

SHASTA COUNTY BOARD OF EDUCATION

Shasta County Office of Education
1644 Magnolia Ave.
Redding, CA 96001

Meeting Location:

Shasta County Office of Education
Professional Development Center
2985 Innsbruck Drive
Redding, CA 96003

June 23, 2021

Regular Meeting Minutes

ADOPTED

1. CALL MEETING TO ORDER

The meeting was called to order by President Mills at 1:30 p.m.

Members Present

Kathy Barry, Vice President

Robert Brown

Rhonda Hull

Laura Manuel

Denny Mills, President

Nick Webb

Members Absent

Steve MacFarland

Administrators Present

Judy Flores, Shasta County Superintendent of Schools

Adam Hillman, Associate Superintendent, Administrative Services

Brien McCall, Associate Superintendent, Instructional Services

Others Present

Erica Flores, Executive Assistant to the Superintendent (Recording Secretary)

(There may have been others in attendance. Those in attendance may have attended only a portion of the meeting.)

Mike Freeman

De'An Chambless

Mary Lord

Rebecca Lewis

Shere DePaoli

2. PLEDGE OF ALLEGIANCE

President Mills led the Pledge of Allegiance.

3. ADMINISTER OATH OF OFFICE-Area 1 Board Member, Nick Webb, Appointed June 16, 2021
Superintendent Flores administered the Oath of Office to Nick Webb.

4. APPROVAL OF AGENDA

ACTION: Board Member Hull moved to approve the Agenda as submitted.
Board Member Brown seconded the motion. The motion passed unanimously as follows:
Shasta County Board of Education

AYES: Barry, Brown, Hull, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT: MacFarland

5. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD

There was no public comment.

6. APPROVAL OF CONSENT AGENDA

6.1. Board

6.1.1. May 12, 2021 Special Board Meeting Minutes

6.1.2. May 12, 2021 Regular Board Meeting Minutes

6.1.3. Excuse Board Member Steve MacFarland's Absence at June 23, 2021 Regular Board Meeting for Reasons Deemed Acceptable to the Board per Board Bylaw Administrative Regulation 9250 and Education Code 1090

6.2. Administrative Services

6.2.1. Credentials and Oaths for Temporary Certificates

6.2.2. Resolution-Education Protection Account

6.2.3. Resolution-Interfund Temporary Cash Borrowing

6.2.4. Revised Board Policy 3555-Business & Noninstructional Operations-Nutrition Program Compliance

6.3. Instructional Services

6.3.1. Revised Board Policy & Administrative Regulation 1312.3-Community Relations-Uniform Complaint Procedures

6.3.2. Revised Board Policy 0420.43-Philosophy, Goals, Objectives, & Comprehensive Plans-Charter School Revocation

6.3.3. Revised Board Policy & Administrative Regulation 5141.52-Students-Suicide Prevention

6.3.4. Revised Board Policy & Administrative Regulation 5145.3-Students-Nondiscrimination/Harassment

6.3.5. Revised Administrative Regulation 5141.22-Students-Infectious Disease

6.3.6. Revised Board Policy & Administrative Regulation 6020-Instruction-Parent Involvement

6.3.7. Revised Board Policy & Administrative Regulation 6159.2-Instruction-Nonpublic, Nonsectarian School & Agency Services for Special Education Policy

6.3.8. Revised Board Policy & Administrative Regulation 0430-Philosophy, Goals, Objectives, & Comprehensive Plans-Comprehensive Local Plan for Special Education

Board Member Manuel requested Item 6.1.3 be pulled for discussion.

ACTION: Board Member Brown moved to approve the Consent Agenda, with Item 6.1.3 pulled. Board Member Hull seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT: MacFarland

The Board discussed Administrative Regulation 9250, which provides a Board Member may still be paid for a Regular Meeting missed due to illness, jury duty, or hardship.

Board Member MacFarland is absent from the meeting due to vacation.

It was argued that he attended the June 16, 2021 Special Meeting, however the Administrative Regulation stipulates the stipend is paid for attending Regular Meetings.

ACTION: Board Member Hull moved to approve **Item 6.1.3**, granting half the stipend, as Board

Member MacFarland attended the June 16, 2021 meeting.
No one seconded.
The motion died.

7. INFORMATION

Materials were provided in the Board agenda packet for the following Information items. No discussion took place during the Board meeting.

