

SHASTA COUNTY BOARD OF EDUCATION

Shasta County Office of Education

1644 Magnolia Ave.

Redding, CA 96001

Consistent with AB 361 and Government Code section 54953, this meeting will be held remotely. Members of the public may access the meeting and participate in public comment using the following information: <https://bit.ly/SCOEBoard121521>

December 15, 2021

12:30 p.m. - Budget Study Session

1:30 p.m. - Regular Board Meeting

ADOPTED

BUDGET STUDY SESSION /OPEN SESSION 12:30 P.M.

1. CALL MEETING TO ORDER

The meeting was called to order by President Mills at 12:30 p.m.

Members Present

Kathy Barry, Vice President

Robert Brown

Rhonda Hull

Steve MacFarland

Laura Manuel

Denny Mills, President

Nick Webb

Adam Little-Varga, Student Board Member

Carly Tawney, Student Board Member

Members Absent

None

Administrators Present

Judy Flores, Shasta County Superintendent of Schools

Mike Freeman, Associate Superintendent, Instructional Services

Others Present

Carmen Bahr, Executive Assistant to the Superintendent (Recording Secretary)

De'An Chambless

Jackie Titus

Dan Ostrowski

Cindy Dill

Rebecca Lewis

(There may have been others in attendance. Those in attendance may have attended only a portion of the meeting.)

2. TELECONFERENCE PROTOCOLS

President Mills did not review the teleconference protocols since the public was not present.

3. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD

There was no public comment.

4. BOARD BUDGET STUDY SESSION

4.1. 2021/22 First Interim Budget

De'An Chambless, Senior Executive Director of Business Services, opened the session by talking about how proud she was of the Business Team. They have done a wonderful job in the midst of constant changes and new funding sources.

Ms. Chambless' presentation included a budget review and the highlights of changes from the operating budget. The changes included the pandemic impact on enrollment and attendance, stimulus funds, new grants, and the ECS Facility Renovation.

She noted that there was a 3% drop in the countywide enrollment over 10 years. This was due in part to the increase in charter enrollment. SCOE enrollment is down 14% this year mostly because of staffing shortages at Excel and Independent Study.

The Shasta County Office of Education was awarded nearly \$7 million in pandemic related stimulus funds. Countywide, \$135 million has been received by schools and districts. These included state and federal grants. Many of these funds require spending plans. The funds are being used to support learning loss, continuing operations and support for in-person learning, and after school programs.

Detail is included in the agenda packet. The estimated deficits are due to one time spending on projects. Shasta County Office of Education has a strong ending fund balance.

5. ADJOURN

President Mills adjourned the Budget Study Session at 1:06 p.m.

REGULAR BOARD MEETING/OPEN SESSION 1:30 P.M.

1. CALL MEETING TO ORDER

The meeting was called to order by President Mills at 1:30 p.m.

Members Present

Kathy Barry, Vice President
Robert Brown
Rhonda Hull
Steve MacFarland
Laura Manuel
Denny Mills, President
Nick Webb
Adam Little-Varga, Student Board Member
Carly Tawney, Student Board Member

Members Absent

None

Administrators Present

Judy Flores, Shasta County Superintendent of Schools
Mike Freeman, Associate Superintendent, Instructional Services

Others Present

Carmen Bahr, Executive Assistant to the Superintendent (Recording Secretary)
Jodie VanOrnum
Gina Murphy
De'An Chambless
Jackie Titus
Dan Ostrowski

Cindy Dill
Rebecca Lewis
Mary Lord
Amy Robles

(There may have been others in attendance. Those in attendance may have attended only a portion of the meeting.)

2. TELECONFERENCE PROTOCOLS

President Mills explained the teleconference protocols of the meeting.

3. APPROVAL OF AGENDA

ACTION: Board Member MacFarland moved to approve the Agenda as submitted.
Board Member Hull seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Little-Varga, Tawney

NOES:

ABSTENTIONS:

ABSENT:

4. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD

There was no public comment.

