



Learning Continuity and Attendance Plan Template (2020–21)

The instructions for completing the Learning Continuity and Attendance Plan is available at <https://www.cde.ca.gov/re/lc/documents/lrngcntntyatndncpln-instructions.docx>.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
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General Information

[A description of the impact the COVID-19 pandemic has had on the LEA and its community.]

We recognize that schools are fundamental to child development and well-being and provide our students with academic instruction, social and emotional skills, safety, reliable nutrition, physical therapy, speech therapy, mental health resources, counseling, opportunities for physical activity and relational connections.

The COVID 19 pandemic has had a significant impact on our district, the community and our children’s development. It has altered the way we provide services and support for our students and families. Our staff has worked tirelessly, this summer, to put new protocols, policies, and guidance in place to ensure the safety and health of our students, staff, and families. Most families have expressed interest in returning to in-person learning while a few have requested an Independent Study option be put in place.

As students and staff return to school, they will put new practices in place for learning, moving around the facilities, and interacting with one another. Face masks, implementing social distancing protocols, staggering schedules, providing additional cleaning, modeling hygiene practices, addressing learning loss, implementing distance learning and in-person learning, implementing Home School/Independent Study program, cohorting meals, protocols for communicating to parents and students, distributing technology, temperature checks, postponing assemblies and sports, providing professional development in technology and social emotional learning, changing the way we serve meals, appointing a COVID 19 Liaison to the Health Department, and creating new desk arrangements are some of the things that have been implemented.

Finally, we have provided our staff and families with a Reopening Plan and multiple instructional models for accessing learning. We have had multiple stakeholder engagement meetings to seek feedback from our staff and parents for reopening school this fall, and parents invited to comment during School Board meetings in August and September. During the summer, the Superintendent held weekly Zoom meetings to address any needs or concerns the staff had and provided updates from the County Health Department Guidance. The Superintendent also met weekly via Zoom with his maintenance lead, custodial lead, principals, and other administrators in the district to identify needs, successes, and challenges as the pandemic progressed. This plan will address some of the items that have been impacted as a result of the pandemic.

As always, it is our goal to provide a safe and engaging learning experience for all of our students.

Stakeholder Engagement

[A description of the efforts made to solicit stakeholder feedback.]

Surveys or in-person meetings were conducted in an attempt to engage all stakeholders to seek feedback regarding the reopening of our school(s). The Learning Continuity and Attendance Plan was also presented at the School Site Council meetings. School Site Council meetings were held in-person with a virtual option provided. Social distancing and mask protocols were in place for the in-person meetings, and virtual participants could access the meeting on their cell phone or other device. Upon request, a Chromebook and wifi access were provided for meeting participants not having these resources.

Information on how to attend School Board Meetings and the September School Site Council meeting was provided in advance of every meeting on the posted agenda at the district and on the website. The public was encouraged to attend and provide feedback on the plan. There were multiple opportunities for public comment during the meeting. The Board President introduced the allotted period of time for Public comments and there were no public comments. Additionally, staff assisted families that needed extra support to access online surveys and meeting agendas with links. Upon request, translators were provided to families/students that needed this extra support.

Multiple opportunities were provided to the community, families, and staff to provide feedback for this plan. We used the following to communicate with our families: conversations, flyers, the virtual School Board meetings, staff meetings, in-person District Accountability Committee, email, phone calls, and the school website. Our EL Liaison is available to support families whose primary language is not English. Social distancing and mask requirements were implemented for those parents and community members that wanted to meet face-to-face to provide feedback on the plan. Upon request, students, families, educators, and other stakeholders that did not have access to the

internet were provided with a Chromebook and wifi access to attend the virtual meeting and to eliminate barriers for our most at-risk families. Additionally, we provided free internet access in our parking lot so that stakeholders could join meeting(s) from their cars.

The School Site Council (Classified, Certificated, Administration, Parents/Community Members) meeting was held in September to solicit feedback from all stakeholder groups on the draft plan.

Surveys, virtual meetings, staff meetings, one-on-one meetings, board meetings, a School Site Council meeting and general input meetings were held to solicit feedback from all stakeholders (parents, students, bargaining units, teachers, other school personnel, administration, principal, and community members).

