

SHASTA COUNTY BOARD OF EDUCATION
Shasta County Office of Education
Professional Development Center
2985 Innsbruck Drive, Redding, CA 96003
REGULAR MEETING MINUTES
June 22, 2022
1:30 pm

ADOPTED

1. CALL MEETING TO ORDER

The meeting was called to order by President Mills at 2:02 pm.

Members Present

Kathy Barry, Vice President

Robert Brown

Rhonda Hull

Steve MacFarland

Laura Manuel

Denny Mills, President

Nick Webb

Members Absent

None

Administrators Present

Judy Flores, Shasta County Superintendent of Schools

Adam Hillman, Associate Superintendent, Administrative Services

Others Present

Carmen Bahr, Executive Assistant to the Superintendent (Recording Secretary)

(There may have been others in attendance. Those in attendance may have attended only a portion of the meeting.)

James Alspach

De'An Chambless

Shere DePaoli

Rebecca Lewis

Mary Lord

Gina Murphy

Sherry Rodgers

Shannon Salmans

Jennifer Snider

2. PLEDGE OF ALLEGIANCE

President Mills led the Pledge of Allegiance.

3. APPROVAL OF AGENDA

President Mills moved *item 6.2.2. and 6.2.3. to item 9. Board Business* since they were not action items. *Item 9.2. Board Focus Area - Early Childhood Services* was postponed until July or August since no one was available to present.

ACTION: Board Member Brown moved to approve the modified Agenda as submitted.
Board Member Hull seconded the motion. The motion passed unanimously as follows:
Shasta County Board of Education
AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb
NOES:
ABSTENTIONS:
ABSENT:

4. PUBLIC COMMENT

There was no public comment.

5. APPROVAL OF CONSENT AGENDA

5.1. Board

- 5.1.1. May 11, 2022 Board Meeting Minutes
- 5.1.2. Revised Board Bylaw 9500 - Bylaw - County Superintendent's Remuneration

5.2. Administrative Services

- 5.2.1. Credentials and Oaths for Temporary Certificates
- 5.2.2. Resolution - Education Protection Account
- 5.2.3. Resolution - Interfund Temporary Cash Borrowing
- 5.2.4. Revised Administrative Regulation 1312.3 - Community Relations - Uniform Complaint Procedures
- 5.2.5. Revised Administrative Regulation 1340 - Community Relations - Access to District Records

5.3. Instructional Services

- 5.3.1. Donation/Gift Acceptance - Sierra Pacific Industries
- 5.3.2. Revised Board Policy 0460 - Philosophy, Goals, Objectives and Comprehensive Plans - Local Control and Accountability

ACTION: Board Member Hull moved to approve the Consent Agenda as submitted.
Board Member MacFarland seconded the motion. The motion passed unanimously as follows:
Shasta County Board of Education
AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb
NOES:
ABSTENTIONS:
ABSENT:

6. INFORMATION

Materials were provided in the Board agenda packet for the following Information items. No discussion took place during the Board meeting unless otherwise noted below.

6.1. Administrative Services

- 6.1.1. General Fund Board Report
- 6.1.2. New, Retired, and Exited Employee Quarterly

6.2. Instructional Services

- 6.2.1. Non-Discrimination in SCOE Programs and Activities
- ~~6.2.2. Shasta County Office of Education Universal Prekindergarten (UPK) Plan~~
- ~~6.2.3. Countywide Universal Prekindergarten (UPK) Plan~~

7. DEPARTMENT UPDATE

- 7.1. Student Programs - Part 2

Gina Murphy, Director of Special Education, provided the Special Education update.

The Deaf/Hard of Hearing (DHH) Program has been disbanded because of lack of students. Interpreters will be sent into classrooms to create greater consistency. SELPA is discussing the model for Lead Interpreter and Deaf mentors. They are deciding how they want the program to look. The Visually Impaired Program (VI) is holding steady. SELPA is deciding who will be served.

The Excel Academy has a couple of staffing changes. Cheyenne, one of the teachers, has been hired to be the Vice-Principal within our Student Programs. Megan will be teaching at R-STEM and replaced by Garret and Dawn, experienced teachers coming from a local district. A fourth classroom will be opening and they are looking for a teacher and behavioral assistants. Growth was seen in the students who were using Readable English Intervention. They were able to bring back electives and whole school recess. Some of the electives included 3D printing, cooking, makerspace, coding, physical/outdoor activities. All but three staff will be attending the Innovative Schools Conference in July.

Mary Lord, Executive Director of Student Programs, shared highlights for Shasta County Independent Study. FAFSA completion rate has improved 72%. The percentage of students that completed at least one semester of college credit increased because there are two teachers who can teach dual enrollment. Kelvin survey results showed a 21% increase from September to May in students that felt like they could find someone to talk to when needing help.

