

**SHASTA COUNTY BOARD OF EDUCATION**

Shasta County Office of Education  
2985 Innsbruck Drive  
Redding, CA 96003

**REGULAR MEETING AGENDA**

**July 12, 2023**

**ADOPTED**

**1. CALL MEETING TO ORDER**

The meeting was called to order by President Barry at 1:30 p.m.

Members Present

Kathy Barry, President

Robert Brown, Vice President

Laura Manuel

Cindy Vogt

Nick Webb

Members Absent

Authur Gorman

Denny Mills

Administrators Present

Judy Flores, Shasta County Superintendent of Schools

Adam Hillman, Associate Superintendent, Administrative Services

Mike Freeman, Associate Superintendent, Instructional Services

Others Present

Carmen Bahr, Executive Assistant to the Superintendent (Recording Secretary)

*(There may have been others in attendance. Those in attendance may have attended only a portion of the meeting.)*

Rebecca Lewis

Jessica Bigby

Rosemary Mitchell

Bobbie Simpson

Renee Menefee

Cole Rumford

Kerri Schuette

Austin Preller

Carie Webb

Cheyene Mizenko

De'An Chambless

Shere DePaoli

Kelly Rizzi

Cindy Hogue

Claudia Salvestrin

**2. PLEDGE OF ALLEGIANCE**

Cindy Vogt led the Pledge of Allegiance.

**3. PUBLIC COMMENT**

There was no public comment.

**4. APPROVAL OF CONSENT AGENDA**

- 4.1. Board
  - 4.1.1. June 6, 2023 Special Board Meeting Minutes
  - 4.1.2. June 14, 2023 Special Board Meeting Minutes
  - 4.1.3. June 21, 2023 Special Board Meeting Minutes
  - 4.1.4. June 28, 2023 Board Meeting Minutes
- 4.2. Administrative Services
  - 4.2.1. Credentials and Oaths for Temporary Certificates
- 4.3. Instructional Services
  - 4.3.1. Revised Board Policy and Administrative Regulation 0430 - Philosophy, Goals, Objectives, and Comprehensive Plans - Comprehensive Local Plan for Special Education
  - 4.3.2. Revised Board Policy and Administrative Regulation 0460 - Personnel - Local Control and Accountability Plan
  - 4.3.3. Revised Administrative Regulation 5113 - Students - Absences and Excuses

**ACTION:** Board Member Manuel moved to approve the Consent Agenda as submitted. Vice President Brown seconded the motion. The motion passed unanimously as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Manuel, Vogt, Webb

NOES:

ABSTENTIONS:

ABSENT: Gorman, Mills

**5. INFORMATION**

Materials were provided in the Board agenda packet for the following Information items. No discussion took place during the Board meeting unless otherwise noted below.

- 5.1. Administrative Services
  - 5.1.1. General Fund Board Report
  - 5.1.2. Quarterly Report on Williams Uniform Complaints
  - 5.1.3. Chrysalis Charter School Adopted Budget (2023/24)
  - 5.1.4. Northern Summit Academy Adopted Budget (2023/24)
  - 5.1.5. R-STEM Academy Charter School Adopted Budget (2023/24)
- 5.2. Instructional Services
  - 5.2.1. Chrysalis Charter School Local Control Accountability Plan (LCAP)
  - 5.2.2. Northern Summit Academy Local Control Accountability Plan (LCAP)
  - 5.2.3. R-STEM Academy Charter School Local Control Accountability Plan (LCAP)

**6. PRESENTATION**

- 6.1. Native American Lessons and Curriculum

Kelly Rizzi, Director of School and District Support, and Cindy Hogue, Learning Communities for Native Success Coordinator, presented about the work of the Native American lesson development that the board had set aside funding for. Ms. Rizzi provided a timeline of the American Indian Advisory starting in 2017 with Rod Lindsey's request for support in helping Native youth and families with a connection to schools. A few highlights she shared included June 2019 when the SCOE Board passed a proclamation for American Indian Day and Indigenous Peoples' Day, Land Acknowledgement Maps

were completed in September 2020, and the opportunity the Advisory has had in sharing this work throughout the state.

Ms. Hogue explained the Shasta County Tribal land. The Shasta County Traditional Tribal Territories include eleven Pit River bands and traditional Wintu. Shasta County has four tribal entities: Pit River Nation, Redding Rancheria, Winnemem Wintu, and Wintu Tribe of Northern California.

She also shared about the Lesson Teams. There are sixteen teachers in four teams from third, fourth, fifth, and eighth grades. The California State History Social Science Standards guide these local history lessons. Each tribe provides a cultural consultant to co-create the lessons and they receive approval from the tribe. The goal for each grade is to have two lessons per a tribe for a total of eight lessons per grade level.

