

**SHASTA COUNTY BOARD OF EDUCATION**  
Shasta County Office of Education  
Professional Development Center  
2985 Innsbruck Drive, Redding CA 96003  
**REGULAR MEETING MINUTES**  
**July 13, 2022**

**ADOPTED**

**1. CALL MEETING TO ORDER**

The meeting was called to order by Vice President Barry at 1:31 p.m.

Members Present

Kathy Barry, Vice President

Robert Brown

Rhonda Hull

Steve MacFarland

Laura Manuel

Denny Mills, President

Members Absent

Nick Webb

Administrators Present

Judy Flores, Shasta County Superintendent of Schools

Adam Hillman, Associate Superintendent, Administrative Services

Mike Freeman, Associate Superintendent, Instructional Services

Others Present

Carmen Bahr, Executive Assistant to the Superintendent (Recording Secretary)

*(There may have been others in attendance. Those in attendance may have attended only a portion of the meeting.)*

Carie Webb

Rebecca Lewis

Renee Menefee

Katy Martin

James Alspach

Joy Garcia

**2. PLEDGE OF ALLEGIANCE**

Board Member Brown led the Pledge of Allegiance.

**3. ADMINISTER OATH OF OFFICE TO 2022/23 STUDENT BOARD MEMBER**

- Ava Gebhart, Foothill High School

This was postponed until August because Ava Gebhart was sick.

**4. APPROVAL OF AGENDA**

**ACTION:** Board Member Hull moved to approve the Agenda as submitted.  
Board Member MacFarland seconded the motion. The motion passed unanimously as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills

NOES:

ABSTENTIONS:

ABSENT: Webb

**5. PUBLIC COMMENT**

There was no public comment.

**6. APPROVAL OF CONSENT AGENDA**

**6.1. Board**

- 6.1.1. June 15, 2022 Special Meeting/Budget Study Session Minutes
- 6.1.2. June 22, 2022 Special Meeting Minutes
- 6.1.3. June 22, 2022 Board Meeting Minutes

**6.2. Administrative Services**

- 6.2.1. Credentials and Oaths for Temporary Certificates
- 6.2.2. Resolution for HVIP Zero Emissions Small/Medium Set Aside Grant for Electric School Bus
- 6.2.3. Approval of Northern California Schools Insurance Group Bylaw Changes
- 6.2.4. Surplus Obsolete Equipment

**6.3. Instructional Services**

- 6.3.1. Revised Board Policy 6146.2 - Instruction - Certificate of Proficiency/High School Equivalency
- 6.3.2. Revised Board Policy & Administrative Regulation 5113.2 - Students - Work Permits
- 6.3.3. Revised Board Policy & Administrative Regulation 5126 - Students - Awards for Achievement
- 6.3.4. Donation/Gift Acceptance - Friends of Schreder Planetarium

**ACTION:** Board Member MacFarland moved to approve the Consent Agenda as submitted. Board Member Hull seconded the motion. The motion passed unanimously as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills

NOES:

ABSTENTIONS:

ABSENT: Webb

**7. INFORMATION**

Materials were provided in the Board agenda packet for the following Information items. No discussion took place during the Board meeting unless otherwise noted below.

**7.1. Administrative Services**

- 7.1.1. General Fund Board Report
- 7.1.2. Chrysalis Charter School Adopted Budget (2022/23)
- 7.1.3. Northern Summit Academy Adopted Budget (2022/23)
- 7.1.4. R-STEM Academy Charter School Adopted Budget (2022/23)

**7.2. Instructional Services**

- 7.2.1. Chrysalis Charter School Local Control Accountability Plan (LCAP)
- 7.2.2. Northern Summit Academy Local Control Accountability Plan (LCAP)
- 7.2.3. R-STEM Academy Charter School Local Control Accountability Plan (LCAP)

**8. ACTION**

**8.1. Administrative Services**

- 8.1.1. Board Policy 1313 - Community Relations - Civility (First Read)

Superintendent Flores explained that this policy is not exclusive to board meetings. Board Member Brown requested a second read.

**ACTION:** Board Member Hull moved to approve item 8.1.1. as a first read, to be brought back a second time. Board Member Manuel seconded the motion. The motion passed unanimously as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills

NOES:

ABSTENTIONS:

ABSENT: Webb

**8.2. Instructional Services**

- 8.2.1. Administrative Regulation and Exhibit 6146.2 - Instruction - Certificate of Proficiency/High School Equivalency (First Read)

**ACTION:** Board Member MacFarland moved to approve item 8.2.1. as submitted and waive the second read. Board Member Hull seconded the motion. The motion passed unanimously as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills

NOES:

ABSTENTIONS:

ABSENT: Webb

**8.3. Board**

- 8.3.1. Board Member Attendance at CSBA Conference - December 1-3, 2022 in San Diego

Superintendent Flores offered the opportunity to attend the CSBA Conference to all Board Members. Board Members Brown, Webb, and Manuel were interested in attending along with President Mills who will possibly be presenting with Superintendent Flores.

**ACTION:** Board Member Brown moved to approve item 8.3.1. with President Mills, Board Member Brown, Board Member Manuel, and Board Member Webb attending. Board Member MacFarland seconded the motion. The motion passed unanimously as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills

NOES:

ABSTENTIONS:

ABSENT: Webb

- 8.3.2. Feedback on Interdistrict Appeal Process

Board Member Manuel suggested edits to page 9 of the Interdistrict Attendance Appeal Handbook regarding factors that the Board can consider. She will make edits to the handbook for the Board to review.