5. APPROVAL OF CONSENT AGENDA

5.1. Board

5.1.1. November 10, 2021 Board Meeting Minutes

5.1.2. November 17, 2021 Special Board Meeting Minutes

5.2. Administrative Services

5.2.1. Credentials and Oaths for Temporary Certificates

ACTION: Board Member Webb moved to approve the Consent Agenda as submitted.
Board Member Brown seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Little-Varga, Tawney

NOES:

ABSTENTIONS:

ABSENT:

6. INFORMATION

Materials were provided in the Board agenda packet for the following Information items. No discussion took place during the Board meeting unless otherwise noted below.

6.1. Administrative Services

6.1.1. General Fund Board Report

6.1.2. New, Retired, and Exited Employee Quarterly Report

6.1.3. Fencing Between Park and SCOE Office

7. ACTION

7.1. Administrative Services

7.1.1. First Interim Budget (2021/22)

ACTION: Board Member Brown moved to approve item 7.1.1. as submitted.
Board Member MacFarland seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Little-Varga, Tawney

NOES:

ABSTENTIONS:

ABSENT:

7.2. Board

7.2.1. Annual Organizational Meeting of the Board

7.2.1.1. Review/Reaffirm/Revise Board Bylaw 9100-Organization

President Mills discussed how the president is currently determined on a yearly rotational basis, which is great because there is not any competition or any issues in the selection process. She has noticed that it takes about a year to know the finer details in conducting a meeting. President Mills suggested the idea of allowing someone to be president for up to two years if everyone was in agreement.

Board Member Manuel agreed. She also sees the value of serving longer and having the flexibility for the president to remain seated for a second year.

Board Member MacFarland affirmed what was said. He felt like he was starting to hit his stride at the end of the first year. He suggested that there should be a limit of two years since board members only serve four year terms.

Board Member Manuel suggested keeping the Bylaw as is and use the rotation in the Exhibit as a guideline.

ACTION: Board Member Manuel moved to approve item 7.2.1.1. as submitted.
Board Member MacFarland seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Little-Varga, Tawney

NOES:

ABSTENTIONS:

ABSENT:

7.2.1.2. Review/Reaffirm/Revise Exhibit 9100-Organization

ACTION: Board Member Hull moved to approve item 7.2.1.2. with changes to the rotation. Board Member Webb seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Little-Varga, Tawney

NOES:

ABSTENTIONS:

ABSENT:

7.2.1.3. Appoint President

ACTION: Board Member Hull nominated President Mills as President. Board Member Manuel seconded the nomination. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Little-Varga, Tawney

NOES:

ABSTENTIONS:

ABSENT:

7.2.1.4. Appoint Vice-President

ACTION: Board Member Brown nominated Vice-President Barry as Vice-President. Board Member MacFarland seconded the nomination. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Little-Varga, Tawney

NOES:

ABSTENTIONS:

ABSENT:

7.2.1.5. Review/Reaffirm/Revise Board Bylaw 9320-Meetings and Notices

ACTION: Board Member Brown moved to approve the proposed revisions in item 7.2.1.5. as submitted. Vice-President Barry seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Little-Varga, Tawney

NOES:

ABSTENTIONS:

ABSENT:

7.2.1.6. Review/Reaffirm/Revise Board Bylaw 9140-Board Representatives

ACTION: Board Member Manuel moved to reaffirm item 7.2.1.6. as submitted. Board Member Hull seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Little-Varga, Tawney

NOES:

ABSTENTIONS:

ABSENT:

7.2.1.7. Appoint Board Representatives to Committees

Board Member Manuel has enjoyed being connected to the Friends of the Planetarium. She wondered if it is time to consider if the Board needs to have a representative assigned since the dome and fundraising efforts are finished. She mentioned it to Nate and he is open to the change.

