

**SHASTA COUNTY BOARD OF EDUCATION**

Shasta County Office of Education  
2985 Innsbruck Drive  
Redding, CA 96003

**September 14, 2022**  
**Regular Meeting Minutes**

**ADOPTED**

**1. CALL MEETING TO ORDER**

The meeting was called to order by President Mills at 1:30 p.m.

Members Present

Kathy Barry, Vice President  
Robert Brown  
Rhonda Hull  
Steve MacFarland  
Laura Manuel  
Denny Mills, President  
Nick Webb  
Ava Gebhart, Student Board Member

Members Absent

None

Administrators Present

Judy Flores, Shasta County Superintendent of Schools  
Adam Hillman, Associate Superintendent, Administrative Services  
Mike Freeman, Associate Superintendent, Instructional Services

Others Present

Carmen Bahr, Executive Assistant to the Superintendent (Recording Secretary)  
*(There may have been others in attendance. Those in attendance may have attended only a portion of the meeting.)*  
Dan Ostrowski  
De'An Chambless  
Carie Webb  
Robbie Mayfield  
April Matthews  
Wendy Hall  
Joy Garcia  
Cindy Dill  
James Alspach  
Melinda Kashuba  
Josh Hoines  
Delores Lucero

**2. PLEDGE OF ALLEGIANCE**

President Mills led the Pledge of Allegiance.

**3. ADMINISTER OATH OF OFFICE TO 2022/23 STUDENT BOARD MEMBER**

- Ava Gebhart, Foothill High School

Superintendent Flores administered the Oath of Office to Ava Gebhart.

**4. APPROVAL OF AGENDA**

**ACTION:** Board Member MacFarland moved to approve the Agenda as submitted.  
Board Member Hull seconded the motion. The motion passed unanimously as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

**Student Board Members**

AYES: Gebhart

NOES:

ABSTENTIONS:

ABSENT:

**5. PUBLIC COMMENT**

There was no public comment.

**6. APPROVAL OF CONSENT AGENDA**

6.1. Board

6.1.1. August 10, 2022 Board Meeting Minutes

6.1.2. Revised Board Policy 9150 - Bylaw - Student Board Members

6.1.3. Revised Board Policy and Exhibit 9323.2 - Bylaw - Actions by the Board

6.2. Administrative Services

6.2.1. Credentials and Oaths for Temporary Certificates

6.3. Instructional Services

6.3.1. Donation/Gift Acceptance - The McConnell Foundation

6.3.2. Revised Board Policy and Exhibit 0420.41c - Philosophy, Goals, Objectives and Comprehensive Plans - Charter School Oversight

6.3.3. Exhibit 3555c - Business and Noninstructional Operations - Nutrition Program Compliance (Second Read)

Board Member Manuel pulled item 6.1.2. from the Consent Agenda.

**ACTION:** Board Member Manuel moved to approve the Consent Agenda without item 6.1.2.  
Board Member MacFarland seconded the motion. The motion passed unanimously as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

**Student Board Members**

AYES: Gebhart

NOES:

ABSTENTIONS:

ABSENT:

Board Member Manuel shared that there was a section on page 13 that should not have been redlined. The updated version with Board Member Manuel's edits was displayed on the screen for the Board to view.

**ACTION:** Board Member Manuel moved to approve amended item 6.1.2.  
Board Member Brown seconded the motion. The motion passed unanimously as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

**Student Board Members**

AYES: Gebhart

NOES:

ABSTENTIONS:

**7. INFORMATION**

Materials were provided in the Board agenda packet for the following Information items. No discussion took place during the Board meeting unless otherwise noted below.

7.1. Administrative Services

7.1.1. General Fund Board Report

7.1.2. New, Retired, and Exited Employee Quarterly

**8. DEPARTMENT UPDATE/PROGRAM REPORT**

8.1. Professional Learning & Leadership Support Services

Superintendent Flores explained that this update has been postponed because Rebecca Lewis, Executive Director, was unable to attend.

8.2. Community Connect - 2021-22 Impact

Wendy Hall, Director - Continuous Improvement and Support; April Matthews, Family and Community Support Supervisor; and Joy Garcia, Senior Director - Special Projects, shared about Community Connect. This work stemmed from a discussion that Superintendent Flores had with the Shasta County superintendents three years ago about absenteeism. They met with about 70 people, 5-6 times, to figure out what systems were in place for schools to address concerns as quickly as possible. Community Connect streamlined this process and helps connect students and their families to the systems in our community. It started with two people and 600 referrals the first year. 49% of them engaged in services. The team of two has grown to fifteen. Twelve of the team members briefly attended and introduced themselves to the Board.