## **7. DEPARTMENT UPDATE**

### **7.1. Student Programs - Part 2**

Carie Webb, Executive Director Student Programs, and Cheyenne Mizenko, Student Programs Principal, provided an update on Juvenile Court School, River's Edge Academy, and Shasta County Independent Study.

Ms. Mizenko explained that the Juvenile Court School is located in the Juvenile Detention Center. There are three teachers that serve students aged twelve and above. River's Edge Academy is a safe, structured program that is an alternative to out of county placement. Celebrations for these programs included all students receiving CPR and Food Handlers certifications, a WASC accreditation for six years, guest speakers, and field trips for River's Edge Academy students. Challenges are transitioning students back to school sites/community and alternative ways to engage them in class.

Shasta County Independent Study is a traditional independent study serving at risk students in grades 6-12. There are four teachers and a paraprofessional working with 120 students. The celebrations include CPR and Food Handlers certifications for students, Garden Club, over 300 Wellness Center Visits, Friendsgiving, Spring Fling, and 36 graduates. Challenges for this program were hard to come up with because a lot is working well. One challenge is balancing comprehensive education expectations with the delivery model of Independent Study.

A public comment was received from Bobbie Simpson who spoke about independent study skills and career technical education opportunities.

## **8. ACTION**

### **8.1. Instructional Services**

#### **8.1.1. Report Results of Local Indicators in the Development and Adoption of the 2023/24 Local Control Accountability Plan (LCAP)**

President Barry noted that the intent of the study sessions where we have a lengthy amount of time is to ask the questions we have so we can pass the LCAP and budget in a timely manner.

**ACTION:** Board Member Webb moved to approve item 8.1.1. as submitted. Vice President Brown seconded the motion. The motion passed unanimously as follows:

#### **Shasta County Board of Education**

AYES: Barry, Brown, Manuel, Vogt, Webb

NOES:

ABSTENTIONS:

ABSENT: Gorman, Mills

8.1.2. Approve 2023/24 Local Control Accountability Plan (LCAP)

**ACTION:** Vice President Brown moved to approve item 8.1.2. as submitted. Board Member Manuel seconded the motion. The motion passed unanimously as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Manuel, Vogt, Webb

NOES:

ABSTENTIONS:

ABSENT: Gorman, Mills

8.1.3. Administrative Regulation 5141.3 - Health Examinations (First Read)

**ACTION:** Board Member Manuel moved to approve item 8.1.3. as submitted and waived the second read. Board Member Vogt seconded the motion. The motion passed unanimously as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Manuel, Vogt, Webb

NOES:

ABSTENTIONS:

ABSENT: Gorman, Mills

8.2. Administrative Services

8.2.1. 2023/24 Budget

**ACTION:** Board Member Webb moved to approve item 8.2.1. as submitted. Vice President Brown seconded the motion. The motion passed unanimously as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Manuel, Vogt, Webb

NOES:

ABSTENTIONS:

ABSENT: Gorman, Mills

8.2.2. Exhibit 1312.4 - Williams Uniform Complaint Procedures - K-12 Complaint Forms (First Read)

**ACTION:** Board Member Manuel moved to approve item 8.2.2. as submitted and waived the second read. Board Member Vogt seconded the motion. The motion passed unanimously as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Manuel, Vogt, Webb

NOES:

ABSTENTIONS:

ABSENT: Gorman, Mills

8.2.3. Board Policy 3540 - Business and Noninstructional Operations - Transportation (First Read)

**ACTION:** Vice President Brown moved to approve item 8.2.3. as submitted and waived the second read. Board Member Webb seconded the motion. The motion passed unanimously as

follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Manuel, Vogt, Webb

NOES:

ABSTENTIONS:

ABSENT: Gorman, Mills

8.2.4. Resolution Regarding The State of Education Report to the Community

Superintendent Flores shared that this was originally on the May agenda and she had more details to provide. It will be held in our Early Childhood facility, breakfast provided by our staff for \$10 a person, and music provided by Foothill High School ensemble. Six of our programs will be highlighted: literacy, engaging early learners -UTK/UPK, mental wellness, hands on science, Native American work, and Community Connect/Community Schools. We are inviting over 130 people with the hopes to fill it with 100 in order to share various ways that our community can get involved. They will be invited to sign up for a regular newsletter from our Communications Department as well as to follow SCOE's social media. It will be a one hour program providing a way for the community to better understand the work we do. The Report to the Community will be released at this event.

**ACTION:** Vice President Brown moved to approve item 8.2.4. as submitted. Board Member Webb seconded the motion. The motion passed unanimously as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Manuel, Vogt, Webb

NOES:

ABSTENTIONS:

ABSENT: Gorman, Mills

8.3. Board

8.3.1. Student Board Member Scholarship to Attend CASC Events

One of our new student board members asked for support in summer training at two California Association of Student Councils (CASC) events.