ACTION: Board Member Webb moved to appoint Board Member Manuel as representative to the Friends of the Planetarium contingent on them needing a Shasta County Board of Education representative. Board Member MacFarland seconded the appointment. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Little-Varga, Tawney

NOES:

ABSTENTIONS:

ABSENT:

- 7.2.1.8. Review/Reaffirm/Revise Board Bylaw and Exhibit 9005-Governance Standards
- 7.2.1.9. Review/Reaffirm/Revise Professional Governance Standards Brochure

ACTION: Board Member MacFarland moved to reaffirm items 7.2.1.8. & 7.2.1.9 as submitted. Student Board Member Tawney seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Little-Varga, Tawney

NOES:

ABSTENTIONS:

ABSENT:

- 7.2.1.10. Appoint County Superintendent as Secretary

ACTION: Vice-President Barry moved to appoint Superintendent Flores as Secretary to the Board. Board Member Brown seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Little-Varga, Tawney

NOES:

ABSTENTIONS:

ABSENT:

- 7.2.1.11. Resolution Fixing Date, Time, and Location of Regular Meetings for 2022

ACTION: Board Member MacFarland moved to approve the Resolution as submitted. Board Member Webb seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Little-Varga, Tawney

NOES:

ABSTENTIONS:

ABSENT:

7.2.1.12. Board Meeting Planning Calendar (2022)

ACTION: Vice-President Barry moved to approve the Calendar as submitted. Board Member Brown seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Little-Varga, Tawney

NOES:

ABSTENTIONS:

ABSENT:

7.2.2. Revised Board Policy 9323-Bylaw-Meeting Conduct

Board Member Manuel attended a California School Boards Association (CSBA) webinar on governing during chaotic times where it was encouraged to make clear procedures for public input during board meetings. Following this webinar, she met with President Mills and reviewed our current board policy and documents that referenced speaking to the board. Their review was grounded in the belief that public input is foundational to the public school system. She also reviewed several Shasta County school districts and resources from CSBA and discovered that everyone communicates about public comment differently.

Board Member Manuel rewrote and simplified the "Hearing of Persons Wishing to Address the Board" paragraph on the agenda for in-person meetings and the "Speaking to the Board" document available at meetings. She also made a few changes to the Board Bylaw, emphasizing being courteous, referencing speaker cards, and stating that a person is not allowed to delegate time to another speaker.

ACTION: Board Member MacFarland moved to approve proposed revisions and utilize handouts presented in item 7.2.2. and as submitted. Board Member Hull seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Little-Varga, Tawney

NOES:

ABSTENTIONS:

ABSENT:

7.2.3. Remuneration for Board Members as Allowed by Education Code 1090 and Administrative Regulation 9250

Superintendent Flores referred to the information in the packet that included stipend amounts that had been approved for the past four years, the California Education Code, and Administrative Regulation.

Board Members discussed their thoughts on stipend increases. The majority commented that they had mixed emotions about an increase and appreciated all sides.

ACTION: Board Member MacFarland moved to approve a 5% increase for board member stipends increasing it from \$253.36 to \$266.03 per month for attending Regular Board meetings. Board Member Hull seconded the motion. The motion passed by majority vote as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Mills, Webb

NOES: Manuel

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Little-Varga, Tawney

NOES:

ABSTENTIONS:

ABSENT:

7.2.4. Superintendent's Compensation

Jodie VanOrnum, Senior Executive Director of Human Resources, reviewed the information included in the Board Agenda packet. It included an analysis of the comparable County Office of Education Superintendents and Shasta County District Superintendents. The superintendent package matches what was negotiated for employees, a 5% on schedule salary increase along with a 2% one time payment.

Board Member Manuel and Board Member MacFarland commented that they would like to see the return of a Board Committee on compensation where the Board is involved in the recommendation.

