

SHASTA COUNTY BOARD OF EDUCATION

Shasta County Office of Education
2985 Innsbruck Drive
Redding, CA 96003

Regular Meeting Minutes

April 19, 2023

ADOPTED

1. CALL MEETING TO ORDER

The meeting was called to order by President Barry at 1:30 p.m.

Members Present

Kathy Barry, President

Authur Gorman

Steve MacFarland

Laura Manuel

Denny Mills

Nick Webb

Ava Gebhart, Student Board Member

Members Absent

Robert Brown, Vice President

Administrators Present

Judy Flores, Shasta County Superintendent of Schools

Adam Hillman, Associate Superintendent, Administrative Services

Mike Freeman, Associate Superintendent, Instructional Services

Others Present

Carmen Bahr, Executive Assistant to the Superintendent (Recording Secretary)

(There may have been others in attendance. Those in attendance may have attended only a portion of the meeting.)

Jessica Bigby

Kerri Schuette

Erin Hamor

James Alspach

Austin Preller

Dan Ostrowski

Cole

Cindy Dill

De'An Chambless

Carie Webb

Rebecca Lewis

Renee Menefee

Steve Woodrum

Michelle Dugar

Sherry Rodgers

2. PLEDGE OF ALLEGIANCE

Board Member Gorman led the Pledge of Allegiance.

3. INTRODUCTION TO THE SHASTA COUNTY OFFICE OF EDUCATION

President Barry introduced and read through the slides created by Kerri Schuette, Communications Officer, that provide an overview of the work of the Shasta County Office of Education.

4. PUBLIC COMMENT

Steve Woodrum spoke about the constitution, white supremacy, and racism.

5. APPROVAL OF CONSENT AGENDA

5.1. Board

5.1.1. March 1, 2023 Board Training Minutes

5.1.2. March 8, 2023 Board Meeting Minutes

5.2. Administrative Services

5.2.1. Credentials and Oaths for Temporary Certificates

5.2.2. Vehicle Surplus

5.3. Instructional Services

5.3.1. Certification of Supervisors of Attendance

5.3.2. J-13 Waiver for Instructional Minutes

Board Member Gorman asked to pull items 5.1.1., 5.3.1, and 5.3.2 off the Consent Agenda.

Board Member Mills requested item 5.2.1 be pulled from the Consent Agenda.

ACTION: Board Member MacFarland moved to approve the Consent Agenda with the four items pulled as noted. Board Member Mills seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Gorman, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT: Brown

Student Board Members

AYES: Gebhart

NOES:

ABSTENTIONS:

ABSENT:

5.1.1. March 1, 2023 Board Training Minutes

Board Member Gorman said that the minutes did not reflect what was talked about in the training.

ACTION: Board Member Mills moved to approve item 5.1.1. as submitted. Board Member MacFarland seconded the motion. The motion passed by majority vote as follows:

Shasta County Board of Education

AYES: Barry, MacFarland, Manuel, Mills, Webb

NOES: Gorman

ABSTENTIONS:

ABSENT: Brown

Student Board Members

AYES: Gebhart

NOES:

ABSTENTIONS:

ABSENT:

5.2.1. March 8, 2023 Board Meeting Minutes

Board Member Mills pulled item 5.1.2. from the Consent Agenda because item 2 of the March 8, 2023 Board Meeting Minutes mistakenly noted Board Member Mills as President Mills.

ACTION: Board Member Webb moved to approve item 5.1.2. with the correction noted above. Board Member Manuel seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Gorman, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT: Brown

Student Board Members

AYES: Gebhart

NOES:

ABSTENTIONS:

ABSENT:

5.3.1. Certification of Supervisors of Attendance

Mike Freeman, Associate Superintendent Instructional Services, clarified that items on the consent agenda are routine or annual. This item is on the agenda because people who certify attendance need to be trained. This is the process of bringing it to the board for that certification.

Board Member Mills explained that this happens annually where attendance clerks attend a meeting every year to make sure that they know the new laws.

ACTION: Board Member MacFarland moved to approve item 5.3.1. Board Member Webb seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Gorman, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT: Brown

Student Board Members

AYES: Gebhart

NOES:

ABSTENTIONS:

ABSENT:

5.3.2. J-13 Waiver for Instructional Minutes

Board Member Gorman wondered what happens if we don't approve and does it actually impact us by not approving it.