DELAC/ELAC: Our English Learner parents are encouraged to provide feedback through surveys, Site Council meeting, board meetings and one on one meetings with staff and administration. We do not have an ELAC or DELAC in place as we do not have enough English Learners to support this committee.

The draft plan was posted to the website and families were encouraged to provide feedback.

Stakeholder feedback was analyzed by the staff to identify areas of concerns, areas of strength, and new ideas were taken into consideration when editing the draft plan to its final version.

[A description of the options provided for remote participation in public meetings and public hearings.]

The agenda and Zoom meeting links were posted 72 hours in advance of the meeting to provide for remote participation, per Ed Code requirements. Upon request, Chromebooks and wifi access were provided to stakeholders that did not have these items. The public was directed to submit any comments by email prior to the meeting and/or to speak up during the public hearing designated time. At the appointed time, the board asked if any comments had been received and there were none.

All stakeholders were provided an opportunity to discuss strengths, needs, barriers, accommodations and concerns for the plan and the 2020-2021 school year.

[A summary of the feedback provided by specific stakeholder groups.]

Parents/Community: A majority of the parents have requested that we provide in-person instruction 5 days a week with social distancing and hygiene protocols in place. Some have indicated a need for their students to participate in remote learning or a hybrid model.

Teachers/Support Staff and Union Representatives: Sick leave, Family Medical Leave, safety protocols, and COVID exposure protocols were discussed at great length. Other items that were discussed were: The need to provide adequate PPE, identify essential standards,

provide professional development in identified areas of need, provide technology and technology training, cleaning schedules, additional cleaning stations, thermometers, water bottle fill stations, support for truancy, staggering schedules, implement minimum days when needed, distribution of Chromebooks to students, changing Back to School Night format, and training parents on how to use technology, access the online adopted curriculum.

School Site Council Members: The members wanted in-person learning as much as possible. They wanted updates on the latest protocols and processes to provide a quality education for students. We support approval of the Learning Continuity and Attendance Plan with incorporation of our recommended edits and consideration of our comments, attached. The document is thorough and balances the importance of returning to in-person instruction as soon as it is safe to do, with the importance of preparing for the possibility of distance learning. The plan seems to largely align with current health and safety best-practices.

Concerned Parents/Members of JEF:
In summary, our key comments are:

Recommended edits to a statement that risks of COVID-19 “appear to be minimal” in children. Added reference from the American Academy of Pediatrics (which was already referenced in this document), which provides more granularity on the matters of virus severity, transmissibility, variations by age group, and acknowledgement that more studies are needed to understand impacts to children.

Recommended that some extra-curricular activities can occur virtually/remotely or in small groups outdoors, with appropriate distancing, and should be encouraged (as opposed to placing all extra-curriculars “on hold”).

Additional funding may need to be allocated to make indoor spaces, such as the auditorium, available as a classroom space to split large classes up. Funding should be considered for audio-visual equipment (smart boards) and enhanced lighting, in addition to furniture (which is already listed).

Recommended maximizing funding for additional student supervision (i.e. Aides), with anticipation that large classrooms (e.g. 5th grade) may need to split up into separate spaces; students can split time between instruction with their teacher vs. work time in a separate space with support from full time Aides.

We appreciate and support investment in new technology platforms such as Zoom, STEMscope, Clever, and Google Classroom.

Related to our comment above on extra-curriculars, we recommend thinking “outside the box” with regard to electives, such as music. Can funding be allocated for virtual small group or one-on-one music lessons/activities? JEF has allocated \$10,000 for grants in the 2020-2021 school year that could be used for this type of activity.

Recommended additional funding for technology to enhance functionality of wifi hot spots, such as cellular boosters for residential uses, for those families with no access to internet or cellular from their homes. JEF has allocated \$5000 to support COVID-19 funding related gaps.

Encouraged sufficient funding to provide full time on-campus tutoring/child care for families “in need” (at-risk) during Phases 1-2 (with COVID-19 safety and health mitigations in place). JEF has allocated \$1000 to support on-campus tutoring, and \$1000 for JASP, above and beyond the amounts provided by the District.

Emphasized guidance from the AAP that young children should be strongly encouraged to wear face coverings, and that practice and good modeling by adults will help children be successful.

Recommended that a section/paragraph be added for Staff Emotional/Mental Support, acknowledging that staff are being asked to step way outside their normal roles, and that there is anxiety in the community based on varying beliefs around COVID-19, which rolls onto the shoulders of staff who are responsible for complying with sometimes controversial guidelines, like face coverings.