ACTION: Vice-President Barry moved to approve a 5% increase in the Superintendent's base salary and a one time 2% payment. Board Member Hull seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Little-Varga, Tawney

NOES:

ABSTENTIONS:

ABSENT:

7.2.5. Board consideration of in person or virtual regularly scheduled meetings and any committee meetings of the Board

ACTION: Board Member Brown moved to approve a virtual meeting for the January 12, 2022 Board Meeting. Board Member Webb seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Little-Varga, Tawney

NOES:

ABSTENTIONS:

ABSENT:

President Mills called for a short break at 3:25 p.m. and resumed the meeting at 3:30 p.m.

Superintendent Flores suggested that a date be determined for the April Board meeting as discussed in item 7.2.1.11.

ACTION: Board Member Brown moved to approve an April 6 Board meeting as discussed in item 7.2.1.11. as submitted. Board Member MacFarland seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Little-Varga, Tawney

NOES:

ABSTENTIONS:

ABSENT:

7.3. Instructional Services

7.3.1. School Plan for Student Achievement

Gina Murphy, Director of Special Education and Excel Principal, shared about the School Plan for Student Achievement (SPSA). It provides the details of how Title I money will be used across the different programs - Independent Study, Excel, and Juvenile Court School. The Local Control Accountability Plan (LCAP) and SPSA goals align and coordinate.

ACTION: Board Member Brown moved to approve item 7.3.1. as submitted. Board Member MacFarland seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Little-Varga, Tawney

NOES:

ABSTENTIONS:

ABSENT:

7.3.2. Educator Effectiveness Block Grant

Mike Freeman, Associate Superintendent of Instructional Services, presented the second viewing of the Educator Effectiveness Block Grant. The initial viewing of the plan was shared last month. December 30, 2021 is the deadline for adopting a plan. There are ten acceptable ways to spend the one-time money. It will provide \$448,952 in funding for the professional development of personnel who work with students. It aligns with the work that we are already doing.

De'An Chambless said that the Shasta County districts/community received a total of over \$7 million dollars in funding.

ACTION: Board Member MacFarland moved to approve item 7.3.2. as submitted. Board Member Hull seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Little-Varga, Tawney

NOES:

ABSTENTIONS:

ABSENT:

8. STUDENT BOARD MEMBER REPORT

- Carly Tawney, Foothill High School

Ms. Tawney provided the following highlights that have been taking place at Foothill High School.

- It is holiday spirit week.
- The bands performed at the Palo Cedro Christmas, Redding Lighted Parade, Winter Concert, and on campus.
- Drama wrapped up their production.
- The wrestling team beat Orland at the "Brawl in the Mall".
- The Jungle, student section, is back at volleyball and basketball.
- Mr. Carter wrapped up mock elections with his students.
- They are half way through the school year.

- Adam Little-Varga, Central Valley High School

Mr. Little-Varga shared about the following events taking place at Central Valley High School.

- Key Club and Interact Club each raised \$100 for gift cards for fire victims.
- The band participated in the Redding Lighted Parade and will have their Winter Concert on Thursday.
- Deck the Boulevard went well.
- Rally in the Valley, three nights of basketball games, finished.
- The Varsity Girls Basketball Team won the championship.
- Shasta College finals are this week.
- The ASB Gear committee is working on a program for tracking sales.

- CSU and UC applications have closed. Private school applications are due soon.

9. BOARD BUSINESS

9.1. Board Member Comments/Discussion/Reports/Correspondence

9.1.1. Report from California School Boards Association (CSBA) Conference Attendee

Board Member Webb shared information that he learned from the California School Boards Association Conference.

- The duty differentiation between the superintendent and the Board.
- When reviewing budgets, what are the budgets that you need to look at the closest.
- Board members run as individuals and serve as a group. The emphasis was on the fact that once you are part of a board strive to be a cohesive public facing group.
- If something has already been said in a meeting you do not need to repeat it.
- Do not wait for the meeting to address questions. Send questions ahead of time to get the best answers possible.
- There was an emphasis on continuing your educational journey.
- Dr. Victor Rios of UC Santa Barbara shared that it is never too late to give students a chance.

