SHASTA COUNTY BOARD OF EDUCATION
Shasta County Office of Education
1644 Magnolia Ave.
Redding, CA 96001

June 28, 2017
Regular Meeting Minutes

ADOPTED

1. CALL MEETING TO ORDER

The meeting was called to order by President Hull at 1:32 p.m.

Members Present
- Kathy Barry
- Diane Gerard
- Rhonda Hull, President
- Steve MacFarland
- Laura Manuel, Vice-President
- Denny Mills
- Elizabeth "Buffy" Tanner

Administrators Present
- Judy Flores, Assistant Superintendent, Instructional Services
- Adam Hillman, Associate Superintendent, Administrative Services

Others Present
- Robin Beeson, Executive Assistant to the Superintendent (Recording Secretary)

(NOTE: The following listed their name and representation on a sign-in sheet, there may have been others in attendance. Those in attendance may have attended only a portion of the meeting.)
- John Husome, R-STEM
- Renee Menefee, SCOE
- De'An Chambless, SCOE
- Rebecca Lewis, SCOE
- Jennifer Baker, SCOE

2. PLEDGE OF ALLEGIANCE

President Hull led the Pledge of Allegiance.

3. APPROVAL OF REGULAR AGENDA

ACTION: Board Member MacFarland moved to approve the Regular Agenda as submitted. Board Member Mills seconded the motion. The motion was approved unanimously.

4. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD

Debbie Stewart, California School Employees Association (CSEA) Chapter President, shared that on December 16, 2016 Dan Coyne, while serving as CSEA President, suffered a heart attack while attending a meeting at the County Office. Joan Nevarez, CSEA Field Representative, and Brenda Palmer, then Senior Executive Director of Human Resources, acted accordingly by calling emergency personnel and comforting him. In addition, Mrs. Nevarez secured Mr. Coyne's vehicle, picked up his wife, and remained at the hospital into the evening. Mr. Coyne was very

moved by the reactions of the County Office family and CSEA staff. In recognition of their support, Joan Nevarez and Brenda Palmer were presented plaques on behalf of State CSEA acknowledging their community service.

5. APPROVAL OF CONSENT AGENDA

5.1. Board:
- **5.1.1. May 10, 2017 Regular Meeting Minutes**

5.2. Administrative Services:
- **5.2.1. Credentials and Oaths for Temporary Certificates**
- **5.2.2. Proposed Revisions to Board Policy 3260 – Business and Noninstructional Operations – Fees and Charges**
- **5.2.3. Resolution – Authorization for Temporary Interfund Cash Borrowing**
- **5.2.4. Resolution Regarding the Education Protection Account**
- **5.2.5. Resolution Regarding the Education Protection Account for Shasta Independent Learning Charter**

5.3. Instructional Services:
- **5.3.1. Proposed Revisions to Board Policy 0460 – Philosophy, Goals, Objectives and Comprehensive Plans – Local Control Accountability Plan**
- **5.3.2. Proposed Revisions to Board Policy 6146.1 – Instruction – High School Graduation Requirements**
- **5.3.3. Proposed Revisions to Board Policy and Administrative Regulation 6146.6 – Instruction – Identification and Education Under Section 504**
- **5.3.4. Consolidated Application for Funding Categorical Aid Programs for Court and Community School**

ACTION: Board Member MacFarland moved to approve the Consent Agenda as submitted. Board Member Mills seconded the motion. The motion was approved unanimously.

6. INFORMATION

Materials were provided in the Board agenda packet for the following Information items, no discussion took place during the Board meeting unless otherwise noted below.

