

**SHASTA COUNTY BOARD OF EDUCATION**

Shasta County Office of Education  
2985 Innsbruck Drive  
Redding, CA 96003

**November 9, 2022**  
**Regular Meeting Minutes**

**ADOPTED**

**1. CALL MEETING TO ORDER**

The meeting was called to order by President Mills at 1:31 p.m.

Members Present

Kathy Barry, Vice President  
Robert Brown  
Steve MacFarland  
Laura Manuel  
Denny Mills, President  
Nick Webb  
Ava Gebhart, Student Board Member

Members Absent

Rhonda Hull

Administrators Present

Judy Flores, Shasta County Superintendent of Schools  
Adam Hillman, Associate Superintendent, Administrative Services  
Mike Freeman, Associate Superintendent, Instructional Services

Others Present

Carmen Bahr, Executive Assistant to the Superintendent (Recording Secretary)  
*(There may have been others in attendance. Those in attendance may have attended only a portion of the meeting.)*  
De'An Chambless, SCOE  
Kerri Schuette, SCOE  
James Alspach, SCOE  
Julia Knight, Northern Summit Academy  
Clarissa LoffMark, Northern Summit Academy  
Karen Ditzler, Redding School District  
Cindy Bishop, Redding School District  
Denise Peck, Redding School District  
Robert Fellingner, Redding School District  
Jennifer Parra, Redding School District  
Catherine Thompson, Chrysalis  
Sherry Rodgers, SCOE  
Carie Webb, SCOE  
Kim McKenzie, SCOE  
Rebecca Lewis, SCOE

**2. PLEDGE OF ALLEGIANCE**

President Mills led the Pledge of Allegiance.

### **3. APPROVAL OF AGENDA**

**ACTION:** Board Member MacFarland moved to approve the Agenda as submitted. Vice President Barry seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT: Hull

**Student Board Members**

AYES: Gebhart

NOES:

ABSTENTIONS:

ABSENT:

### **4. PUBLIC COMMENT**

There was no public comment.

### **5. APPROVAL OF CONSENT AGENDA**

#### 5.1. Board

5.1.1. October 12, 2022 Board Meeting Minutes

5.1.2. Excuse President Mills's Absence at October 12, 2022 Regular Board Meeting Due to Rescheduled Surgery Deemed Acceptable to the Board per Board Bylaw Administrative Regulation 9250 and Education Code 1090

5.1.3. Revised Board Policy 5117.1c - Students - Interdistrict Attendance Appeals

5.1.4. Revised Board Policy 9322 - Bylaw - Agenda/Meeting Minutes

#### 5.2. Administrative Services

5.2.1. Credentials and Oaths for Temporary Certificates

#### 5.3. Instructional Services

5.3.1. Early Childhood Services California State Preschool Program Goals and Objectives

5.3.2. County School Attendance Review Board (SARB) Membership

5.3.3. Donation/Gift Acceptance - Butte College

5.3.4. Donation/Gift Acceptance - Reach Higher Shasta

5.3.5. Donation/Gift Acceptance - City of Redding

5.3.6. Donation/Gift Acceptance - PG&E

5.3.7. Revised Board Policy and Administrative Regulation 6173 - Instruction - Education for Homeless Children

5.3.8. Board Resolution for Designation for Hilltop Classrooms

Board Member Manuel requested that item 5.1.1. be pulled from the Consent Agenda.

**ACTION:** Board Member Manuel moved to approve the Consent Agenda without item 5.1.1. Board Member Brown seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, MacFarland, Manuel, Mills, Webb

NOES:  
ABSTENTIONS:  
ABSENT: Hull  
**Student Board Members**  
AYES: Gebhart  
NOES:  
ABSTENTIONS:  
ABSENT:

Board Member Manuel requested that item 5.1.1. be pulled because she was concerned that the wording on page 9 of the minutes could be misinterpreted, "Following the meeting, the idea of expanding the topics to mental health, literacy, and Universal Prekindergarten/Universal Transitional Kindergarten (UPK/UTK) was decided." She proposed, "Board members discussed and voted on what they would like to learn about and their areas of interest. The focus areas for 2022/23 are mental health, literacy, and Universal Prekindergarten/Universal Transitional Kindergarten (UPK/UTK)."

