

SHASTA COUNTY BOARD OF EDUCATION

Shasta County Office of Education

2985 Innsbruck Drive

Redding, CA 96003

REGULAR MEETING MINUTES

February 14, 2024

ADOPTED

1. CALL MEETING TO ORDER

The meeting was called to order by President Brown at 1:30 pm.

Members Present

Robert Brown, President

Nick Webb, Vice President

Kathy Barry

Authur Gorman

Laura Manuel

Denny Mills

Cindy Vogt

Robin Comas, Student Board Member

Jackson Richards, Student Board Member

Members Absent

None

Administrators Present

Judy Flores, Shasta County Superintendent of Schools

Adam Hillman, Associate Superintendent, Administrative Services

Mike Freeman, Associate Superintendent, Instructional Services

Others Present

Carmen Bahr, Executive Assistant to the Superintendent (Recording Secretary)

(There may have been others in attendance. Those in attendance may have attended only a portion of the meeting.)

Renee Menefee

James Alspach

Ashley Talladino

Tom Gauthier

Jenn Cobb

Delores Lucero

Kerri Schuette

De'An Chambless

Kerby Spencer

Carie Webb

Ada Rappeport

Austin Preller

Stephanie Byars

Jessica Bigby

2. PLEDGE OF ALLEGIANCE

Student Board Member Richards led the Pledge of Allegiance.

3. PUBLIC COMMENT

Delores Lucero spoke about Oak Run.

4. **BOARD INITIATIVES**

4.1. Literacy

Board Member Manuel shared that Board Member Barry has joined the subcommittee and President Brown has stepped away because of his Presidential commitments. The subcommittee met and discussed direction and several possible projects. They have also connected with Reach Higher Shasta.

5. **DEPARTMENT UPDATE**

5.1. Early Childhood Services

Renee Menefee, Executive Director of Early Childhood Services, provided an update. She shared how they looked at Early Childhood Services (ECS) as a whole and thought about how they can tell their story. They came up with a vision statement to guide their work. In their statement, program means any type of experience that a student is participating in. She shared a slide displaying how the 2022-23 divisions have been updated in 2023-24. They oversee many contracts, grants, and programs. Their key group is 0-5 years, while still providing services to children of all ages.

- Goal 1 is focused on transforming ECS into a fully operational central access. Celebrations include the Family Wellness Program where they served nearly 70 parents, 80 target students, and siblings; and the infant/toddler classroom.
- Goal 2 is to amplify the effectiveness of "Help Me Grow". "Help Me Grow" is the primary mechanism for finding all children who have a disability. Celebrations included the Help Me Grow carnival and the 500+ completed Ages & Stages Questionnaires.
- Goal 3 is focused on helping educate the Early Learning and Care and Universal PreKindergarten (UPK) folks. Celebrations include UPK administrators and teachers and a math grant they received for \$200,000.

6. **APPROVAL OF CONSENT AGENDA**

6.1. Board

6.1.1. January 10, 2024 Board Meeting Minutes

6.2. Administrative Services

6.2.1. Credentials and Oaths for Temporary Certificates

6.3. Instructional Services

6.3.1. County School Attendance Review Board (SARB) Membership

6.3.2. Revised Board Policy and Administrative Regulation 5148.2 - Students-Before/After School Programs

6.3.3. Revised Board Policy and Administrative Regulation 5148.3 - Students - Preschool/Early Childhood Education

6.3.4. 2023-24 Extended School Year Waiver (Excel Academy)

ACTION: Board Member Barry moved to approve the Consent Agenda as submitted. Board Member Mills seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Gorman, Manuel, Mills, Vogt, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Members

AYES: Comas, Richards

NOES:

ABSTENTIONS:

ABSENT:

7. INFORMATION

Materials were provided in the Board agenda packet for the following Information items. No discussion took place during the Board meeting.

7.1. Administrative Services

7.1.1. General Fund Board Report

7.2. Instructional Services

7.2.1. A-G Completion Improvement Grant Program

8. ACTION

8.1. Instructional Services

8.1.1. Comprehensive School Safety Plan (CSSP)

Carie Webb, Executive Director - Student Programs, explained the goal portion of the Comprehensive School Safety Plan (CSSP). The goals are broad and cover all of our student programs outside of Juvenile Court School. They plan to have a social climate that builds on the cultural richness, works with the positive supports, and includes a behavior matrix for playgrounds. The site safety walk-throughs include checking for window locks and safe signage that does not heighten anxiety. In addressing bullying, they are increasing counseling staff and looking at anonymous reporting.

ACTION: Student Board Member Richards moved to approve item 8.1.1. as submitted. Board Member Vogt seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Gorman, Manuel, Mills, Vogt, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Member

AYES: Comas, Richards

NOES:

ABSTENTIONS:

ABSENT:

8.2. Board

8.2.1. Review/Reaffirm/Revise BB 9150 - Student Board Members, Student Board Member Application, and Recruitment Process Timeline (2023/24)

Superintendent Flores reviewed the information and explained that this item is on the agenda to address any changes needed to the policy, application, or timeline.