6.1. Administrative Services:
- **6.1.1. General Fund Board Report**
- **6.1.2. Annual Assignment Monitoring and Review Report**
- **6.1.3. Nondiscrimination Barrier Report**
- **6.1.4. New, Retired, and Exited Employee Quarterly Report**
- **6.1.5. Chrysalis Charter School 2017/18 Adopted Budget**
- **6.1.6. Redding STEM Academy Charter School 2017/18 Adopted Budget**

6.2. Instructional Services:
- **6.2.1. Shasta Independent Study Charter School Local Control Accountability Plan (LCAP) and Annual Update**
- **6.2.2. Chrysalis Charter School Local Control Accountability Plan (LCAP) and Annual Update**
- **6.2.3. Redding STEM Academy Charter School Local Control Accountability Plan (LCAP) and Annual Update**

7. DISCUSSION

7.1. Administrative Services:

7.1.1. Administrative Regulation 3260 – Business and Noninstructional Operations – Fees and Charges (first read)

Allyson Harris, Project SHARE Director, indicated that while this is a new policy, the after school program is already operating per the requirements of the policy and have revised some of their forms to address homeless/foster youth. It was noted that the policy will be on the next agenda for approval.

7.2. Board:

7.2.1. Medical Therapy Unit Update

Conde Kunzman, SELPA Director, thanked Dan Ostrowski, Executive Director of Information Technology and Facilities, Maintenance and Operations and Adam Hillman, Associate Superintendent of Administrative Services for the assistance they have provided through the process of relocating the Medical Therapy Unit (MTU). She reported that the SELPA Board, Redding School District, and the California Department of Education have approved to construct a new facility for the MTU at the Redding School District office campus behind Stellar Charter School. As the Shasta County Office of Education is the legal entity for the SELPA, contract language is being changed to reflect this.

The original cost to construct a new building for the MTU when it was planned to build it in the Magnolia Park was estimated at $1.95 million. With the additional work that is needed to change the location, the cost is now estimated at $2.1 million. It will take another one to two months to update the drawing; they then have to be approved by the Division of State Architect. It is estimated construction will start in four months which will be in the middle of the rainy season. Associate Superintendent Hillman noted that Redding School District Chief Business Officer, Robert Fellinger, has been very helpful during the process.

7.2.2. Overview of State Accountability System

Judy Flores, Assistant Superintendent of Instructional Services, reported that in November the state accountability system will impact districts in a new way and will require county offices to provide additional assistance to districts; the change is referred to as Differentiated Assistance. The Shasta County Office of Education is one of 24 county offices in the state that will receive funding to provide the additional assistance. The other county offices fall within the hold harmless formula and will be required to provide additional assistance with no new money.

Assistant Superintendent Flores shared that the former accountability system was based on a single number which was the Academic Performance Index (API). A Google Slides presentation was shared including a review of the performance standards set for all LCFF priorities for both the state and local performance indicators. In addition, the statutory purposes of the LCFF evaluation rubric (CA School Dashboard) was provided along with how the new system focuses on closing student subgroup gaps.

The California School Dashboard on the California Department of Education (CDE) website with data for another county was reviewed and an overview of the California Model was given. The indicators that change the level of technical assistance or intensive intervention a county office is

to provide to a district were explained. The decisions that California as a state has made in light of the Every Student Succeeding Act requirements were reviewed as was the timeline for the development of California's accountability system for 2016/17 through 2019/20.

The Shasta County Office of Education was selected as one of three county offices in the state to work with California County Superintendents Educational Services Association (CCSESA), the California Department of Education, State Board of Education, and California Collaborative for Educational Excellence (CCEE) to help define the California statewide system of support.

An overview of assistance provided to districts and charter schools who attended trainings offered by the County Office was provided. County Office staff attended several district Board meetings to share information as well. Assistant Superintendent Flores referred to the information in the agenda packet that was developed by CDE. Associate Superintendent Hillman discussed how district budgets will be affected and will require the County Office Business and Instructional Services staff to provide assistance.

8. ACTION

8.1. Instructional Services:

8.1.1. Local Control Accountability Plan (LCAP) and Annual Update

Austin Preller, Instructional Services Coordinator, indicated that at the last meeting modifications and new actions were shared with the Board and noted there were no changes since that meeting.

ACTION: Board Member Mills moved to approve item 8.1.1 as submitted. Board Member Manuel seconded the motion. The motion was approved unanimously.

8.2. Administrative Services:

8.2.1. Annual Declaration of Need for Fully Qualified Educators

Jodie VanOrnum, Senior Executive Director of Human Resources, referred to the information in the agenda packet and indicated that the data in the report reflects anticipated needs for emergency or limited assignment permits that might come up throughout the year. It was noted that while the County Office does not have the need for a Librarian, this position is included in the report as they do employ someone who is qualified to be a Librarian and can provide assistance to districts if needed.