We are excited that Junction is cautiously moving into Phase 3 of reopening, and it is important now more than ever to ensure health and safety mitigation measures on campus are strong.

Students: Requested in-person learning, sports and electives.

[A description of the aspects of the Learning Continuity and Attendance Plan that were influenced by specific stakeholder input.]

A majority stakeholders indicated that they wanted school to return to in-person instruction 5 days a week with social distancing and hygiene protocols in place. The staff requested more PPE, improved technology, and training on virtual platforms and school wide protocols. Support for truancy was also an expressed concern. Additional Chromebooks and wifi hotspots were purchased and distributed to students. Hand sanitizer is in each classroom. Soap and water stations have been purchased and will be installed, once we receive them, at various locations throughout each campus. Frequent hand-washing was implemented and lessons in hygiene were provided by staff. Start and end times were staggered to minimize large groups entering at one time. Volunteering has been discouraged at this time. Delivery personnel are required to enter with a mask and exit in a timely manner. Students and bus drivers wear masks and/or shields while being transported. While waiting for the bus, parents and students are encouraged to wear masks. Seating for lunch will be expanded to include shaded areas outdoors, outdoor tables, in the cafeteria, and in open areas on the campus. We made edits to protocols based on parent feedback and updated CDC guidelines. Based on the community feedback, we will return to school in person once we have hired an additional teacher and put a strategy in place for serving our Special Ed students.

Continuity of Learning

In-Person Instructional Offerings

[A description of the actions the LEA will take to offer classroom-based instruction whenever possible, particularly for students who have experienced significant learning loss due to school closures in the 2019–2020 school year or are at a greater risk of experiencing learning loss due to future school closures.]

As mentioned by the American Academy of Pediatrics, it is critical that we balance the risks of COVID-19 in children with the harms of school closure.

AAP indicates, "SARS-CoV-2 appears to behave differently in children and adolescents than other common respiratory viruses, such as influenza, on which much of the current guidance regarding school closures is based. Although children and adolescents play a major role in amplifying influenza outbreaks, to date, this does not appear to be the case with SARS-CoV2. Although many questions remain, the preponderance of evidence indicates that children and adolescents can become infected and are less likely to be symptomatic and less likely to have severe disease resulting from SARS- CoV-2 infection....More recent data suggest children older than 10 years may spread SARS-CoV-2 as efficiently as adults, and this information should be part of the considerations taken in determining how to safely and effectively open schools. Additional in-depth studies are needed to truly understand the infectivity and transmissibility of the virus in anyone younger than 18 years, including children, adolescents, families, and the community that come with keeping children at home."

There is evidence that school closures negatively impact academic achievement, as well as physical and mental health. It should be recognized that it will not be possible to remove all risk of infection and disease now that SARS-CoV-2 is well established in many communities. We also recognize the mitigation of risk, while easing restrictions, will be needed for the foreseeable future.

As such, it is our strong desire to offer classroom-based instruction whenever possible. We will open school with in-person instruction while implementing personal health and safety in school facilities and vehicles through teaching, practicing, and using the following practices: proper hygiene, social distancing, cohorting of student groups, protective equipment, cleaning and disinfecting, working with employees to provide necessary training and accommodations, and communicating with students, parents, employees, health officials, and the community.

The goal of this plan is to provide ongoing rich and robust standards-based instruction while maintaining instructional delivery that furthers student academic success, as well as to advance learning by progressing through the state standards.

We plan to offer a hybrid schedule with cohorts of students in attendance while implementing social distancing, hygiene practices, and requiring students to wear protective masks/shields in grades 3-8 and strongly encouraging that students in grade k-2 wear masks. Additionally, students are required to wear masks during drop-off, dismissal, after school program, anytime they may need to interact with peers from other cohorts, and while riding the bus.

Independent Study opportunities are available for students whose parents choose one not to send their children for in-person instruction. Teachers have been identified to manage the paperwork and to meet with the families. Teachers are expected to prepare remote learning

work each week. If our school is required to close due to exceeding the percentage of affected staff/schools in the district or an infected staff member or student, we will immediately migrate to a remote learning model for all students.