Associate Superintendent Freeman explained that average daily attendance (ADA) would impact SCOE. If this waiver is not approved by the board, then it would not be sent to the state and we need to make up the day.

Associate Superintendent Hillman added that it would require our staff to work another day and we

would need to pay for the additional day. We are approving at this level and hoping that the state will approve the waiver.

ACTION: Board Member Webb moved to approve the item 5.3.2. as submitted.
Board Member Mills seconded the motion. The motion passed unanimously as follows:
Shasta County Board of Education
AYES: Barry, Gorman, MacFarland, Manuel, Mills, Webb
NOES:
ABSTENTIONS:
ABSENT: Brown
Student Board Members
AYES: Gebhart
NOES:
ABSTENTIONS:
ABSENT:

6. INFORMATION

6.1. Administrative Services

- 6.1.1. General Fund Board Report
- 6.1.2. Chrysalis Charter School Second Interim Budget (2022/23)
- 6.1.3. Northern Summit Academy Second Interim Budget (2022/23)
- 6.1.4. R-STEM Academy Charter School Second Interim Budget (2022/23)

6.2. Instructional Services

- 6.2.1. Williams Quarterly Report

Board Member Gorman asked about decile rankings on the Williams Quarterly Report.

Rebecca Lewis, Executive Director Professional Learning & Leadership Support Services, explained that decile rankings are no longer used because we do not have API. The new legislation includes: if there are greater than 15% of the teachers who are not fully credentialed, textbooks are appropriate, and facilities are in good condition.

Superintendent Flores clarified that the quarterly reports are based on complaints. The explanation that Ms. Lewis shared pertains to the beginning of the year.

7. DEPARTMENT UPDATE/PRESENTATIONS

7.1. Youth Support Services - Part 2

Austin Preller, Executive Director Youth Support Services, presented the second part of his department update. Tobacco Use Prevention Education (TUPE) is led by Project Coordinator Jenn Cobb. This is a program of one that is funded through two grants. She has revamped resources, provided thirty prevention lessons annually, and provided professional development opportunities under the County Technical Assistance (CTA) grant. The Tier 2 grant consortium is highly competitive and consists of four components: prevention, intervention, cessation, and professional development. A celebration includes more Tier 2 districts joining the grant consortium for the next round of funding. Twenty one districts are participating. The challenges are the ongoing funding for this education and parent/guardian engagement.

Expanded Learning/Project SHARE is led by Cathy Birghthaupt, Kate Bates, Nick Lott, and Jill

McWilliams. Project SHARE is a countywide after school program that is offered to more rural school districts. Program components include academic support, snack, enrichment, and physical activity. We are trying to develop partnerships with schools. Special events are held every year. We were able to have a summer program starting last year. Schools were given more funding to provide parents with additional opportunities for free childcare and allow the students to be engaged for a longer period of time. Field trips and WES camp day trips were added in 2023. Celebrations included being able to offer programs free of charge to parents and families and increased staffing. Staffing and space on school sites are the current challenges.

7.2. Board Priorities

7.2.1. Universal Prekindergarten: UPK Professional Learning

Ada Rappeport, PK-3 Coordinator, and Leslie Segura, UPK Coordinator, provided the UPK focus on professional development. Their goals for this year included supporting Transitional Kindergarten (TK) teachers, administrators implementing TK, and staffing for early childhood education. They offered a bootcamp in August, a series of workshops, and professional development presentations to the teachers. The workshops helped teachers to network and visit some TK sites. The Early Childhood workforce recruitment campaign will be coming soon. They are working with Shasta College, Simpson University, and the high school CTE programs. There are several events planned for the next school year starting in August.

President Barry called for a break 3:01 - 3:08 p.m.

8. ACTION

8.1. Administrative Services

8.1.1. Approve contracting with NMR to create design plans for potential building on Innsbruck

Associate Superintendent Freeman said that this was an opportunity to share their ideas as a possibility to contract with NMR. They approached it as the work defining the space, not space defining the work. From ECS we have learned that different people need different sized spaces, flexible space options, margins for growth, and the ability to meet the needs of districts and partners.

Ms. Lewis explained that the Professional Development Center has afforded us the ability to provide the trainings that we needed since 2015. In the last year, several grants including the Community Schools grant work has increased and new (as well as future) staff will need to have a space.