7.1. Administrative Services

7.1.1. General Fund Board Report

7.1.2. New, Retired, and Exited Employee Quarterly Report

7.2. Instructional Services

7.2.1. Non-Discrimination in SCOE Programs & Activities

8. PRESENTATION

ACTION: Vice President Barry moved to enter Closed Session.
Board Member Brown seconded the motion. The motion passed unanimously as follows:
Shasta County Board of Education
AYES: Barry, Brown, Hull, Manuel, Mills, Webb
NOES:
ABSTENTIONS:
ABSENT: MacFarland

CLOSED SESSION

8.1. Conference with Legal Counsel-Anticipated Litigation. Significant Exposure to Litigation Pursuant to Paragraph (2) Subdivision (d) of Section 54956.9. One potential case.

OPEN SESSION

8.2. Report from Closed Session

There was no action taken in Closed Session, therefore nothing to report.

8.3. California Voter Rights Act-Lozano Smith

Ryan Tung from Lozano Smith shared a slideshow. He explained what the California Voter Rights Act (CVRA) is, the options for transitioning from At-Large Elections to By-Trustee Area Elections, and the reasons for and benefits of waiting until after the 2020 census data is released.

9. DEPARTMENT UPDATE -Student Programs, Part 2

Mary Lord, Executive Director of Student Programs, opened the update. Ms. Lord shared that, with the State closing the Department of Juvenile Justice, juveniles will return to county facilities. Shasta County Juvenile Rehabilitation Center will receive some returning students.

River's Edge Academy (REA)

A new in-custody treatment and camp program, REA opened in April 2021 and is run by the Probation Department within the third pod at the Juvenile Rehabilitation Facility. Youth receive educational services and support from SCOE currently and potentially could receive educational services from their local school districts. A mental health clinician is on site serving youth and families.

Gina Murphy, Director of Special Education and Principal at EXCEL, gave the report on SCOE Special Education.

EXCEL Academy

COVID required a lot of coordination between teachers and districts, adjusting to which students would be learning in person and which would be distance learning, and then adjusting again when students were being quarantined.

Some of the new school wide goals include decreasing restraints by 25%, increasing positive to negative communication, and student improvement in reading and math by 10%.

Carie Webb, Principal at Shasta County Independent Study, gave the report. Ms. Webb shared that cameras have been installed to assist with distance learning. Some 2020/21 events include a drive-through Friendsgiving where they served over 80 dinners, a community walk to “Break the Silence” on human trafficking, Community Clean-up, and hiking trail challenges. One of their students, Jaden Clark, received an Every Student Succeeding recognition.

10. ACTION

10.1. Administrative Services

10.1.1. Annual Declaration of Need for Fully-Qualified Educators

Brandy Thornton-McDaniel presented. The Commission on Teacher Credentialing requires we keep this declaration on file.

ACTION: Board Member Brown moved to approve **Item 9.1.1** as submitted.
Board Member Manuel seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT: MacFarland

10.1.2. Budget (2021/22)

Adam Hillman addressed the Board. There have been no changes to the proposed 2021/22 budget since the June 16 Budget Study Session.

ACTION: Board Member Hull moved to approve **Item 9.1.2** as submitted.
Board Member Manuel seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT: MacFarland

10.1.3. Exhibit 3555-Business & Noninstructional Operations-Nutrition Program Compliance (First Read)

Michelle Larsen addressed the Board. Most of the requirements are already met in current practices. The one change is the additional process that ensures no discrimination in the Food Program.

ACTION: Board Member Hull moved to approve **Item 9.1.3** as submitted.
Board Member Brown seconded the motion. The motion passed unanimously as follows:
Shasta County Board of Education
AYES: Barry, Brown, Hull, Manuel, Mills, Webb
NOES:
ABSTENTIONS:
ABSENT: MacFarland

10.2. Instructional Services

10.2.1. Countywide Expulsion Plan

Mary Lord shared details of the Expulsion Plan. It includes schools moving students from one district to one another district.

ACTION: Board Member Brown moved to approve **Item 9.2.1** as submitted.
Board Member Hull seconded the motion. The motion passed unanimously as follows:
Shasta County Board of Education
AYES: Barry, Brown, Hull, Manuel, Mills, Webb
NOES:
ABSTENTIONS:
ABSENT: MacFarland

10.2.2. Local Control Accountability Plan (LCAP) and Local Control Funding Formula (LCFF) Budget Overview for Parents

Mary Lord shared that the requested revisions from the Budget Study Session were made and the updated LCAP and LCFF documents were available as handouts.

ACTION: Board Member Hull moved to approve **Item 9.2.2** as submitted.
Vice President Barry seconded the motion. The motion passed unanimously as follows:
Shasta County Board of Education
AYES: Barry, Brown, Hull, Manuel, Mills, Webb
NOES:
ABSTENTIONS:
ABSENT: MacFarland

10.2.3. LCAP Federal Addendum

Mary Lord shared that this document outlines where they will use the federal funds that were not outlined in LCAP document.

