

SHASTA COUNTY BOARD OF EDUCATION

Shasta County Office of Education
1644 Magnolia Ave.
Redding, CA 96001

March 11, 2020
Regular Meeting Minutes

ADOPTED

1. CALL MEETING TO ORDER

The meeting was called to order by President Hull at 1:30 p.m.

Members Present

Kathy Barry
Robert Brown
Rhonda Hull, President
Steve MacFarland
Laura Manuel
Denny Mills, Vice-President
Caroline Kikut, Student Board Member
Bradley Ramsey, Student Board Member

Administrators Present

Judy Flores, Shasta County Superintendent of Schools
Adam Hillman, Associate Superintendent, Administrative Services
Brien McCall, Associate Superintendent, Instructional Services

Others Present

Robin Beeson, Executive Assistant to the Superintendent (Recording Secretary)
(NOTE: The following listed their name and representation on a sign-in sheet, there may have been others in attendance. Those in attendance may have attended only a portion of the meeting.)
Dan Ostrowski, SCOE
Renee Menefee, SCOE
De'An Chambless, SCOE
Rebecca Lewis, SCOE
Katy Martin, SCOE
Rea McFadden, SCOE

2. PLEDGE OF ALLEGIANCE

Student Board Member Kikut led the Pledge of Allegiance.

3. APPROVAL OF AGENDA

ACTION: Board Member MacFarland moved to approve the Agenda as submitted. Student Board Member Ramsey seconded the motion. The motion was approved unanimously.

4. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD

There were none.

5. APPROVAL OF CONSENT AGENDA

5.1. Board:

5.1.1. February 12, 2020 Regular Board Meeting Minutes

5.2. Administrative Services:

5.2.1. Credentials and Oaths for Temporary Certificates

5.2.2. Disposal of Surplus Vehicles

5.2.3. Resolution Establishing Custodians for Local Bank Accounts

5.2.4. Proposed Revisions to Board Policy, Administrative Regulation, and Exhibit 1330 – Community Relations – Use of School Facilities

5.3. Instructional Services:

5.3.1. Certification of Supervisors of Attendance

ACTION: Board Member Brown moved to approve the Consent Agenda as submitted. Vice-President Mills seconded the motion. The motion was approved unanimously.

6. INFORMATION

Materials were provided in the Board agenda packet for the following Information items, no discussion took place during the Board meeting unless otherwise noted below.

6.1. Administrative Services:

6.1.1. General Fund Board Report

6.1.2. New, Retired, and Exited Employee Quarterly Report

6.2. Instructional Services:

6.2.1. Consolidated Application Mid-Year Report

7. DEPARTMENT UPDATE

7.1. Early Childhood Services – Part 1

Renee Menefee, Executive Director of Early Childhood Services, shared a Google Slide presentation and noted the department has grown since last year in regards to staffing, contracts, and budgets. Department goals were reviewed as information on the progress of each was shared. An overview of celebrations and challenges was provided. Executive Director Menefee responded to questions from the Board. Discussion took place regarding the Inclusive Early Education Expansion Program grant application.

8. ACTION

8.1. Administrative Services:

8.1.1. 2019/20 Second Interim Budget

Adam Hillman, Associate Superintendent of Administrative Services, referred to the budget booklet included in the Board agenda packet and noted there are no significant changes from first interim.

ACTION: Board Member MacFarland moved to approve item 8.1.1 as submitted. Board Member Brown seconded the motion. The motion was approved unanimously.

8.2. Board:

8.2.1. Letter of Support for Assembly Bill 3292 – Pupil Excused Absences for Cultural Ceremonies

A reminder was made that discussion took place at the Board Planning Session last week regarding AB 3292 which Assemblywoman Dahle is taking forward to the legislature. Because of the work the County Office is leading with the Native American Advisory group, the Board indicated interest in supporting the proposed legislation that addresses attendance at cultural ceremonies as being excused. The fact sheet included in the Board agenda packet was referred to and discussed.

Superintendent Flores indicated she has already submitted a letter of support on her behalf and asked if there were Board Members willing to help draft a letter on behalf of the Board, Vice-President Mills volunteered.

ACTION: Board Member Manuel moved to approve item 8.2.1 as discussed. Vice-President Mills seconded the motion. The motion was approved unanimously.

9. STUDENT BOARD MEMBER REPORT

• Bradley Ramsey, Anderson High School

Student Board Member Ramsey indicated that a few hours ago the World Health Organization declared the Coronavirus as a pandemic. He provided an overview of safety precautions his district has put in place and how some activities have been impacted. Information was shared on sports, activities, and club events.

Board Members were invited by Student Board Member Ramsey to his Eagle Scout Service Project event scheduled for April 18, 2020, 2:00 p.m. at Pacheco Elementary School in the cafeteria. He was asked to provide a reminder to the Board.