Mr. Ostrowski shared that we are still looking for other facilities and other options. The approval request is to move forward with plans, bid documents, and architecture fees. This would provide us with documents that we can go forward with. Being timely could be beneficial because the square footage is continuing to rise daily. It positions us to move forward quickly if needed.

Mr. Hillman explained that this is not committing to building if approved. If we did build, we would still have reserves after the project. It would not remove our flexibility to do other projects.

President Barry stated that previous boards have been brave and willing to look ahead into the future.

Board Member Gorman expressed appreciation for the vision in planning for the future.

ACTION: Board Member Gorman moved to approve item 8.1.1. as submitted.

Board Member MacFarland seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Gorman, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT: Brown

Student Board Member

AYES: Gebhart

NOES:

ABSTENTIONS:

ABSENT:

8.1.2. Approve low bid acceptance for Oasis HVAC Replacement Project

Dan Ostrowski, Director Maintenance and Operations, explained that this project has taken two years to reach this point. Jeff Walker Construction was the low construction bid. They have done work for us before.

ACTION: Board Member Webb moved to approve item 8.1.2. as submitted.
Board Member Manuel seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Gorman, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT: Brown

Student Board Member

AYES: Gebhart

NOES:

ABSTENTIONS:

ABSENT:

8.2. Instructional Services

8.2.1. Arts, Music, Instructional Materials Block Grant Expenditure Plan

Associate Superintendent Freeman said that an expenditure plan has to come before the board in order to be spent. It is \$98,500 and the funds are available to spend through the 2025-2026 school year.

ACTION: Board Member Mills moved to approve item 8.2.1. as submitted.
Board Member Gorman seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Gorman, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT: Brown

Student Board Member

AYES: Gebhart

NOES:

ABSTENTIONS:

ABSENT:

8.3. Board

8.3.1. Selection of Board Initiative

Item 8.3.1. was postponed until after the Board Training on May 17 where they will work on a board initiative.

8.3.2. Recording of Meetings

President Barry explained that the Board Bylaw does indicate that the board is meeting the bylaw in the way the minutes are kept.

Attorney Erin Hamor pointed out that if the County Board directs the recording to be made it becomes a public record, needs to be made available, and cannot be destroyed sooner than 30 days.

Board Member Mills stated that if they move forward with recording she is interested in reevaluating it annually or however long they determine.

Board Member Gorman said that if it is put on social media they can get a lot of data off of it.

Board Member Manuel agreed that if they were to approve it, they would approve it as a pilot project for six months or one year. They would look at how it is being used and the mechanics of it.

President Barry wondered how long it would take to make it operational and the acoustics because she would like it to have a real value to the public. James Alspach, Executive Director of Information Technology, explained that it depends on how long it takes to get the hardware. He also said that they have made a lot of changes to make the sound better in Shasta Hall.

Board Member Webb wanted to be mindful that the meetings that we are capturing are of interest to the public.

Ms. Hamor noted the distinction between the minutes and the recordings. The minutes can still follow the same format as a summary. There does not need to be a transcription.

ACTION: Board Member Gorman moved to approve item 8.3.2. to record the regular board meetings that start at 1:30 pm for a duration of one year to capture the interest of the public. It will be reviewed and evaluated after one year of implementation. Board Member Manuel seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Gorman, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT: Brown

Student Board Member

AYES:

NOES:

ABSTENTIONS: Gebhart

ABSENT:

8.3.3. Approve Resolution for Assembly Bill 906: Supporting Students Served in

Juvenile Court and Community Schools

Superintendent Flores explained that this bill will be heard on the assembly floor next year. This would fundamentally change how Juvenile Court School is funded. It also addresses community schools. It would provide a certain amount of base funding and some factor of ADA attendance.

ACTION: Board Member Mills moved to approve item 8.3.3. as submitted. Board Member MacFarland seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Gorman, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT: Brown

Student Board Member

AYES: Gebhart

NOES:

ABSTENTIONS:

ABSENT:

8.3.4. Review Student Board member Applications/Select Applicants to Interview/Approve Interview Questions (2023/24)

Superintendent Flores shared that there are three parts to this item: decide who to interview, if any of the questions need to be changed, and should it take place during the regularly scheduled board meeting in May.

It was decided that President Barry and Board Member Webb would be a subcommittee to review the interview questions. The students would be sent the questions the night before the interview.

After discussion, it was agreed that the students would be interviewed at the same time, rotating who would receive the first question.