President Mills said that the process should be spelled out more clearly when the district superintendent and parent are presenting. She was not sure if both parties should present before being questioned or if each person should be questioned after presenting.

Board Member Brown added that the handbook should clearly state that the primary purpose is

to benefit the educational interest of the student involved and not the parent.

Board Member Manuel and Board Member Brown will send the proposed changes to Carmen Bahr and she will forward them to our attorney for review before the Interdistrict Attendance Appeal Handbook comes back to the board for consideration.

## **9. BOARD BUSINESS**

### **9.1. Board Focus Areas**

#### **9.1.1. Whiskeytown Environmental School Update**

Nate Fairchild, Director of Science and Charter School Authorization, presented a review of the Whiskeytown Environmental School (WES) Day Programs for the past school year. For the first time since the Carr Fire, they were able to offer Field Labs in the Fall and Spring. The field labs were one day events for kindergarten through seventh grade. They were able to accommodate everyone who wanted to attend for a total of 1,745.

Project SHARE, under the direction of Kate Bates, is operating a day camp at WES for the month of July for the first time since 2018. This will allow them to determine how well it works in a summer camp setting. This program is being offered by Chrysalis Charter School and Shasta Union Elementary for their students using extended learning funds.

According to the Burn Area Emergency Response (BAER) Report, they did not think that WES would be useable for at least the next five years. This report was compiled a few months after the fire. However, the regrowth in the last four years is positive. New detailed data is being gathered and is in draft form. Mr. Fairchild explained that they are finding problems that they did not know about originally, like the cabins being built incorrectly.

The WES Community, the nonprofit support group, has grown from a small group to hiring two people to lead a capital campaign. They are currently in a soft launch until they have exact plans. The National Park Service remains supportive.

### **9.2. Board Comments/Discussion/Reports/Correspondence**

#### **9.2.1. Board Member Meeting Feedback**

Board Member Manuel wondered about the Board Policy regarding Student Board Members. Superintendent Flores explained that she had reached out to our attorney and he said that our system works. We will start with our own student programs first. We are waiting for the updated county board policy to be available.

## **10. SUPERINTENDENT'S REPORT**

Superintendent Flores shared that the leaders from each of the departments, Administrative Council, had a two-day planning session. They focused on the book Culture Renovation and the idea of renovating culture as we move into the new year. She shared the topics they focused on during this time. They included:

- Identifying behaviors aligned with our core values
- Ways to celebrate our core values in action
- Reviewing Friday Feedback for potential changes (ex. Brown bag lunches)
- Preparing for start of year events (Leadership Team, All Call, Department Meetings)
- Considering the areas of focus needed and then structuring time to meet the need (ex. Change in AC frequency of meetings)

They reviewed the Core Values and made some slight tweaks to them. Superintendent Flores shared the values and explained the changes. She is going to share these updated core values at All Call and explain why we have them. Core values are central to who we are as an organization and aligned with our mission and vision.

Superintendent Flores shared her 2022-2023 priorities. They include communication, relationships, and belonging.

- Communication - Working closely with the Communications Officer and enhancing internal and external communication
- Relationships - Strengthening relationships with the districts, community, school leaders, SCOE leaders and staff
- Belonging - Creating a greater sense of belonging for students, SCOE staff, Leadership Team members, and groups that she is connected to like Reach Higher Shasta and American Indian Advisory

## **11. DISCUSSIONS**

### **11.1. Instructional Services**

#### **11.1.1. SCOE's Draft Strategic Plan for Social, Emotional, and Mental Health**

Joy Garcia, Director of Special Projects, introduced SCOE's Draft Strategic Plan for Social, Emotional, and Mental Health. Copies of the draft were provided to the Board. Ms. Garcia will review this at the Board's September Planning Session. It was developed because of student needs. Student mental health is a crisis. The systems are changing in funding and mandates. We are trying to get ahead of the curve and get increased funding for student mental health.

The initial planning started in January when they used ToP Strategic Planning to determine the desired results and possible barriers. Resources from the California Children's Trust, LA Unified School Mental Plan, and the California Student Mental Health Implementation Guide were used to create the draft plan. This is SCOE's guide of where we want to go in the next four years. It includes four strategic directions with two to three strategies. It gives us a common language and a filter to look through. The next steps include finalizing the draft plan, creating a corresponding scope of work and evaluation plan, and a quarterly and annual review.

Mike Freeman, Associate Superintendent of Instructional Services, shared that Joy Garcia's position has changed as of July 1 to Senior Director of Special Projects for Instructional Services. She will help guide this work.

### **11.2. Board**

#### **11.2.1. Future Location of Board Meetings**

Superintendent Flores reminded the Board that the next meeting is in the Diane Gerard Board Room at the Magnolia Office. Both the Board Room and Shasta Hall are reserved for the next year until the Board determines the location of the meetings. After some discussion, it was decided that the Board would determine the meeting location after the next Board meeting.

## **12. REMINDERS/UPCOMING EVENTS**

- 13. NEXT MEETING - August 10, 2022, 1:30 p.m. at Shasta County Office of Education, 1644 Magnolia Avenue, Redding, CA 96001**

**14. ADJOURN**

President Mills adjourned the meeting at 3:21 p.m.

Respectfully submitted,  
Judy Flores, Shasta County Superintendent of Schools  
Ex-Officio Secretary to the Board