**ACTION:** Board Member Vogt moved to approve item 8.3.1. as submitted for the full amount Board Member Manuel seconded the motion. The motion passed unanimously as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Manuel, Vogt, Webb

NOES:

ABSTENTIONS:

ABSENT: Gorman, Mills

8.3.2. Board Member Attendance at CSBA Conference

Board Member Vogt and Vice President Brown were interested in attending.

**ACTION:** Board Member Webb moved to approve item 8.3.2. for up to two board members that can attend with the addition of the New Board Member Orientation for the new board member. Board Member Manuel seconded the motion. The motion passed unanimously as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Manuel, Vogt, Webb

NOES:

ABSTENTIONS:

ABSENT: Gorman, Mills

8.3.3. Membership Dues for 2023/24

- CSBA (California School Boards Association)
- CCBE (California County Boards of Education)
- ELA (Education Legal Alliance)

**ACTION:** Board Member Manuel moved to approve item 8.3.3. as submitted. Vice President Brown seconded the motion. The motion passed unanimously as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Manuel, Vogt, Webb

NOES:

ABSTENTIONS:

ABSENT: Gorman, Mills

## 9. SUPERINTENDENT'S REPORT

Superintendent Flores shared her priorities from 2022-23 that included developing a greater sense of belonging within SCOE departments and programs, focused support for our new Communications' Director, and the importance of relationships within SCOE, with school/district administrators as well as with community partners. Her 2023-24 priorities will focus on two areas. The first is defining behaviors and promises that align with SCOE's core values. The second focus is on the Nine Principles Framework and the guiding beliefs and practices. She shared a graphic that illustrated how the six core values and nine principles connect. The Nine Principles will be a way to ground leadership within SCOE to the various aspects of focus and responsibility.

### DISCUSSION

9.1. Instructional Services

9.1.1. Summary of Differentiated Assistance Plan and Local Control Accountability Plan (LCAP) Support to Districts for 2023/24

Associate Superintendent Mike Freeman explained the statute requires a summary of LCAP and Differentiated Assistance support provided for districts. This plan is sent with the LCAP to the California Department of Education.

Rebecca Lewis, Executive Director Professional Learning and Leadership Support Services, shared that the template changed this year so all of the counties are using the same template. Our plan is an overview of the services that we provide.

9.2. Board

9.2.1. Board Bylaws

President Barry commented that we have had some challenges in the inner workings of our Board. FranklinCovey has helped us with training on what it will take to be a great board and to speak with one voice. One of the takeaways is the need to have some robust bylaws. FranklinCovey spoke about Standard Operating Procedures (SOP). She suggested that the board look at forming a subcommittee to work on this item and bring back a draft proposal where they might make changes to the bylaws and

bring forth SOPs.

Superintendent Flores explained that included in the agenda packet are draft ideas from FranklinCovey. Also provided are the bylaws that they could be incorporated into. The SOPs defining strategies and behaviors could stand on their own or be incorporated into the existing board bylaws.

Board Member Manuel stated that she was hesitant to add to our board policies. She liked the idea of having procedures and norms for the board to sign yearly. The board bylaws are missing information about social media.

Board Member Webb said that having something that we can consume makes sense.

A subcommittee was formed and will include Board Member Manuel, Vice President Brown, and Board Member Vogt.

#### 9.2.2. Board Reports/Correspondence/Comment

President Barry noted that they have received another piece of correspondence in support of WES.

Vice President Brown commented that the Charter School LCAP reports are difficult to read. Associate Superintendent Freeman explained that the 23-24 LCAP template has been redesigned and they are required to use the template provided.

Board Member Manuel commented that the "Factors to consider an appeal" form only gives reasons to deny. There should be a statement that the most important factor is the impact on the student. Superintendent Flores offered to update the form that was created based on feedback from President Barry and Vice President Brown to include the impact on the student.

#### 10. **REMINDERS/UPCOMING EVENTS**

- August 12, 2023 - All Call

The appeal hearing has been rescheduled for Tuesday, July 18, at 1:00 pm in the Trinity Room. In addition, we plan to finalize the contract for the purchase of Umpqua Bank and hopefully get board approval.

#### 11. **BOARD MEMBER MEETING FEEDBACK**

Vice President Brown thought the meeting went very well.

12. **NEXT MEETING** - August 9, 2023, 1:30 p.m. at Shasta County Office of Education, 2985 Innsbruck Drive, Redding, CA 96003

#### 13. **ADJOURN**

President Barry adjourned the meeting at 3:39 p.m.

Respectfully submitted,  
Judy Flores, Shasta County Superintendent of Schools  
Ex-Officio Secretary to the Board