ACTION: Board Member Webb moved to approve item 8.3.4. in interviewing all three applicants during the regular meeting, having President Barry ask the questions, and rotating asking interviewees the questions first. Board Member Webb will determine interview questions with President Barry. Board Member MacFarland seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Gorman, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT: Brown

Student Board Member

AYES: Gebhart

NOES:

ABSTENTIONS:

ABSENT:

9. STUDENT BOARD MEMBER REPORT

- Ava Gebhart, Foothill High School

Student Board Member Gebhart participated in a Student Leadership Conference that took place in the Professional Development Center. She joined as a counselor and board member. It was a fun day that included games and activities showing that leaders are not afraid to ask for help.

On April 4, Ms. Gebhart facilitated a Student Voice Panel on school safety. She was thankful for the SCOE board members and staff support. It was a meaningful topic to discuss.

She finished her term on the ACSA Legislative Policy Committee.

Student Board Member Gebhart also shared that she has committed to Connecticut College and will be studying government policy.

10. SUPERINTENDENT'S REPORT

- 10.1. Public Disclosure of Proposed Collective Bargaining Agreement - CDEA, SCCEA, Unrepresented

Superintendent Flores shared that we have settled with the remaining bargaining units and management. It has been our practice to give the same to each group and we work to make it equitable among groups.

Since the last board meeting:

- The Aspiring Leaders Series concluded. Seven of the nine departments participated.
- Megan Dahle & her staff toured River's Edge Academy.
- Board Member MacFarland participated in Principal for a Day.
- President Barry, Board Member Manuel, Board Member Mills, and Board Member Webb attended the Chrysalis and Northern Summit Academy tours.
- The Student Voice Panel on school safety. She commented on Student Board Member Gebhart's ability to step in and out of the facilitator role during the panel.
- Superintendent Flores visited North Cottonwood and Grant School.
- She visited the new superintendent in Castle Rock.
- Attended the Project Share 2023 Cascade Dance Recital.
- Together with Nate Fairchild, Melinda Kashuba, and Gordon Flynn she met Andrea Howell of Sierra Pacific Industries regarding Whiskeytown Environmental School. They brought her up to speed on what had transpired. They have received \$500,000 of the 3.3 million. They are still waiting on prevailing wages for the safety building and resident cabins.

11. DISCUSSION

- 11.1. Board

- 11.1.1. Report from California County Boards of Education (CCBE) County Board Governance Workshop Attendee

The report was postponed since Vice President Brown was unable to attend since he was recovering from surgery.

- 11.1.2. Schedule Time for June 21, 2023 Special Meeting/Budget Study Session

Superintendent Flores estimated that the study session will need to be 2.5 hours. The board decided to schedule the meeting for 8:00 - 10:30 a.m.

11.1.3. Board Reports/Correspondence/Comment

- Board Member MacFarland shared about his Principal for Day experience. He was able to surprise his granddaughter who is currently student teaching at UPREP. It was an incredible experience, and they rolled out the red carpet for him. He has participated in Principal for a Day with three or four different schools over the years and he encouraged other board members to participate in the future.
- Board Member Mills was thankful for the tours of the charter schools. It was valuable to see them in action with students.
- Student Board Member Gebhart appreciates the acronyms being explained. She is excited for the new student board members.
- Board Member Webb appreciated the tours. He loved seeing Chrysalis in action. He spent time at the Early Childhood Education center where they dedicated a room to his grandmother.
- President Barry shared that Board Member Webb comes from an amazing legacy. His grandmother started Headstart and California State Preschool in Shasta County. President Barry expressed her appreciation for Kerri Schuette's work.

12. REMINDERS/UPCOMING EVENTS

- April 27, 2023 - 3-5:00 pm, virtual, American Indian Advisory Fireside Chat
- May 4, 2023 - Educator Appreciation Event
- May 18, 2023 - Spring Fling

13. BOARD MEMBER MEETING FEEDBACK

Board Member Gorman said thank you for the infographic.

14. NEXT MEETING - May 10, 2023, 1:30 p.m. at Shasta County Office of Education, 2985 Innsbruck Drive, Redding, CA 96003

15. ADJOURN

President Barry adjourned the meeting at 5:27 p.m.

Respectfully submitted,
Judy Flores, Shasta County Superintendent of Schools
Ex-Officio Secretary to the Board