Juvenile Court School and River's Edge Academy (REA) adopted Independent Study's mission and vision. All staff are trained in Life Space Crisis Intervention (LSCI). This was especially helpful because they received an influx of students in the Spring that were not regulated. REA has a maximum of 15 students. However, they usually have around 10. These students can go to work and return. Students were able to participate in Camp Hope and California Youth Partnership. It was exciting to see the students excited and opening up.

8. ACTION

8.1. Administrative Services

- 8.1.1. Annual Declaration of Need for Fully Qualified Educators

Shannon Salmans, Human Resources Work Force Analyst, stated that this is a document filed every year. Permits are being requested even though they may not be needed. This ensures that they are on file so it does not slow down the process.

ACTION: Board Member Brown moved to approve item 8.1.1. as submitted.

Board Member Manuel seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

8.1.2. 2022/23 Budget

Adam Hillman, Associate Superintendent of Administrative Services, told the Board that the 2022/23 Budget remains the same as it was when presented at the June 15, 2022 Special Meeting/Budget Study Session.

ACTION: Board Member MacFarland moved to approve item 8.1.2. as submitted.
Board Member Brown seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

8.2. Instructional Services

8.2.1. 2022-23 Differentiated Assistance/LCAP Support to Districts

This plan of support to districts remains the same as presented during the June 15, 2022 Special Meeting/Budget Study Session.

ACTION: Board Member Hull moved to approve item 8.2.1. as submitted.
Board Member Webb seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

8.2.2. Report Results of Local Indicators in the Development and Adoption of the 2022-23 LCAP

Mary Lord, Executive Director of Student Programs, shared that we have this document in our document tracking services. It will not be uploaded to the state until October.

ACTION: Board Member Brown moved to approve item 8.2.2. as submitted.
Board Member MacFarland seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

8.2.3. Local Control Funding Formula (LCFF) Budget Overview for Parents

This is the same as discussed during the June 15, 2022 Special Meeting/Budget Study Session. The only slight change is a supplemental concentration that went to the population that generates them.

ACTION: Board Member Webb moved to approve item 8.2.3. as submitted.
Board Member Brown seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

8.2.4. Local Control Accountability Plan (LCAP)

This is the same as discussed during the June 15, 2022 Special Meeting/Budget Study Session.

ACTION: Board Member MacFarland moved to approve item 8.2.4. as submitted.
Board Member Hull seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

8.2.5. Countywide Expulsion Plan

This is the same as discussed during the June 15, 2022 Special Meeting/Budget Study Session. It is reviewed every three years.

ACTION: Board Member MacFarland moved to approve item 8.2.5. as submitted.
Board Member Hull seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

8.2.6. Local Control Accountability Plan (LCAP) Federal Addendum

Mary Lord said that this addendum shows how we spend our Title I money that is not tied to our document. We review it each year to see how we spend the money.

ACTION: Board Member Hull moved to approve item 8.2.6. as submitted.
Board Member Manuel seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

8.2.7. Administrative Regulation 5113.11 - Students - Attendance Supervision (First Read)

Superintendent Flores explained that we currently only have the policy. Wendy Hall, Director of Continuous Improvement and Support, reviewed and updated the Administrative Regulation to match our practice and what is required.

ACTION: Board Member Barry moved to approve item 8.2.7. as submitted and waive the second read. Board Member MacFarland seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

8.3. Board

8.3.1. Membership Dues for 2022/23

- CSBA (California School Boards Association)
- CCBE (California County Boards of Education)
- ELA (Education Legal Alliance)

Superintendent Flores said that there are dues for three different potential memberships. CSBA and ELA are closely associated. The Board has not had a CCBE membership for a few years.

ACTION: Board Member Brown moved to approve item 8.3.1. by continuing CSBA and ELA memberships and forgoing the CCBE membership. Board Member MacFarland seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

8.3.2. Governing Board Member Election Information and Resolutions Required for November 8, 2022 Elections

- Ordering Governing Board Member Elections and Specifications of the Election Order

ACTION: Board Member MacFarland moved to approve Governing Board Member Elections and Specifications of the Election Order Resolution as submitted. Board Member Brown seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

- Cost of Candidate Statements

ACTION: Board Member Brown moved to approve the Cost of Candidate Statements Resolution as submitted. Board Member Hull seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

- Establishing Procedure in Case of Tie vote at Governing Board Member Elections

ACTION: Board Member Manuel moved to approve Establishing Procedure in Case of Tie vote at Governing Board Member Elections Resolution as submitted. Board Member Brown seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

8.3.3 Proposal for 2022 California School Board Association Annual Education Conference

Susanne Baremore, CSBA Public Affairs and Community Engagement Representative (North State), reached out to Superintendent Flores and President Mills and asked if they would be willing to present at the Annual Education Conference in December. The topic is CommunityConnect because the model can be shared and replicated.