**ACTION:** Board Member Manuel moved to approve item 5.1.1 edited as stated above.  
Board Member MacFarland seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**  
AYES: Barry, Brown, MacFarland, Manuel, Mills, Webb  
NOES:  
ABSTENTIONS:  
ABSENT: Hull  
**Student Board Members**  
AYES: Gebhart  
NOES:  
ABSTENTIONS:  
ABSENT:

## **6. INFORMATION**

Materials were provided in the Board agenda packet for the following Information items. No discussion took place during the Board meeting.

### 6.1. Administrative Services

6.1.1. General Fund Board Report

### 6.2. Instructional Services

6.2.1. Quarterly Report on Williams Uniform Complaints

6.2.2. Williams Site Visits Summary Report

6.2.3. School Attendance Review Board (SARB) Annual Report

## **7. RECOGNITION**

### 7.1. Denise Peck, Redding School District

Mike Freeman, Associate Superintendent - Instructional Services, presented the certificate of recognition to Denise Peck. The certificate read, "In recognition of your leadership and your willingness to provide essential support to your fellow CALPADS administrators in other districts, not only here in

Shasta County but across the entire state of California.”

## 7.2. Renee Menefee, SCOE Executive Director - Early Childhood Services

Item 7.2. was postponed because Renee Menefee was sick.

## 8. PRESENTATION

### 8.1. Chrysalis Charter School Annual Report

Catherine Thompson, Administrator of Chrysalis Charter School, presented the annual report. She shared the following highlights. Their enrollment has increased and 2022-23 is their highest enrollment year. The salary schedule was restructured to include years of service with Chrysalis. They are currently in the third year of a five year lease and working on a lease extension. In transportation, they were able to work with SCOE’s Transportation Director Katy Martin to add bus service to south county.

Ms. Thompson explained that in the area of reading at grade level, the school grew by 139%. In math, they grew by 117%. Fourth, fifth, and sixth grades took the biggest hit in math. Fifth and eighth grade students took the California Science Test (CAST).

In regards to their LCAP goals, Ms. Thompson shared:

- Goal #1 - They have science every single day. It is an interactive process. They work to get them outside and go to places like the Palo Cedro Park.
- Goal #2 - They focus on one thing at a time. Scarborough’s Reading Rope is referred to all of the time and displayed on a bulletin board to view.
- Goal #3 - Every adult knows each child by name. They have a variety of activities for students so they all can feel successful.

Other highlights that were shared included an improved meal service for breakfast and lunch. Students in fifth through eighth grades participate in house programs. They are in the same house for the duration of their time at Chrysalis which helps to build community. There is a full time PE teacher and this gives teachers time to plan. They have family camping and rafting trips in the spring and fall.

### 8.2. Northern Summit Academy Annual Report

Julia Knight, Executive Director of Northern Summit Academy (NSA), shared the annual report. They are a non-classroom based transitional kindergarten through twelfth grade school. She shared the vision and mission statement and explained that everything they do is focused on the underlined portions of the statements.

They hired someone to focus on gathering and maintaining data. She updates spreadsheets for several different diagnostic assessments. She documents and shares what work students are doing online so the teachers are aware of their progress.

Ms. Knight shared the 2022 California Assessment of Student Performance and Progress (CAASPP) scores. Their math scores have dropped. The socio-economically disadvantaged students tested well with more students meeting or exceeding standards in English language arts and math scores remaining the same.

She explained that they received a grant that has allowed them to have nine offsite pathways and a

music program that is available to all students. Ms. Knight shared the three-year projection. They have received a lot of one time money, however if they do not grow their enrollment they will need to make cuts.

The LCAP Goal outcomes that Ms. Knight shared:

- Goal #1 - They have four professional development trainings related to the California standards.
- Goal #2 - All of the seniors who started with NSA at the beginning of their senior year were successful in their graduation goal, diploma or Certificate of Completion.
- Goal #3 - Students enrolled the entire school year show improvement in both English language arts and math.
- Goal #4 - The numbers were small but showed a good start to being college and career ready.
- Goal #5 - This is their newest goal. All of the staff are trained in the Science of Hope and My Best Me.

A few other things that she highlighted included their long term goals and major board decisions. They would like to expand their intervention program. Finding a forever home is important because they need more space in a different configuration. They would also like to expand their CTE and A-G offerings. Two board decisions and policies that they have implemented are updates to their handbooks and a 5% COLA increase.

### 8.3. California Assessment of Student Performance and Progress (CAASPP) Update

Shere DePaoli, Senior Director - Professional Learning & Leadership Support Services, explained the California Assessment of Student Performance and Progress (CAASPP) data for Shasta County. All of our schools took the test in the spring.