There is only one referral link that schools need to use. We assign each referral and reach out three times to make sure that we are engaging. There are a lot of partners to meet the different needs - mental health, basic needs, and behavioral services. There is a dashboard to keep everyone who is

involved updated. They have served almost 1000 students in the 2021-22 school year. 73% that they connected with engaged in services. Community Connect offers help to everyone, but not all families want it or just want help in one specific area. The work is confidential between the case worker and family. Families ask for the type of help that they need.

Community Connect is a program that we are continuously working to improve. A few things that are coming are a relational database, resources to make sure that community based organizations know how to work with schools, and a large community school grant to provide more mental health services.

Superintendent Flores, President Mills, Wendy Hall and Joy Garcia will be sharing about Community Connect at the California School Board Association Annual Education Conference in December. They will have the opportunity to share this model so that it can be replicated in other rural communities.

## 9. ACTION

### CLOSED SESSION

#### 9.1. Board

- 9.1.1. Closed Session Real Estate negotiations (Gov. Code Section 54956.8)  
Property: 3570 Rancho Road; Redding, CA 96002  
Agency Negotiators: Shelby Huddleson, Huddleson Homes; Robbie Mayfield, Meridian Pointe Realty  
Negotiating parties: Shelby Huddleson, Huddleson Homes; Rick Bryan, BRBRSHY Investments Inc.;  
Christian Patz, Shasta SELPA; Robbie Mayfield, Meridian Pointe Realty  
Under Negotiation:  
Units: 7-9  
Asking Price: \$200,000.00 each  
Total: \$600,000.00  
Assessor Parcel Numbers:  
Unit 7. 054-400-048-560  
Unit 8. 054-400-048-570  
Unit 9. 054-400-048-580

President Mills called for a break at 2:39 pm. She resumed the meeting at 2:48 pm.

### OPEN SESSION

#### 9.1.2. Report of Action Taken in Closed Session

President Mills reported that the Board voted unanimously to purchase, 3570 Rancho Road, Units 7-9 for SELPA with SELPA funds.

- 9.1.3. Resolution for Board Member Appointment in Lieu of Election - Area 1
- Administer Oath of Office to Robert Brown and Laura Manuel for Appointment in Lieu of Election to the Office of Shasta County Board of Education, Area 1, for a Four Year Term, Effective December 9, 2022 - December 11, 2026.
  - Administer Oath of Office to Nick Webb for Appointment in Lieu of

Election to the Office of Shasta County Board of Education, Area 1, for a Two Year Term, Effective December 9, 2022 - December 13, 2024.

**ACTION:** Board Member MacFarland moved to approve item 9.1.3. as submitted.  
Board Member Hull seconded the motion. The motion passed unanimously as follows:  
**Shasta County Board of Education**  
AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb  
NOES:  
ABSTENTIONS:  
ABSENT:  
**Student Board Members**  
AYES: Gebhart  
NOES:  
ABSTENTIONS:  
ABSENT:

Superintendent Flores administered the Oath of Office to Board Members Brown, Manuel, and Webb.

9.2. Administrative Services

- 9.2.1. First Read Exhibit 3230 - Business and Noninstructional Operations - Federal Grant Funds and Delete Board Policy and Administrative Regulation 3230 - Business and Noninstructional Operations - Federal Grant Funds. Exhibit will replace Board Policy and Administrative Regulation.

De'An Chambless, Senior Director Business Services, explained that the California School Board Association has produced a policy for County Offices. It includes all of the practices that we are already following.

**ACTION:** Board Member Brown moved to approve item 9.2.1. as submitted and waive the second read. Board Member Hull seconded the motion. The motion passed unanimously as follows:  
**Shasta County Board of Education**  
AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb  
NOES:  
ABSTENTIONS:  
ABSENT:  
**Student Board Members**  
AYES: Gebhart  
NOES:  
ABSTENTIONS:  
ABSENT:

9.3. Instructional Services

3:30 p.m.

**9.3.1. PUBLIC HEARING-Receive Public Comment Regarding Sufficient Textbooks and Instructional Materials for Fiscal Year 2022/23**

The Public Hearing opened at 4:09 p.m. Carie Webb, Executive Director Student Programs, explained that this information is for our school programs. This includes Juvenile Court School, Independent Study, and Excel Academy. No one from the public was present. The Hearing was closed at 4:14 p.m.