Other takeaways that Board Member Webb mentioned:

- He was disappointed with the *Masking/Vaccination Laws Workshop*. He was hoping to learn something new, but realized that we already have all of the information that is currently available.
- In regards to leadership and resilience, we are well positioned.
- It was valuable speaking with other COE board members.
- He learned a lot and connected with several local people.

9.1.2. Board Member Meeting Feedback

President Mills referenced the November 10, 2021 Board Meeting and the member of the public asking for an item to be put on the agenda. She read in Board Bylaw 9322 where it addresses very clearly how a public member may have something put on the agenda. Once it is requested, the COE President and Superintendent review it to see if it is within the Board's jurisdiction.

Board Member MacFarland was thankful that the Board was free to share their hearts and able to come to a consensus. They have the freedom to work effectively.

10. SUPERINTENDENT'S REPORT

Superintendent Flores shared about various events.

- Every Student Succeeding is February 7, 10:00 - 11:30 a.m. This is a great opportunity to celebrate students. All of the Board is invited.
- Educator Appreciation Update - McConnell's facility is not large enough. The Turtle Bay Gifford Pavilion has a max seating of 100. In 2019, there were 189 in attendance. We would need to limit the number of people to attend, have an indoor event that does not include food, or offer an indoor meal with proof of vaccination/negative test. Board Member Mills, Manuel, and Webb are willing to work with the student board members in forming a subcommittee to plan this event.
- Superintendent Flores shared a State of Education presentation recently at an event where she was honored by Providence International. She highlighted the fact that Shasta County has nearly twice the state average each year for the non-stability rate for all students and is significantly higher each year for foster and homeless students.

Superintendent Flores provided an update on her priorities.

Communication

She coordinated a meeting at the request of Bruce Ross on November 29, 2021. Following the meeting, Superintendent Flores sent out a press release and made all of the handouts available. There were a total of eight people who requested documents, six members of the public and two from media sources.

On December 2, 2021 Senator Brian Dahle & Assemblywoman Megan Dahle met with the County Superintendents in their combined areas. They discussed things that the superintendents would like them to take forward. It included special education, independent study, and vaccination mandate issues.

Superintendent Flores received a letter from Brian Dahle thanking her for the letter that she sent with 21 school district superintendents regarding Shasta County vaccine mandate timing concerns.

November 22, 2021 she was part of an all county superintendent's meeting regarding preparation for winter and COVID-19. Dr. Sud from the California Department of Public Health and Dr. Linda Darling-Hammond, California State Board of Education President, discussed mitigation strategies for schools and future plans for schools after the winter season. In this presentation, it was shared that the COVID vaccine will likely become a "typical" vaccine. HVAC systems need to be upgraded. After winter, it was shared that changes will take place. Contact tracing will no longer be the job of the schools. Masking will no longer be required. Testing will happen at clinics and home. She referenced the CA Safe Schools for All where you can download the presentation at *2021/22 Year in Review*.

Superintendent Flores is working with Nezzara Tacket, North Cow Creek board member, who has taken the lead on finding a new principal/superintendent for the 2022-23 school year. The latest step is supporting the school board in getting the position posted.

11. DISCUSSION

11.1. Board

11.1.1. Every Student Succeeding Selection Committee Volunteers

Superintendent Flores asked for Every Student Succeeding Selection Committee volunteers. They will only need the selection committee if there are more nominees than the room will accommodate. Board Member Brown and Board Member Manuel are willing to assist.

12. REMINDERS/UPCOMING EVENTS

13. NEXT MEETING – January 12, 2021, 1:30 p.m. via Teleconference.

14. ADJOURN

President Mills adjourned the meeting at 4:41 p.m.

Respectfully submitted,
Judy Flores, Shasta County Superintendent of Schools
Ex-Officio Secretary to the Board