There were several positive score changes in English Language Arts (ELA). Eight districts increased the number of students meeting or exceeding standards in ELA since the prior administration of the test. American Indian, Black, and Asian are the three student groups that showed positive score changes in ELA countywide. Four districts showed positive increases in the average student scaled scores.

Math scores in Shasta County showed that we are a little bit higher than the rest of the state. There were six districts who increased the number of students meeting or exceeding standards in math since the prior administration of the test. Asian, Hispanic, American Indian, Black, and English Learners were the five student groups who made a positive scaled score change countywide. Eighth grade stood out with a drop in math. Three districts showed a positive change in math average student scaled scores.

## 9. ACTION

### 9.1. Administrative Services

#### 9.1.1. Board Policy 1312.4c - Community Relations - Williams Uniform Complaint Procedures (first read)

Adam Hillman, Associate Superintendent of Administrative Services, shared that the policy is an outline of the recommended items.

**ACTION:** Board Member Webb moved to approve item 9.1.1. as submitted and waived the second read. Vice President Barry seconded the motion. The motion passed by majority vote as follows:

#### **Shasta County Board of Education**

AYES: Barry, Brown, MacFarland, Manuel, Mills, Webb

NOES:  
ABSTENTIONS:  
ABSENT: Hull  
**Student Board Member**  
AYES: Gebhart  
NOES:  
ABSTENTIONS:  
ABSENT:

9.1.2. Board Policy 3280c - Business and Noninstructional Operations - Sale or Lease of County-owned Real Property (first read)

Adam Hillman explained that this is for a committee when selling land. There are a couple of changes that have been made through 2024. This updates the policy.

**ACTION:** Board Member MacFarland moved to approve item 9.1.2. as submitted and waived the second read. Board Member Brown seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT: Hull

**Student Board Member**

AYES: Gebhart

NOES:

ABSTENTIONS:

ABSENT:

9.2. Instructional Services

9.2.1. Board Policy 0420.44c - Philosophy, Goals, Objectives and Comprehensive Plans - Appeals of District Decisions Regarding Charter Schools (first read)

Nate Fairchild, Director of Science and Charter School Authorization, shared that this was a standard policy for charter schools. It has been updated to match the timelines and language.

**ACTION:** Board Member MacFarland moved to approve item 9.2.1. as submitted and waived the second read. Board Member Brown seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT: Hull

**Student Board Member**

AYES: Gebhart

NOES:

ABSTENTIONS:

ABSENT:

### 9.2.2. Exhibits 1 & 2 6173 - Instruction - Education for Homeless (first read)

Austin Preller, Executive Director - Youth Support Services, explained that this was codifying the appeal process for children experiencing homelessness and wanting to enroll in a district. It ensures that we have a uniform process across the county offices.

**ACTION:** Board Member Brown moved to approve item 9.2.2 as submitted and waived the second read. Board Member Webb seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT: Hull

**Student Board Member**

AYES: Gebhart

NOES:

ABSTENTIONS:

ABSENT:

### 9.2.3. Safe Return to In-Person Instruction and Continuity of Services Plan

Mike Freeman shared that the ESSER 3 federal one-time funding came with a requirement for the Board to review the plan every six months. The plan will be posted on our website once approved.

**ACTION:** Vice President Barry moved to approve item 9.2.3. as submitted. Board Member Manuel seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT: Hull

**Student Board Member**

AYES: Gebhart

NOES:

ABSTENTIONS:

ABSENT:

## 9.3. Board

### 9.3.1. Schedule Annual Organizational Meeting of the Board per Education Code 35143

**ACTION:** Board Member MacFarland moved to approve item 9.3.1. by scheduling the annual organizational meeting during the regular meeting as recommended. Board Member Brown seconded the motion. The motion passed by majority vote as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT: Hull

## **Student Board Member**

AYES: Gebhart

NOES:

ABSTENTIONS:

ABSENT:

## **10. STUDENT BOARD MEMBER REPORT**

- Ava Gebhart, Foothill High School

Ava Gebhart, Student Board Member, reported that last week she directed the Student Policy Review Board. She directed and put on the statewide conference. They started with one hundred topics and narrowed it down to five. The entire conference was conducted by students. They presented to the State Board of Education on Wednesday.

Last month, Ms. Gebhart co-facilitated the Shasta Union High School District Superintendent Student Advisory with Superintendent Jim Cloney and seventeen students. They are going to be addressing issues like LGBTQ+, racism, and mental health.