ACTION: Board Member Hull moved to approve **Item 9.2.3** as submitted.
Board Member Brown seconded the motion. The motion passed unanimously as follows:
Shasta County Board of Education
AYES: Barry, Brown, Hull, Manuel, Mills, Webb
NOES:
ABSTENTIONS:
ABSENT: MacFarland

10.2.4. 2021 LCAP Local Performance Indicator Self-Reflection

Mary Lord shared that this document that captures self-reflections related to several of the state priorities will be submitted to the state in the fall.

ACTION: Board Member Brown moved to approve **Item 9.2.4** as submitted.
Board Member Hull seconded the motion. The motion passed unanimously as follows:
Shasta County Board of Education
AYES: Barry, Brown, Hull, Manuel, Mills, Webb
NOES:
ABSTENTIONS:
ABSENT: MacFarland

10.2.5. Board Policy & Administrative Regulation 6172.1-Instruction-Concurrent Enrollment in College Classes (First Read)

Mary Lord shared that this policy suspends the cap on how many students may attend college courses.

ACTION: Board member Hull moved to approve **Item 9.2.5**, as submitted, waiving the second read. Board member Brown seconded the motion. The motion passed unanimously as follows:
Shasta County Board of Education
AYES: Barry, Brown, Hull, Manuel, Mills, Webb
NOES:
ABSTENTIONS:
ABSENT: MacFarland

10.2.6. Board Policy 5141.5-Students-Mental Health (First Read)

Mary Lord explained this is a cooperation with local mental health agencies in order to provide students with opportunities to take advantage of mental health services.

Board Member Brown asked is there is a protocol in place to identify suicidal students. Ms. Lord shared that there are trained staff on each campus to recognize signs of trauma, abuse, and/or depression.

ACTION: Vice President Barry moved to approve **Item 9.2.6**, as submitted, waiving the second read.
Board Member Hull seconded the motion. The motion passed unanimously as follows:
Shasta County Board of Education
AYES: Barry, Brown, Hull, Manuel, Mills, Webb
NOES:
ABSTENTIONS:
ABSENT: MacFarland

10.3. Board

10.3.1. Membership Dues for 2021/22

- California School Boards Association (CSBA)
- California County Boards of Education (CCBE)
- Education Legal Alliance (ELA)

After discussion, the Board decided to proceed similarly as in the past two years. They will continue membership in CSBA and ELA, but not CCBE.

ACTION: Board Member Manuel moved to approve **Item 9.3.1**, approving CSBA and ELA, but not CCBE.

Board Member Hull seconded the motion. The motion passed unanimously as follows:

Shasta County Board of Education

AYES: Barry, Brown, Hull, Manuel, Mills, Webb

NOES:

ABSTENTIONS:

ABSENT: MacFarland

10.3.2. Equity Statement

Brien McCall gave a presentation on Equity. He shared a video by Kimberly Papillon, on unconscious bias.

Superintendent Flores shared examples given by the SCOE Administrative Council of the different types of bias experienced locally.

President Mills shared written feedback submitted by Board Member MacFarland as he was not able to share it in person.

Board Member Manuel thanked Ms. Flores for the examples of bias in Shasta County. She also commended the committee that created the Equity Statement, commenting on how much time and thought has been invested.

Board Member Webb commended the Board for calling out bias and being intentional about recognizing it.

ACTION: Vice President Barry moved to approve **Item 9.3.2** as submitted.
Board Member Manuel seconded the motion. The motion passed unanimously as follows:
Shasta County Board of Education
AYES: Barry, Brown, Hull, Manuel, Mills, Webb
NOES:
ABSTENTIONS:
ABSENT: MacFarland

11. BOARD BUSINESS

11.1. Determine Mentors for 2021/22 Student Board Members

Board Member Brown volunteered to mentor Adam Little-Varga.

Board Member Manuel volunteered to mentor Carly Tawney.

11.2. Board Focus Areas

11.2.1. COVID Updates & Impacts-Kelvin Presentation

Brien McCall shared a presentation. He originally learned about Kelvin from Butte County in the middle of COVID. The survey program served to help schools check in on students and their wellbeing during COVID.

Shere DePaoli, Director of Continuous Improvement & Support, spoke to the Board. She shared that the student surveys Kelvin offers have, for the first time, enabled them to have data on the social emotional wellbeing of students in our county. Using the metrics, they will identify focus areas, and turn the focus areas into actions.

The surveys may be done at any time during the week. Feedback from teachers is positive, and they liked the option for students to do it at any time because it didn't take away from instruction time.

