

SHASTA COUNTY BOARD OF EDUCATION  
2023/24  
STUDENT BOARD MEMBER APPLICATION

**Information About the Student Board Member Position**

*Eligibility:* Any student enrolled in a public high school in Shasta County who will be a junior or senior in the 2023/24 school year and is not the child or grandchild of a current member of the Shasta County Board of Education or Cabinet level manager for the Shasta County Office of Education is eligible to apply.

*Term of Office:* The Student Board Member will serve a one-year term from July 1, 2023 through June 30, 2024.

*Time Requirement:* The estimated time required for the Student Board Member will be at least one afternoon a month to attend Regular Board meetings which are usually held on the second Wednesday of the month at 1:30 p.m. Board meetings are typically 3 ½ to 4 hours long and conclude around 5:00 or 5:30 p.m. They are held at the Shasta County Office of Education. In addition, sufficient time is needed prior to the meeting to review the agenda packet materials and prepare a brief update of school activities to share at the meeting; and, as needed, time to attend selected committee meetings, events, or workshops.

**Selection and Appointment of the Student Board Member**

*Initial Screening:* A screening of applications and selection of finalists will be conducted at the April 19, 2023 Regular Board meeting. Selection criteria includes completed application, school of attendance (to have a variety of schools represented over time), as well as the individual student's background, accomplishments, and recommendations from teacher, counselor, or administrator, and fellow student recommendation if desired.

*Interviews:* The finalists will be interviewed by the Board at the May 10, 2023 Regular Board meeting or Special Board meeting held on a date in May to be determined based on the number of finalists selected. No more than two students will be chosen as the 2023/24 Student Board Member(s).

*Swearing In:* July 12, 2023 or August 9, 2023 at the Regular Board Meeting at 1:30 pm. Whichever date works for both student board members.

**Thank you for your interest in serving in the role of Student Board Member on the Shasta County Board of Education. Your interest is greatly appreciated.**

***Please proceed by typing the requested information on the following fillable application. If you have been provided a hard copy, a fillable version can be requested by emailing [superintendentoffice@shastacoe.org](mailto:superintendentoffice@shastacoe.org) or calling (530) 225-0227. Upon completion, print the application, sign, and submit by timeline provided on page 2.***

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**In completing this application, please present information concisely and in the form requested.  
All applications, including letters of recommendation, will be available for public inspection.**

Student's Name	E-mail Address	Telephone Number
Street Address	City	County                      Zip Code
High School and Grade in 2023/24	Principal's Name	Telephone Number
School District	Superintendent's Name	Telephone Number
Parent/Guardian Name	Parent/guardian contact telephone number (if different than student's)	

Written Responses. Please respond to each item on pages 3-4 of this application.

Letters of Recommendation. Please attach at least one letter of recommendation from a teacher, counselor, or administrator at your school to this application. In addition, another letter of recommendation can be written by a fellow student.

Understanding. I have read the information about the Student Board Member position and the description of the selection and appointment process, both of which appear on page 1 of this application. In addition, I have read Board Bylaw 9150 – Student Board Members on pages 5-7. I understand and agree to the information and selection process. If successful in the selection process and later appointed by the Shasta County Board of Education to the position of Student Board Member, I will perform the responsibilities to the best of my ability.

Signature of Student	Date
Signature of Parent/Guardian	Date

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY  
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Shasta County Board of Education may request assistance by contacting the Shasta County Office of Education seven (7) days prior to the meeting or function at 1644 Magnolia Avenue, Redding, CA 96001; telephone (530) 225-0227; email [superintendentoffice@shastacoe.org](mailto:superintendentoffice@shastacoe.org)

Applications and enclosures must be delivered by 4:00 p.m. or mailed with postmark no later than **Wednesday, March 29, 2023** to:

**Shasta County Office of Education  
Attn: Carmen Bahr**

**1644 Magnolia Ave., Redding, CA 96001**

Office hours are Monday-Thursday, 8:00 a.m.-4:00 p.m. and Friday 8:00 a.m.-12:00 p.m.

If you have questions, please contact Carmen Bahr at the Shasta County Office of Education, Superintendent's Office: 530-225-0227



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3. Board meetings are typically held on the second Wednesday of the month from 1:30 p.m. to approximately 5:00 or 5:30 p.m. An agenda packet is emailed to Board and Student Board Members to review the week before the meeting and includes on average 150 to 250 pages. In addition, each Board agenda has an item for Student Board Members to provide a brief report on school activities and issues. How might you inform yourself to present meaningful reports to the Board?