• Caroline Kikut, Shasta High School

Student Board Member Kikut shared that her school's contingency plan for the Coronavirus is for Google Classroom to be set up so instruction can be done remotely. Discussion took place regarding how Google Classroom works. It was noted that some University of California campuses have already moved to doing on-line instruction.

10. RECOGNITION

10.1. Elizabeth “Buffy” Tanner for her Service on the Shasta County Board of Education

Prior Board Member Tanner was presented a golden apple engraved with her nine years of service as Superintendent Flores expressed appreciation for her dedication and commitment while on the Board. Board Members and staff shared comments acknowledging former Board Member Tanner for the perspective and wisdom she brought. Former Board Member Tanner shared what being on the Board meant to her and expressed her appreciation to Board Members and staff for their support and work they do.

11. BOARD BUSINESS

11.1. Board Comments/Discussion/Reports/Correspondence:

11.1.1. Student Board Member, Board President, and Superintendent Preparation for Educator Appreciation Event

The purpose of the event, what it entails, and the focus of Student Board Member speeches was reviewed. Superintendent Flores asked Student Board Members to submit their speeches to her prior to the April Board meeting, she will then share them with President Hull and Vice-President Mills for review. It was agreed that a meeting will take place on April 15, 2020 after the Board meeting for Superintendent Flores, President Hull, and the Student Board Members to meet to prepare further for the event. Superintendent Flores indicated she will send an e-mail to Student Board Members to outline the discussion from the Board meeting.

11.1.2. Other Comments

President Hull shared that she participated in the Read Across America event at EXCEL Academy on February 28, 2020. In addition, she attended the Principal for a Day breakfast yesterday, she will be shadowing the principal at Parsons Jr. High later this week.

Board Member Manuel reported that she attended the training last week that covered realities for Native American students and their families. She indicated it was a powerful and positive event and encouraged Board Members to attend similar events if offered in the future. Discussion took place regarding how information is disseminated for trainings.

Vice-President Mills inquired in regards to the vacancy on the Board that is currently being advertised. Superintendent Flores indicated the closing date to submit applications is March 30, 2020. Discussion took place regarding potential applicants and it was noted that the start time of the April Board meeting where interviews will take place may need to be adjusted based on the number of applications received. An overview of the process for screening applications was provided.

12. SUPERINTENDENT'S REPORT

12.1. Sunshine of Initial Proposals from Shasta County Office of Education Management Team to Shasta County Certificated Educator Association (SCCEA), California School Employee Association (CSEA #642), and Child Development Educator Association-Shasta County (CDEA-SC) Bargaining Units

Superintendent Flores shared that the Board meeting is used as a means of publicly sunshining bargaining proposals and is done under the Superintendent's Report as the Board is not involved with negotiations. She reviewed the items being proposed for negotiations with each bargaining group.

12.2. Other Comments

Executive Director Menefee shared information on the County Office's participation in Leadership Redding and her experience as a participant.

Superintendent Flores reported on the following:

- Coronavirus prevention and preparation
- Principal for a Day
- Chrysalis Charter School Site Visit Reminder
- SARB Restructure Meeting

13. MEETING FEEDBACK/SUGGESTIONS FOR FUTURE AGENDA ITEMS

There were none.

14. REMINDERS/UPCOMING EVENTS

- March 17, 2020, 8:00 a.m. Registration/9:00 a.m.-4:00 p.m. - Annual Tobacco Use Prevention Education Training at McLaughlin Auditorium/Sequoia School (registration information was e-mailed to Board Members).
- April 11-17, 2020 - Week of the Young Child Various Events in Community (schedule of events will be provided to Board Members when available)
- April 22, 2020, 6:00-7:30 p.m. - Open House at R-STEM
- April 25, 2020, 11:00 a.m.-1:00 p.m. - Project SHARE STEAM Showcase at Mt. Shasta Mall in JC Penney Court
- April 28, 2020, 6:00-8:00 p.m. - Educator Appreciation Dinner at Gaia Hotel (RSVP information will be e-mailed to Board Members)

It was noted the March 17, 2020 event was moved to the Shasta County Office of Education, Professional Development Center. Superintendent Flores shared that the following information was received yesterday:

Northern Summit Academy Open House
March 21, 2020
10:00 a.m.-3:00 p.m.
2301 Balls Ferry Rd., Anderson

15. NEXT MEETING – April 15, 2020, 1:30 p.m. at Shasta County Office of Education, 1644 Magnolia Ave., Redding, CA 96001

16. ADJOURN

President Hull adjourned the meeting at 3:47 p.m.

Respectfully submitted,

Judy Flores, Shasta County Superintendent of Schools
Ex-Officio Secretary to the Board