Students in grades K-5 will be in self-contained classrooms with a teacher. Students in grades 6-8 will rotate from class to class with masks and social distancing to decrease student congregation in hallways. Staggered schedules will be implemented to reduce congregating of students.

The bell schedule will accommodate multiple recesses, lunch periods, and multiple meal distribution points, along with time for students to engage in hand washing before entering classrooms.

COMMUNICATION

Teachers and administrators will establish a common protocol for regular and consistent communication to parents.

There are 4 different phases of school operation for 2020/21 that could be applied. The district began 2020/21 school year in Phase 2, but voted during a School Board meeting on 9/9/20 to initiative Phase 3 as early as 9/28/20, pending resolution of staff concerns and staffing challenges for certain learning groups. If Shasta County is moved to the “watchlist,” we may then move to Phase 1.

Phase 4: All students return to school with no restrictions.

Phase 3: All students return to school every day with restrictions (i.e., spacing, face coverings, cohorts).

Phase 2: Hybrid Learning, a combination of in-person and remote learning, with reduced numbers of students on campus, cohorted attendance days, and a modified schedule.

Phase 1: Full Remote Learning with limited in-person instruction in small groups.

In Phase 1 and 2, the district’s primary digital platforms are Google Enterprise, Google Classroom, Class Dojo, Remind app, Google Meet, Clever, STEMscopes, and Zoom for remote instruction. As a result of what we have learned from distance learning in the Spring, we have adopted more rigorous expectations and implemented remote learning standards going forward that include daily live interaction with a teacher and peers, grade level content, and taking attendance. The district is committed to removing barriers to student engagement and progress, including access to connectivity and devices, so that students can fully participate in distance learning, if needed.

The district has developed best practices for safety and health based on public health’s most recent guidance. High standards for cleaning have been implemented. The best ways to protect oneself from infection include frequent hand washing, social distancing, and wearing face coverings. As a result, these will be practiced on campus for as long as recommended. In order to minimize the potential risk of spread, we will not hold assemblies or field trips, nor allow visitors or volunteers on campus for the time being. Extra-curricular activities are on hold until further notice.

Parents are asked to help prepare their children by teaching them about face coverings and proper hand washing. The district promotes the use of soap and water and the use of unscented hand sanitizer with at least 70% alcohol when soap and water are not available. Parents are asked to check their child’s temperature each day before sending them to school. Children must stay home if they have a temperature of 100.4 or higher. To help protect everyone, families should be familiar with the symptoms of COVID-19 (included at the end of this document),

and all students and staff members should stay home if they are feeling ill or experiencing symptoms. Talking to your students about Coronavirus.

Cleaning protocols will be put in place daily for each classroom. Site staff will ensure desks, masks, social distancing, hand washing, and other protocols are implemented based on their classroom environment to ensure continuity of learning.

Actions Related to In-Person Instructional Offerings [additional rows and actions may be added as necessary]

Description	Total Funds	Contributing
Cleaning & disinfecting products	25,000	No
After school tutoring and homework support for students that have significant learning loss or need additional support.	2,000	Yes
Paraprofessionals-One-on-one support for at-risk students	78,151	Yes
PE/Music/Interventions-Small group instructional support for students that have experienced learning loss	60,741	Yes
Social Emotional Learning resources & personnel	15,000	Yes
Professional Development-Explicit Direct Instruction, AIMSweb, Google Classroom Training, Universal Design for Learning, & Capturing Kids Hearts (training, substitutes, teacher time)	21,755	Yes
Supplemental materials for learning loss	55,000	Yes
Curricular Software	38,529	Yes

Description	Total Funds	Contributing
Attendance clerk & incentives/Engagement home visits	27,795	Yes
Technology software for virtual platforms - Internet security subscriptions, STEMscopes curriculum, etc.	40,816	Yes
Tech Support for staff, parents, and students	11,045	Yes
Parent Training for Chromebook, Google Classroom, & instructional planning	5,000	Yes
Special Education Student Support	152,085	Yes
Classroom Supplies-containers for supporting clean environments, etc.	1,512	Yes
Shipping containers to store excess furniture to maximize space within the classroom	1,200	No
Furniture to support social distancing	10,000	Yes
Signage - directional, hygiene, masking, cafeteria, floor and sidewalk distancing spots	10,000	Yes
Additional custodial support hours	7,500	Yes
Additional student supervision (PE Aide, etc)	7,500	Yes

Description	Total Funds	Contributing

Distance Learning Program

Continuity of Instruction

[A description of how the LEA will provide continuity of instruction during the school year to ensure pupils have access to a full curriculum of substantially similar quality regardless of the method of delivery, including the LEA's plan for curriculum and instructional resources that will ensure instructional continuity for pupils if a transition between in-person instruction and distance learning is necessary.]