ACTION: Board Member MacFarland moved to approve item 8.2.1 as submitted. Board Member Gerard seconded the motion. The motion was approved unanimously.

8.2.2. 2017/18 Budget

Associate Superintendent Hillman referred to the expanded document included in the agenda packet. It was noted that Governor Brown approved the budget and there were no surprises.

ACTION: Board Member Tanner moved to approve item 8.2.2 as submitted. Board Member MacFarland seconded the motion. The motion was approved unanimously.

8.2.3. Resolution to Delay Implementation of Federal Uniform Administrative Requirements, Cost Principles, and Audit Requirements

De'An Chambless, Senior Executive Director of Business Services, explained that the Federal Government is now requiring written internal control procedures. It is not a change to the County Office's practice; it is a matter of putting them in writing. The proposed resolution is required to take advantage of an opportunity to allow more time to meet the requirement.

ACTION: Board Member MacFarland moved to approve item 8.2.3 as submitted. Board Member Gerard seconded the motion. The motion was approved unanimously.

8.3. Board:

8.3.1. Membership Dues for 2017/18

•CSBA (California School Boards Association)

•CCBE (California County Boards of Education)

•Education Legal Alliance

Assistant Superintendent Flores indicated the information in the agenda packet compares the cost of the membership dues from the current year to next year and provides an overview of the services provided.

ACTION: Board Member Gerard moved to approve item 8.3.1 as submitted. Board Member MacFarland seconded the motion. The motion was approved unanimously.

8.3.2. Administer Oath of Office to Judy Flores as Appointed Shasta County Superintendent of Schools Effective July 1, 2017 Through December 31, 2018

Board President Hull administered the Oath of Office to Judy Flores; both signed a Certificate of Appointment. Mrs. Flores introduced her family members in attendance and thanked others in the audience who attended the meeting to support her. She stated that she is looking forward to serving as the County Superintendent and thanked the Board for the opportunity to serve the next 18 months and hopefully beyond. Mrs. Flores added that she will be sharing more information on the appreciative interview process that is underway at future meetings.

9. BOARD BUSINESS

9.1. Board Comments/Discussion/Reports/Correspondence

American Association of University Women – Board Member Gerard shared that this group invited Chico State University's (CSU) first woman president to speak at their 75th dinner held last week. Information was shared on Shasta County students who attend CSU; she noted the data is something to be proud of. Board Member Tanner stated there was a report done about ten years ago that reflected that while Shasta County sends fewer students to four year universities, they have a higher graduation consistency rate than other counties.

Grow Program – Board Member MacFarland reported that he attended a tour of this program at the Juvenile Rehabilitation Facility. The program is funded through a grant and has resulted in a decreased number of incident rates. Some students who have been released from Juvenile Hall continue to participate in the program. Board Member MacFarland shared with the program staff that the Board has expressed interest in having them do a presentation at a future Board meeting and following up with a tour of the program for Board Members.

10. SUGGESTIONS FOR FUTURE AGENDA ITEMS

Assistant Superintendent Flores indicated a Public Hearing for the Phoenix Charter appeal will be held at the July 12, 2017 Board meeting. She indicated that staff are working with an attorney who will attend the meeting and provide guidelines on the Public Hearing process. The attorney will also attend the August Board meeting to sharing findings. It was noted that the Whitmore Board approved the charter petition submitted to them by Phoenix. The information before the County Board is an appeal to the Shasta Union High School District who denied the petition prior to Whitmore's approval.

Board Member Barry requested an update on Reach Higher Shasta when appropriate.

11. NEXT MEETING – July 12, 2017, 1:30 p.m. at Shasta County Office of Education, 1644 Magnolia Ave., Redding, CA 96001

12. ADJOURN

President Hull adjourned the meeting at 2:57 p.m.

Respectfully submitted,

Tom Armelino, Shasta County Superintendent of Schools
Ex-Officio Secretary to the Board