Both student board members thought that the application was straightforward. They suggested increasing the outreach to more students.

Board Member Gorman suggested adding trustee areas 1 and 2 into the student board member application.

Attorney Tom Gauthier explained that Education Code 1000 stated that any pupil in the county is eligible. He suggested under the initial selection criteria a sentence, "Where feasible, qualified

applicants will be selected from a variety of high schools and or regions of the county.”

Vice President Webb and Board Member Manuel agreed that students should be from a variety of schools and regions.

ACTION: Board Member Gorman moved to approve Student Board Member Application and Recruitment Process Timeline with the revisions discussed regarding the initial selection criteria as worded by the attorney. Student Board Member Comas seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Gorman, Manuel, Mills, Vogt, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Member

AYES: Comas, Richards

NOES:

ABSTENTIONS:

ABSENT:

ACTION: Student Board Member Richards moved to revise Board Bylaw 9150 - Student Board Members by deleting the last paragraph of the bylaw. Board Member Barry seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Gorman, Manuel, Mills, Vogt, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Member

AYES: Comas, Richards

NOES:

ABSTENTIONS:

ABSENT:

8.2.2. Literacy Board Initiative Funding

Board Member Manuel, chairperson of the Board Initiative Literacy Subcommittee, shared that the subcommittee is seeking \$50,000 for the current school year and unused funds can roll forward into the next school year. The proposed projects interested in pursuing included:

Projects we are interested in pursuing:

- Purchasing books for schools participating in the American Indian Advisory lessons.
- Supporting literacy events at schools and/or in the community.
- Supporting Differentiated Assistance pilot programs using Ignite Reading online tutoring.
- Bringing a Dolly Parton Imagination Library to Shasta County.
- Supporting a common literacy assessment and/or dyslexia screening tool being developed.
- Student connection. Exploring ways for students to inspire/support other students.
- Community tutors reading with students in classrooms.

ACTION: Board Member Vogt moved to approve item 8.2.2. as submitted. Board Member Gorman seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Gorman, Manuel, Mills, Vogt, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Member

AYES: Comas, Richards

NOES:

ABSTENTIONS:

ABSENT:

8.2.3. Reschedule December 11, 2024 Regular Board Meeting to December 18, 2024

Superintendent Flores proposed rescheduling the currently scheduled December board meeting. According to the Education Code 1009, newly elected board members need to be sworn in on or after the second Friday of the month.

ACTION: Board Member Mills moved to approve item 8.2.3. as submitted. Student Board Member Richards seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Gorman, Manuel, Mills, Vogt, Webb

NOES:

ABSTENTIONS:

ABSENT:

Student Board Member

AYES: Comas, Richards

NOES:

ABSTENTIONS:

ABSENT:

8.2.4. Board Member Attendance at the 2024 CSBA County Board Governance Workshop

Superintendent Flores explained that Board Member Vogt was interested in attending this workshop. President Brown was also interested in attending.

ACTION: Board Member Gorman moved to approve item 8.2.4. to allow both interested board members to attend the workshop. Board Member Manuel seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Gorman, Manuel, Mills, Webb

NOES:

ABSTENTIONS: Brown, Vogt

ABSENT:

Student Board Member

AYES: Comas, Richards

NOES:

ABSTENTIONS:

ABSENT:

9. STUDENT BOARD MEMBER REPORT

- Jackson Richards, Shasta High School

Student Board Member Richards shared the following highlights:

- The Student Voice Panel was a successful event.
- He attended the Student Advisory Board on Legislation in Education.
- The subcommittee had a meeting to review the topics for the February 28 meeting.

- Robin Comas, University Preparatory School

- She is meeting with Associate Superintendent Freeman and Student Board Member Richards to create a video for Instagram regarding the next Student Voice Panel on school safety that will be at Anderson on March 6 at 3:30 pm.
- A few takeaways from the previous Student Voice Panel were Peer on peer mentoring, connection through music, and teacher to peer mentoring and building those relationships,
- She will be sitting on a panel regarding substance abuse.

10. SUPERINTENDENT'S REPORT

Superintendent Flores shared the following:

- The Every Student Succeeding Event was January 30. Students are recognized for succeeding in the midst of very challenging situations. Superintendent Flores, Kerri Schuette, and Board Member Manuel read through all of the applications submitted by principals or counselors and selected twenty students.
- A Community Connect document was handed out to the Board. She shared it with Miguel Rodriguez and Laura Stapp of the Health and Human Services Agency (HHSA) to explain where we are and summarize the past 2.5 years. Community Connect has been able to connect with families that schools and/or districts have struggled to connect with. They were appreciative of the work that is taking place. HHSA would like to renew the contract for Community Connect.
- Tentative agreements have been reached with two of our union groups. We have one more group to meet with.
- One of the priorities that she had set for herself in July was to oversee a process for staff to identify behaviors that are aligned with each one of our core values. She asked staff at All Call to share what commitment or promise they could make to each of the core values. Kerri Schuette put together nine summary statements of what had been submitted. The Leadership Team used those statements to come up with one promise statement for each core value.
- The other priority is around the implementation of the nine principles that are devoted to excellence. They have been focusing on each one of the principles during the Leadership meetings and in meetings with the leaders of each department.
- She was recently in Sacramento for the California Practitioners Advisory Group. The California Department of Education chief deputy superintendent commented that she had heard so much about what is happening in Shasta County regarding Community Schools, Homeless, Foster Youth, and work with Native Americans. A visit is in the process of being scheduled to allow the deputy superintendent to see first hand the work underway.