As the possibility of a virus resurgence or reasons that are out of our control, so does the possibility of alternating between virtual learning and in-person classroom activities.

We will provide continuity of instruction by:

1. Maintaining grade-level content and instructional rigor
2. Focusing on the depth of instruction and pace
3. Prioritizing English language arts and mathematics content standards and learning
4. Maintaining the inclusion of each and every learner
5. Identifying and addressing gaps in learning and unfinished learning through formative assessment, focused instruction, and prioritizing essential standards for each grade level utilizing our adopted curriculum
6. Focusing on commonalities that students share in this time of crisis, not just on their differences. These principles reflect high-quality instruction and will be integrated with a social-emotional and mental health response.

Teachers, at each grade level, will identify and focus on the essential standards and keep the focus on grade-level content and rigor, addressing learning gaps and unfinished learning within the context of grade-level work. Work will be differentiated for each student based on the Universal Design for Learning principles.

If a transition between in-person instruction and distance learning is necessary, teachers will use multiple platforms including Blackboard, Parent Link, Class DoJo, Google Enterprise, Google Classroom, Google Meets, Clever, STEMscopes, Zoom, phone calls, and individual conferences.

Teachers and support staff will be expected to take daily attendance and reach out to students that were not in attendance to find out how the school can support their learning. Attendance will be taken daily in Aeries, as determined through engagement.

Teachers will also be expected to teach or provide rigorous video lessons in mathematics, English Language Arts, and Social Emotional Learning at a minimum of 3-4 hours per day. Students in Kindergarten will receive 180+ minutes, while students in grades 1-3 will receive 230 minutes, and grades 4-8 will receive 240+ minutes of both synchronous and/or asynchronous instruction each day. Daily schedules will be provided to parents and students.

Students and teachers will have time to interact and build a community of learners in both on-campus and remote pathways. Students in remote settings will have schedules provided that match or exceed the daily minimum across all grade levels.

While we understand this schedule is dependent upon the percentages of remote learners and the evolving confirmed cases in our county, the proposed schedules are a guide for planning purposes. The implementation model provided is subject to change.

Teachers are deployed based on their strengths to be instructors in either remote or on-campus pathways. In the event that circumstances change in our community, all teachers will quickly pivot to remote learning, if needed. From the beginning of the school year, all teachers will design lessons in our Google Classrooms for on-campus learners and remote learners. There is likely to be student movement across models, and we are prepared to make this as seamless as possible.

Students will attend live sessions for community building, intervention and/or enrichment. These live lessons will allow peer-to-peer interaction and relationship connections with teachers. Teachers will set up one-on-one or small group meetings to support social and emotional learning.

Content for core subject areas will be provided through supplemented instructional resources.

In grades TK-2, learning packets and live virtual learning will take place via various platforms. In grades 3-5, content and instruction will be provided by teachers through Google Classroom/Meets and other platforms. These teachers are the point of contact for distance learning. In grades 6-8, content and instruction will be provided through Google Classroom/Meets by departmentalized teachers. These teachers are the point of contact for their prospective subject areas.

Office hours will be available for one-on-one conferences during the school day, or before or after school for parent and student assistance.

Grading will be the same as on-campus learning and outlined in our district handbook and policy.

Physical Education, art, music, and electives-a bank of exercises, physical activities, and resources will be provided.

Students will frequently and consistently use Google Classroom. The expectation will be a full day of instruction via asynchronous learning activities collected through teacher assigned lessons while engaging with and supporting students through classroom discussions, online lessons, and the completion of assignments. Engagement (attendance) will be collected through these methods of lesson delivery on a daily basis. Students will be expected to complete and turn in daily work to receive credit for the day.

Teachers will arrange regular check-ins with students - either one-on-one, small or large groups settings. At a minimum, students and teachers will check-in at least once a day and attend the teacher-classroom connection for grades TK-8.

