and District Boards and requested to attend the CSBA Masters in Governance series. Comment was made that the CSBA training series was offered in Redding in the past and is currently being offered on various dates in 2020 at various locations including Santa Rosa, Oakland, Cerritos, and West Sacramento.

Superintendent Flores shared a YouTube video of the keynote speaker Board Member Brown reported on. In addition, she shared information from a session she attended that included success stories on access and equity that was presented by the Superintendent of the ABC Unified School District in Los Angeles County who shared how the districts has made improvements that resulted in 97% attendance and 1.6% suspension rates. Another session presented by the Santa Ana Unified School District in the Los Angeles area focused on the development of an early learning framework and a K-12 learning environment that includes strong parent participation at the school level.

Mike Freeman, Sr. Executive Director of Professional Learning and Leadership Support Services, shared that he and Renee Menefee, Executive Director of Early Childhood Services, have been participating in parent and community engagement trainings and would like to share the information they have been learning with the Board. Superintendent Flores asked that he notify her office when they are ready to share the information so it can be placed on a future Board agenda.

Board Members indicated that they'd like to hear more on how the ABC Unified School District obtained a 97% attendance rate, parent trainings offered by the Santa Ana Unified School District, early intervention, and the parent engagement initiative that Sr. Executive Director Freeman and Executive Director Menefee are involved in.

#### **11.1.2. Other Comments**

There were none.

## **12. SUPERINTENDENT'S REPORT**

In response to a request by the Board at a prior meeting, Superintendent Flores shared information on Public Safety Power Shutoffs (PSPS) that included how Associate Superintendent Hillman attends local Office of Emergency Services (OES) meetings that are held as a proactive measure prior to the PSPSs and shares the information with County Office and district staff. A live Google Doc has been developed by her office that has been shared with the districts that they update with information on their plans for dealing with a PSPS. The document has also been shared with the OES and the California Department of Education so they have up-to-date information as well. In addition, a text group has been established for Superintendents to utilize if they do not have access to e-mail where they can share information.

PG&E representatives and interested district superintendents were invited to attend a meeting hosted by the County Office where they were able to share information with one another.

Superintendent Flores stated that she and President MacFarland attended a SELPA Board meeting where the recent announcement by the Victor Treatment Center that they will be closing their group homes in Redding and the North Valley School that serves non-public school students on January 17, 2020 was discussed. She shared that North Valley School serves in-county and out-of-county students. All out-of-county students will be returned to their county of residence and a plan will be put in place to serve students who reside in Shasta County. There were discussions of the Shasta Union High School District serving the high school students and Clay Ross, Superintendent of Columbia, Junction, and Mountain Union school districts offered to create a county-wide program to serve the elementary aged students, but a location is needed. Additional meetings will be held to discussion options and solidify a plan. Superintendent Flores spoke about funding and indicated that the SELPA Board will likely hold a special meeting to work through the budget piece.

Additional information was shared by Superintendent Flores on new and continuing districts qualified for Differentiated Assistance, a student voice session for Native American students, and the new projector being installed in the Planetarium. The Board requested to have a special viewing in the Planetarium from 1-1:30 p.m. prior to the February 12, 2020 Board meeting.

### **13. MEETING FEEDBACK/SUGGESTIONS FOR FUTURE AGENDA ITEMS**

Board Member Manuel indicated that she appreciated the update on Differentiated Assistance and asked as more information is learned that it be shared.

Discussion took place regarding how the information on the charter material revision for Northern Summit Academy was presented and how uncomfortable it was as all did not seem prepared. The Board indicated that they would have preferred a staff recommendation, it was noted one was included on the Board Agenda Item Request form in the Board agenda packet but the outcome differed based on the information presented. Superintendent Flores indicated that going forward anytime there is any Education Code that includes implications it will be included in the Board agenda packet.

### **14. REMINDERS/UPCOMING EVENTS**

- January 8, 2020, 10:00-11:00 a.m. - SWAG Meeting at SCOE in Maple Room

**15. NEXT MEETING** – January 8, 2020, 1:30 p.m. at Shasta County Office of Education, 1644 Magnolia Ave., Redding, CA 96001

### **16. ADJOURN**

President MacFarland adjourned the meeting at 4:27 p.m.

Respectfully submitted,

Judy Flores, Shasta County Superintendent of Schools  
Ex-Officio Secretary to the Board