11. DISCUSSION

11.1. Administrative Services

11.1.1. State Budget Update

Jessica Bigby, Senior Executive Director Business Services, provided an update on the state budget.

There are differences between what was predicted. We will learn more in the final budget.

11.2. Instructional Services

11.2.1. Mid-Year Update on 2023-24 Local Control Accountability Plan

Ms. Webb presented the Mid-Year data for the Local Control Accountability Plan (LCAP). The expenditures and implementations are mid-year. This is a three year plan.

- Goal 1 ensured that all students graduate “college and career ready.” The metrics that support this goal include attendance rate, broad course of study (dual enrollment study), and graduation rate. Actions include attendance and chronic absenteeism data, increased career technical education opportunities at Juvenile Court School, and professional development opportunities.
- Goal 2 ensured that all students are actively engaged in a safe environment. She displayed pictures of the sensory room. The metrics include attendance rates, Kelvin data (self management data), and dual enrollment. Actions include academic guidance and Social Emotional Learning, increased online safety and monitoring, and School Attendance Review Teams.
- Goal 3 is that SCOE will coordinate services for expelled youth. The metrics include the percentage of students expelled in Shasta County and the number of students being referred to School Attendance Review Boards (SARB). Actions include developing and monitoring the Countywide Expulsion Plan.
- Goal 4 entails SCOE coordinating services for all foster youth residing in Shasta County. The metrics include tracking chronic absenteeism for foster youth. Actions for this goal are information sharing, professional development for District Liaisons, Educational Case Management, and Coordination of the Executive Advisory Council.

11.3. Board

11.3.1. Student Board Member Report from California Association of Student Councils (CASC) Student Advisory Board Legislation in Education (SABLE) Conference

Student Board Members Richards and Comas shared about their attendance at the California Association of Student Councils (CASC) Student Advisory Board Legislation in Education (SABLE) Conference in Sacramento.

They divided into small groups of 7-9 people and drafted a proposal for a bill. There were 75 students in attendance. They suggested various topics and narrowed it down to six.

Student Board member Richards’ group focused on food/nutrition, an opt-in program where students could pick up a COVID style school lunch as a third meal at the end of the day. They are contacting legislators to see where they could get funding for it.

Student Board Member Comas was part of a restorative justice topic. They proposed that student board members should be allowed to sit in closed session during expulsion hearings. She was able to attend a lobbying session and receive feedback.

11.3.2. Support in Transition from California County Boards of Education (CCBE) to California School Boards Association (CSBA)

President Brown shared that California County Boards of Education (CCBE) is being absorbed into California School Boards Association (CSBA). The committee that he participates in has focused on the fact that everyone is paying dues twice to both CCBE and CSBA. A survey is being sent to all county

board members. Please fill it out and send it back.

11.3.3. Board Reports/Correspondence/Comment

- President Brown reported that the ROP school is going through a superintendent search. There will be interviews at the end of March. There is a discrepancy between the amount of Gateway/Anderson and Trinity/SCOE. There will be a price increase.
- Board Member Manuel appreciated the American Indian Advisory Workshop and the slides that they sent out. It was a powerful presentation.
- Board member Barry expressed that the dual enrollment opportunities that we have for students in our programs are exciting. She is hoping that we get to hear about that presentation.
- Vice President Webb commented on the student voice panel. It was insightful to hear the students' voices. He loved the update on the safety plan and was really impressed with how the Community Connect program has grown.
- Associate Superintendent Freeman shared that Kerri Schuette gave scripts to our superintendents to use when events happen.
- Board Member Vogt is appreciative of serving on the Substance Abuse Education subcommittee. It is more relevant every day.
- Board Member Gorman asked for an update about the substitute teacher incident. Associate Superintendent Freeman explained that he is removed from the substitute list. He also mentioned that Junction's board meetings are on Zoom. Attorney Gauthier will follow up.

12. REMINDERS/UPCOMING EVENTS

- March 5, 2024, 7:30 am - Principal for a Day
- March 13, 2024, 1:30 pm - Board Meeting

13. BOARD MEMBER MEETING FEEDBACK

There was no board meeting feedback.

14. NEXT MEETING - February 28, 2024, 8:00 am - Board Training at Shasta County Office of Education, 2985 Innsbruck Drive, Redding, CA 96003

15. ADJOURN

President Brown adjourned the meeting at 4:25 pm.

Respectfully submitted,
Judy Flores, Shasta County Superintendent of Schools
Ex-Officio Secretary to the Board