MATERIAL DESIGN

Staff will implement standards-based, state-adopted instructional materials locally adopted by the district. These resources will work to ensure vertical alignment is maintained and teachers are adhering to the standards. Student's understanding of the content will be monitored in accordance with the campus assessment calendars to check for mastery of the standards. Teachers will reinforce any concepts that are below proficiency standards. Feedback to students and parents will follow to allow for parent, student, and teacher to be engaged in the learning process this school year.

COHERENCE IN INSTRUCTION

When we transition to remote learning, parents supervise students using the Independent Study resources and meet with the Independent Study Teacher at a minimum of every 21 days. If necessary, parents will pick up new work, turn in completed work and discuss the child's progress. As the situation of COVID-19 changes in our community, we could adjust our staff according to student need.

Instructional materials and activities in both options will be the same content as provided in the classroom. When students return from remote settings, they will be able to adapt quickly to the classroom instruction provided all the necessary guidelines have been followed and met at the home during the home learning process.

All district students will be provided a device to carry to and from school daily, and to easily transition to remote learning if the need arises.

LESSON PREPARATIONS

While students are online, teachers can assist students in a sequence of lessons. This will allow for increased personalized learning for students, enabling them to progress at their own pace and receive more targeted interventions. Thoughtful consideration and review of the features of the Google Classroom and audio/video lessons enable students in remote settings to be successful by participating in online learning, completing activities independently, or engaging in classroom projects and participation.

Teachers will work with horizontal and vertical teams to adapt lessons and assignments from adopted materials. Lessons will be posted in Google Classroom for grades 3-8 and learning packets will be provided in grades TK-2 with some virtual interaction. To support our students who are served in their special programs, teachers will participate in weekly Collaboration Meetings to discuss students' progress. Teachers will adapt lessons and resources to support our students and those materials will be included in our Google Classroom. Pre-recorded instructional videos may be uploaded into the Google Classroom. Live teacher assistance will take place through various platforms during school hours on school days, after school, and/or evening homework tutoring assistance. Completion of assignments will be expected daily for attendance. Grades will be taken in accordance to the on-campus grading system and entered into Aeries promptly. Less is more is our guideline for prioritizing content that is foundational to future learning, engaging and relevant to students, and can be assessed meaningfully.

STUDENTS WITH DISABILITIES

For students with disabilities, special education teachers will work with general education teachers, students, and families to minimize barriers the student may experience in a remote setting. Our goal is to create multiple means of engagement through IEPs and 504 plans.

Additionally, we plan to generate student interest and motivation for learning, represent the information and content differently by providing leveled and personalized learning, and provide more affirmative and corrective feedback. Plans will be made to support the best learning options available on a case by case basis for our students with disabilities.

COMMUNICATION

Teachers and administrators will establish a common protocol for regular and consistent communication to parents.

Access to Devices and Connectivity

[A description of how the LEA will ensure access to devices and connectivity for all pupils to support distance learning.]

All district students will be provided a device to carry to and from school daily, and to easily transition to remote learning if the need arises.

Parents and students will sign a user-agreement at the beginning of the year. Chromebooks (grades TK-8) will be assigned to each student. A check-out process is in place the first week of school in case we are required to shutdown on a moment's notice. Our parking lot/WIFI access points will be open 24/7 for parents and families to be able to access the internet.

The district also worked with a local internet provider to secure free or reduced rates for internet access and to eliminate barriers for our most at-risk families. Upon request, parents that have no wifi at home will be provided with wifi hotspots so that their students can access their school work.

Students in grades TK-2 may be distributed paper packets on a weekly basis.

Teachers will teach students how to use the various remote learning platforms and distance learning expectations within the first few weeks of school in the event we have to transition to a hybrid or distance learning model.

Getting Connected

During our Back to School night event, teachers will survey families to determine more individualized information regarding the deployment of devices and available internet access at home. Teachers will also assist parents in understanding Chromebooks, Google Classroom, attendance expectations, learning expectations and tips/tricks for teaching and monitoring student work at home. This will take place at our virtual Back To School Night events. Teachers will direct parents on how to access tech support for parents needing extra support.

In the first two weeks of school, teachers will teach students how to connect to and navigate Google Classroom and provide the expectations for taking care of the technology and expectations for remote learning, including grading and attendance.