Mr. McCall shared that Kelvin is one of the more affordable programs, at only a few dollars per student. He shared that they are working on offering SCOE a group rate. SCOE is using grant funds to get the program going, and there will be no costs to districts for the first two years.

11.3. Board Comments/Discussion/Reports/Correspondence

Board member Brown expressed gratitude to the staff who contributed to the equity statement, and offered examples of bias, to give a better understanding of the statement.

12. SUPERINTENDENT'S REPORT

12.1. Public Disclosure of Collective Bargaining Agreement-All Employees

Superintendent Flores shared she will use this opportunity to publicly disclose the bargaining agreements that SCOE recently settled on. Although they already settled with the bargaining units on the 3% increase, and a 2% one-time payment, once the state budget was released, they decided to go back to bargaining and offer a 5% ongoing in lieu of the previous settlement.

12.2. Other Comments

Ms. Flores congratulated Brien McCall on his upcoming retirement. She shared that he helped the Instructional Services Division to make a very strong transition over the last two years. His perspective, his good questions, and his challenging of systems, has greatly benefited Instructional Services and the leadership structure within Cabinet and Administrative Council.

Ms. Flores shared a recap of accomplishments over the past year.

COVID

Over the last year, SCOE management has worked within departments to set goals that are supportive of needs of employees. The focus has been to provide a balance of safety and support. Thankfully, only approximately 11% of SCOE employees contracted COVID.

Student programs remained open all year, including preschools and after school programs. She thanked Jodie VanOrnum, Michelle Larsen, and Adam Hillman along with Brien McCall and De'An Chambless as they worked together over the year to navigate COVID and the various challenges it created.

Supporting School Attendance

Wendy Hall, Joy Garcia, and April Matthews have done an amazing job getting this program started. It is very encouraging to hear the districts superintendents share what an impact it has had on their campuses this year. Ms. Flores was able to share the impact of this work with Probation, Reach Higher Shasta, and Shasta County Health and Human Services Agency (HHSA). There is a partnership with HHSA moving into next school year for the mental health/behavior support as a result.

Reach Higher Shasta Secondary Committee

The goal of the committee is to encourage positive change around attendance, behavior, and grades. After the impact of COVID, the focus will shift to improving grades. Time was spent targeting what it takes to build relationships with middle and high school students, using information from the Search Institute. There was a specific focus on grades throughout the year since that was one area

that was significantly different than previous years. She thanked Brien McCall, Trudy Pellizzari, and Becky Love for their shared leadership within this committee.

American Indian Advisory

There are now representatives from each tribe on the advisory. At each meeting, they hear from those working directly with students and families to hear celebration as well as challenges Native students are facing. In one meeting this year, the challenges shared resulted in United Way donating over \$40,000 to needy families in Shasta County. This work is being recognized in a variety of venues, and staff are being asked to share the work being done. Rebecca Lewis has had an opportunity to present as part of a panel connected with WestEd at the Carnegie Summit. Kelly Rizzi has been sharing our model for lesson development with other counties. Superintendent Flores had the opportunity to share this work with county superintendents as well.

Storytelling

This past year, there has been a focus on the importance of communication within departments. Storytelling is used to inform staff in one department about what is happening in the others, especially as it relates to our core values and the areas of hopefulness and helpfulness. In her Friday updates, Ms. Flores shares stories of hopefulness and helpfulness and she has been encouraged by how many staff have submitted stories this year. Special thanks was given to Barbara Erlei, from Human Resources, who compiles these stories for her.

13. MEETING FEEDBACK/SUGGESTIONS FOR FUTURE AGENDA ITEMS

Board Member Manuel requested an update on Assembly Bill 1316 regarding Charter Schools. Superintendent Flores shared that, on June 3, it was ordered an inactive file and did not move forward.

Board Member Hull asked if students will need to wear masks when they return to school. Ms. Flores responded that the California Department of Public Health has yet to release guidance for next school year.

Mr. Hillman asked if the Board would care to resume meeting in the Boardroom at the Magnolia office. After discussion, the Board agreed to get Board Member MacFarland's input before they proceed with a decision.

Board Member Brown requested a future agenda item. He asked for an update on trainings offered to school staff regarding the impacts of trauma on students and the community.

14. REMINDERS/UPCOMING EVENTS

June 24, 2021-Local Child Care Council Meeting (via teleconference)

15. NEXT MEETING – July 14, 2021, 1:30 p.m.-Shasta County Office of Education Professional Development Center, 2985 Innsbruck Drive, Redding, CA

9. ADJOURN

President Mills adjourned the meeting at 5:40 p.m.

Respectfully submitted,
Judy Flores, Shasta County Superintendent of Schools
Ex-Officio Secretary to the Board