ACTION: Board Member Webb moved to approve item 8.3.3 as submitted. Board Member MacFarland seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

9. BOARD BUSINESS

9.1. Determine Mentor for 2022/23 Student Board Member

Vice President Barry will be Ava's mentor. President Mills will assist if needed.

6.2.2. Shasta County Office of Education Universal Prekindergarten (UPK) Plan

6.2.3. Countywide Universal Prekindergarten (UPK) Plan

Jennifer Snider, Director of Data, Plan, and Account for Early Childhood Services presented the

Universal Prekindergarten plan for Shasta County Office of Education and Countywide. The countywide plan and County Office of Education plan are two separate plans Included in the packet. They include responses that we will be submitting to a survey.

Ms. Snider reviewed the many changes to Transitional Kindergarten (TK) that began in the 2021-22 school year and will continue through 2025-26. TK students' ages, teacher qualifications, classroom ratios, and curriculum will change. Extended Learning Opportunities (ELOP) is an option that must be offered. It is a nine hour day of both instructional and non instructional time.

The CDE Requirements include the following six categories: enrollment projections; vision and coherence; community engagement and partnerships; workforce recruitment and professional development; curriculum, instruction and assessment; facilities, services and operations. The LEAs provided input on each of these categories.

SCOE started offering support to all of the LEAs and Charter Schools in January. We shared countywide planning, developed a parent survey, offered site visits, and offered to attend to school boards. Currently in the works, we are planning for TK Bootcamp and Professional Development. We are also putting together systems of screening and assessment.

~~9.2. Board Focus Areas~~

~~9.2.1. Early Childhood Services~~

9.3. Board Comments/Discussion/Reports/Correspondence

President Mills shared that Bill Stegall who served on the Board for about ten years passed away three months ago. There will be a Celebration of Life 2 Service at the Senior Center on July 10. Information will be sent to the Board with specifics.

9.3.1. Board Member Meeting Feedback

10. SUPERINTENDENT'S REPORT

Superintendent Flores asked for a discussion to happen during the September Board Planning meeting regarding the need for more space and the possibility of building across from the Professional Development Center. It was agreed that this would be a good time to discuss.

She provided a summary of her 2021-2022 focus areas.

Student Voice

- She feels passionate about the need to do a better job of capturing student voice.
- She drafted questions on unconscious bias in schools, reviewed questions from Kelvin and reviewed results from the five times it was administered this year. She was able to share the results with various groups.
- Carly Tawney, Student Board Member, was interested in Reach Higher Shasta. She was the first student board member on the Executive Team. It was helpful for the board to have her perspective.

Capacity

- The Leadership Team members had opportunities to lead. Over 70% of the team led portions of

Leadership Team meetings over the course of the year.

- During the Aspiring Leader Series, fourteen Leadership Team members led the book study discussion during one of the meetings.
- Superintendent Flores met monthly with Tara Schwerdt, Counseling Coordinator, so she felt supported in her first year of transitioning into this position.
- The Reach Higher Shasta Secondary Planning Committee now includes members outside of SCOE, Leo Perez and Cindy Bishop. Tina Croes will participate next year.

Equity - primarily landed in two areas.

- Continued work with the American Indian Advisory. She presented to the Joint Assembly Hearing and heard the model that has been developed is applicable to other COEs in the state.
- Board focus area on equity where we had several updates to the Board.

Communication

- She provided video updates every other week in addition to email updates in the other weeks so that staff heard weekly updates from Judy.
- In the Spring, for 10-12 weeks, she requested Friday Feedback from the staff. Mari Moore created surveys based on questions that Judy had drafted and Mari also created graphs of the feedback for Judy to share with staff.
- During the campaign it was clear how little people know and understand about the role of the County Office of Education. It gave her many opportunities to share this information.
- A new position, Communications Officer, is being created to help with both external communication about all of the programs and services we offer as well as internal communication.

Vice President Barry wanted to publicly congratulate Superintendent Flores for the positive campaign.

11. REMINDERS/UPCOMING EVENTS

12. NEXT MEETING - July 13, 2022, 1:30 p.m. at Shasta County Office of Education Professional Development Center, 2985 Innsbruck Drive, Redding, CA 96003

13. ADJOURN

President Mills adjourned the meeting at 4:30 p.m.

Respectfully submitted,
Judy Flores, Shasta County Superintendent of Schools
Ex-Officio Secretary to the Board