## **11. SUPERINTENDENT'S REPORT**

### 11.1. Superintendent Information - Public Disclosure of Collective Bargaining

Superintendent Flores explained that even though the Board is not involved in issues regarding the employees, we use this forum as our opportunity to disclose to the public settlements made with employees. It is a one time payment in recognition of the increased health costs and inflation.

Superintendent Flores shared a few updates.

- Mike Freeman, Associate Superintendent Instructional Services, and Student Board Member Gebhart are planning two student voice panels this year and the Board is welcome to attend. It will include a cross section of students, interests, and backgrounds. Flyers will be sent to the board for each panel, one specifically focused on mental health and the other on school safety.
- We are going to provide a one page Board calendar summary rather than a large document in the December packet that will show what is required to be included in each meeting.
- She had an opportunity to listen to Northern California students that were part of the local chapter of the California Student Council Association present three proposals. Amara Hutcheson who leads the chapter is working with Superintendent Flores to bring the proposal regarding more postsecondary opportunities forward.
- California Legislative Staff Education Institute was here last month. They appreciated their visits to the schools and were glad that they came. They are interested in following up with six unique ideas that came from the school visits and many panel discussions that were held.
- Kerri Schutte, Communications Officer, offered Media Spokesperson Training to the Leadership Team and will be offering another training. She has also created a communications digest document that includes all stories that were written about us in the media, press releases and social media. These will be shared monthly with the board.
- Superintendent Flores has met with several different groups this month. They included visiting several schools, Region 2 superintendents, and joining some of the statewide leads. She met with the Madesi Band of the Pit River Tribe and the Wintu Tribe of Northern California since she



is trying to expand representation in the American Indian Advisory.

## **12. DISCUSSION**

### 12.1. Administrative Services

#### 12.1.1. Determine Superintendent's Compensation Subcommittee

The Board would like to have a Superintendent's Compensation Subcommittee since this is one of the things that they oversee. Board members Brown, MacFarland, and Manuel will participate in it with Adam Hillman and Jodie VanOrnum.

### 12.2. Board

#### 12.2.1. Board Focus Areas

##### 12.2.1.1. Universal PreKindergarten/ Universal Transitional Kindergarten Update

Rebecca Lewis, Executive Director - Professional Learning and Leadership Support Services, presented the Universal PreKindergarten (UPK) CDE slides that explained the holistic approach for California schools. It is a whole child approach that expands the mixed delivery system. By 2025-26 it will be offered for free to all 4 year olds. The benefits of UPK over time include higher academic achievement, increased likelihood of high school graduation, increase in achievement for English learners, and increased likelihood of college degree.

Universal PreKindergarten puts an emphasis on parents' understanding. Families as partners will be key to the success of this transition. Parents need to know what programs are available to make the best choice. They are encouraged to be involved and included.

California will bring a community-first approach to UPK implementation. It will look different throughout the state. Shasta County has developed a countywide plan for implementation, with all school districts working together with SCOE. California's master plan includes a roadmap of programs, workforce, funding, and administration. The class size ratios will change each year with it being completely implemented with all four-year-olds by 2025-26.

#### 12.2.2. Board Comments/Discussion/Reports/Correspondence

Board Member Brown would like the Board to create a vision statement for Social Emotional Mental Health. He is going to work with Mike Freeman and Student Board Member Gebhart to create a draft that they can bring to the Board.

Board Member Manuel shared a podcast recommendation - Sold a Story: How Teaching Kids to Read Went so Wrong. She encouraged others to listen to it.

## **13. REMINDERS/UPCOMING EVENTS**

- December 14, 2022, 12:15 pm - County Committee Meeting
- December 14, 2022, 12:30 pm - Budget Study Session
- December 14, 2022, 1:30 pm - Board Meeting
- January 20, 2023, 10:00 & 11:00 am - Board Tour of Northern Summit Academy
- February 9, 2023, 9:00 & 10:00 am - Board Tour Redding STEM Academy
- March 29, 2023, 9:00 & 9:45 am - Board Tour of Chrysalis Charter School

**14. BOARD MEMBER MEETING FEEDBACK**

There was no board member feedback.

**15. NEXT MEETING** - December 14, 12:30 pm at Shasta County Office of Education, 2985 Innsbruck Drive, Redding, CA 96003

**16. ADJOURN**

President Mills adjourned the meeting at 4:30 p.m.

Respectfully submitted,  
Judy Flores, Shasta County Superintendent of Schools  
Ex-Officio Secretary to the Board