Pupil Participation and Progress

[A description of how the LEA will assess pupil progress through live contacts and synchronous instructional minutes, and a description of how the LEA will measure participation and time value of pupil work.]

Daily feedback will be provided through Google Classroom and/or directly from the teacher through student work and assignment completion. Progress reports will be provided (via Aeries or in writing) and shared with the parents/guardians. At the end of every grading period, feedback and grade reports will be provided. Intermittent feedback is provided to students as needs arise.

Students will access assignments, including assessments, projects, and communication through various remote learning platforms or by learning packets. Students are expected to complete assignments on a daily basis to receive attendance for the day. In addition, assignments are to be completed daily. Students will not be allowed to complete all of their assignments on one given day. Assignments are to be submitted daily for completion and credit for enrolled courses.

ACTIVE ENGAGEMENT

Active engagement means a student is active in his/her coursework. The student is marked present when all of the following items have been achieved.

- Completion of lessons- activities, assessments, projects on a daily basis
- Attending synchronous (live lessons) for tutoring, intervention, enrichment
- Daily contact with the teacher.

A teacher will input the student's attendance into Aeries, based on the student's engagement. Course completion is based on demonstration of academic proficiency.

ASSESSMENT

Individual Education Plans (IEPs) will be adhered to in all testing environments.

Teachers, support staff and/or school testing coordinators will be trained on how to deliver online assessments.

Teacher instructional authentic assessments will be delivered online through a variety of modalities including teacher-created questions or performance tasks placed in the Google Classroom.

All assessments will guide instruction.

DATA COLLECTION

Teachers will assess students at the start of the school year. Using the assessment data, personalized learning pathways will be developed. We will use formative assessments to gauge student progress and to adapt curriculum to support student learning. For content areas and grade levels, our district will leverage curriculum based assessments. Quick checks (exit tickets, short quizzes) will also be implemented to track progress and level of mastery of understanding. Formative assessments will be administered and appropriately-paced to correspond with our scope and sequence.

Distance Learning Professional Development

[A description of the professional development and resources that will be provided to staff to support the distance learning program, including technological support.]

Technological support will be provided to staff on an as needed basis. IT will be available to assist staff during in-person and remote learning.

TEACHERS & SUPPORT STAFF

Last spring, staff participated in synchronous and asynchronous professional learning and collaboration meetings.

This year, staff and teachers will engage in ongoing professional learning that is specific to their content area and instructional materials. Staff will be provided with Google Suite (Forms, Calendar, Docs, Slides, Sheets, Meets, Classroom, etc.) professional development based on their needs. Administration will provide professional development to support distance learning based on direct feedback from teachers.

Google Suite for Educators, Explicit Direct Instruction, AIMS Web, Peaceful Playgrounds and Capturing Kids Hearts are all being offered this year by the Mountain Valley Education Consortium for participating districts. Teachers have the opportunity to participate in the Shasta County Office of Education and the Mountain Valley Education Consortium professional development training.

ONGOING LEARNING

Collaboration time is conducted every week for staff to connect with their peers and to build staff capacity in delivering on-campus and remote instruction. The district will provide continuous learning for staff to continue to be proficient in the implementation of home learning. Teachers will work together to teach one another tips and tricks for distance learning. We will continue to use grade level and vertical teams to provide identified professional development.

Job embedded support for teachers will include teacher observations, professional learning communities, mentoring, coaching, examining student work, modeling, and a focus on analyzing high-impact instructional strategies.

Staff Roles and Responsibilities

[A description of the new roles and responsibilities of affected staff as a result of COVID-19.]

Flexibility will be the key to implementing new practices within our district. Staff will provide the necessary support to make each of our children and their families successful. We will work together to ensure our students receive a high-quality education and a nurturing/supportive environment necessary for success.

Office Staff-Isolate students or staff who are suspected of having or showing COVID symptoms. Communicate with parents or guardians to coordinate immediate and safe pick up of pupil with COVID symptoms. Protect school facilities by keeping parents from entering campus.

Custodians-Clean facilities in-between student and staff use including cafeteria with multiple lunches, classroom areas, playground, bathrooms, and other high use areas.

Transportation-Clean bus between student use.

Instructional Aides-Assist in temperature checks. Assist as needed with COVID related items.