9.3.2. Resolution Regarding Sufficiency or Insufficiency of Instructional Materials

**ACTION:** Board Member MacFarland moved to approve item 9.3.2. as submitted.  
Board Member Hull seconded the motion. The motion passed unanimously as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

**Student Board Members**

AYES: Gebhart

NOES:

ABSTENTIONS:

ABSENT:

9.3.3. Certification of Instructional Materials

**ACTION:** Board Member Hull moved to approve item 9.3.3. as submitted.  
Board Member Brown seconded the motion. The motion passed unanimously as follows:

**Shasta County Board of Education**

AYES: Barry, Brown, Hull, MacFarland, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT:

**Student Board Members**

AYES: Gebhart

NOES:

ABSTENTIONS:

ABSENT:

## **10. STUDENT BOARD MEMBER REPORT**

- Ava Gebhart, Foothill High School

Ava Gebhart shared about the project that she is working on with Associate Superintendent of Instructional Services, Mike Freeman. They are putting together a Shasta County student voice panel. A group of high school students will discuss a topic like mental health or school safety while administrators are listening. The different conversations will be taken back to the school sites and county office. Ava will be moderating the conversations. The panel will include a cross section of 10-12 students.

Glendale's model will be used as they recently won a Golden Bell award for their student voice project. Ava, Mike and Leo Perez, Associate Superintendent of Shasta Union High School District, are going to learn what Glendale is doing and apply it to this project.

## **11. SUPERINTENDENT'S REPORT**

Superintendent Flores shared about the following priority areas.

### Communication

Kerri Schuette, Communication Officer, has been with us for three weeks. Superintendent Flores and Kerri are meeting daily. She has stepped into this role and has immediately started contributing.

### Creating a sense of belonging

We had a great Reach Higher Shasta Secondary Network meeting. People are excited to think about what we can do with the Northstate Together grant funding they received. Northstate Together is waiting to hire someone to coordinate the grant.

Thursday evening twenty five people from eight different departments met for the Aspiring Leaders series. Carie Webb and Cheyenne Mizenko from the Leadership Team led the book study portion.

### Relationships

Superintendent Flores has been able to visit schools and SCOE programs. Last week she visited Alta Mesa and Parsons and next week she will visit Sycamore and Bonny View. Today she attended the meeting at SCOE Transportation.

A couple of grants have recently been submitted. Katy Martin, Director of Transportation, submitted one for another electric bus. Joy Garcia led the submission of the California Community Schools Program Partnership Grant for the Technical Assistance Center. We were asked to apply and partnered with another agency, Partners for Rural Impact, that will be assisting. We will know the outcome the beginning of November.

## **12. DISCUSSION**

### 12.1. Board

#### 12.1.1. Board Focus Areas

##### 12.1.1.1. Whiskeytown Environmental School (WES)

Nate Fairchild, Director of Science Programs, introduced Melinda Kashuba and Tim Hill of the WES Community team. He explained that the initial study he previously shared was quickly completed right

after the Carr Fire. WES Community has hired more people and worked on a system of fundraising. Melinda Kashuba, President of WES Community, provided an update of what has happened since the April 15, 2020 resolution was passed by the Shasta County Board of Education that allowed the return to WES. During the 2020-21 school year the WES day program returned and this summer they hosted the Project SHARE summer program. They worked with a camp architect for a couple of months that made them aware of a couple of safety things that needed to be considered. The operations building should be close to the front and there should be a safe bus turnaround.

They also hired Gordon Flinn, a business consultant, to work on a feasibility study to demonstrate to the National Park Service that we could raise funds. Our community could probably raise 3-3.5 million dollars through private donations and foundations. After receiving this information, they hired a capital campaign consultant.

Tim Hill, Project Manager volunteer, shared a presentation on the rebuilding of the WES campus. They have better science now with multiple studies that have been performed. This helps in making better decisions. They can rehab a lot of existing facilities. However, the cabins and bathhouse need to be replaced. He showed some options with current estimates.

Josh Hoines, National Park Service Superintendent of WES, attended the meeting to answer the Board's questions regarding the safety of the WES camp area and studies that have been completed - as found in the Board agenda packet.

12.1.2. Board Comments/Discussion/Reports/Correspondence

**13. REMINDERS/UPCOMING EVENTS**

**14. BOARD MEMBER MEETING FEEDBACK**

- Board Member MacFarland asked about a reconfiguration of the Board tables into a semi circle. He does not want his back to the public.
- Board Member Manuel suggested that donation items not be part of the consent agenda. She wondered if there was a way to give more recognition to donations.
- Vice President Barry asked if Kerri Schutte could highlight the donations on social media.
- Board Member Webb mentioned that we would need to give donors options because some people do not want recognition.
- Board Member Brown commented that we are going to have a busy year with Community Connect, ECS, etc. We also might want to consider a security sweep of the Whiskeytown Environmental School (WES) property. He asked if WES had security.

**15. NEXT MEETING - September 28, 2022, 10:00 a.m. at Shasta County Office of Education Professional Development Center, 2985 Innsbruck Drive, Redding**

**16. ADJOURN**

President Mills adjourned the meeting at 4:23 p.m.

Respectfully submitted,  
Judy Flores, Shasta County Superintendent of Schools  
Ex-Officio Secretary to the Board