Teachers-Provide a quality education for all students utilizing multiple means of accessing the curriculum. Be able to pivot and transition quickly from a brick and mortar classroom model to a distance learning model. Plan for both independent study students, remote learning, and in-class learning. Teach students proper hygiene, hand-washing, social distancing protocols. Teach students and parents how to use Chromebooks and remote learning platforms. Establish and implement daily routines for both in-person and remote delivery. Include and interweave stress management and mindfulness practices in daily classroom routines.

Administrators-Train all employees on health and safety protocols, including correct application of disinfectants and maintaining physical distancing. Teach and reinforce hand washing and use of a cloth face covering by employees when near other employees or students. Have adequate supplies for both employees and students including soap, hand sanitizers, cleaning solutions, tissues, masks, and other PPE.

Nursing-Serve as the District's COVID 19 Liaison and train staff on how to reduce exposure and protocols.

Supports for Pupils with Unique Needs

[A description of the additional supports the LEA will provide during distance learning to assist pupils with unique needs, including English learners, pupils with exceptional needs served across the full continuum of placements, pupils in foster care, and pupils who are experiencing homelessness.]

The school district will work with stakeholders to identify a remote educational delivery approach that accommodates, as much as practicable, the unique situations of each child. It is possible that our most vulnerable students will face multiple challenges. During this time, we will seek to maintain meaningful relationships and connections through personal contact with on-campus meetings, one-on-one virtual meetings or phone calls to ensure student success.

Technology devices will be provided to all students so that they can participate equitably in remote learning while at home. Instructional materials and lessons, provided by the teacher, for on-campus learning will be uploaded in Google Classroom or provided in a learning packet. Assignments will be differentiated and adaptations will be provided as needed for individual students with disabilities, Foster Youth, Homeless Youth and English Learners.

English learner students will continue to receive integrated and designated English language development for an additional minimum of 20 minutes, 4 days a week, either in-person or virtually. The English Learner coordinator is available to assist families with translation and other supports needed for their child to be successful in school.

Special education services will be provided in accordance with each student's IEP. RSP services will support students' progress in their general ed class. Special Day Class students will be able to attend in-person instruction to the greatest extent possible to ensure access to required services. Other service providers may deliver services in-person or virtually. For students with disabilities, special education teachers will work with general education teachers, students, and families to minimize barriers the student may experience in a remote

setting. The IEP will include a description of the means by which the IEP will be provided under emergency conditions, as specified, in which instructions or services, or both, cannot be provided to the pupil either at the school or in the person for more than 10 school days, as specified. Our goal is to create multiple means of engagement through IEPs and 504 plans. Additionally, we plan to generate student interest and motivation for learning, represent the information and content differently by providing leveled and personalized learning, and provide more affirmative and corrective feedback.

Interventions for our most at-risk students-At the elementary school students will receive PE and Intervention between 2 and 4 days per week depending on the teacher rotations and grade levels. The middle school will implement Tier 1, 2, and 3 intervention supports on a daily basis. Students will be targeted for support based on their identified needs. Support staff will also be assigned to students that need additional support. After school tutoring will be provided to struggling students that have experienced learning loss.

A Foster Youth liaison will work with each of our foster youth to provide the necessary support needed to succeed both inside and outside of school. The Liaison will work to connect the foster youth families to outside resources when necessary.

Foster youth, homeless students, and special education students may attend more in-person instruction, as needed, during at-home learning days.

Home visits will take place by our homeless/foster youth liaison and/or counselor/administrator when students are not engaging with school.

Our most at-risk students will be assigned a staff member that will provide regular weekly check-ins to ensure students are receiving the necessary support to be successful. Teachers, administrators, special education teachers, counselors, and support staff will work collaboratively to ensure all students have contact with the school.

COMMUNICATION

Teachers and administrators will establish a common protocol for regular and consistent communication to parents with pupils with unique needs.

Actions related to the Distance Learning Program [additional rows and actions may be added as necessary]

Description	Total Funds	Contributing
Stipends for staff for providing distance learning from their home in the Spring of 2020	3,356	Yes
Counselor	25,000	Yes
Instructional Aides	101,044	Yes

Description	Total Funds	Contributing
English Learner Coordinator	1,500	Yes
SARB/SART Data Coordinator/Engagement home visits	1,000	Yes
Homeless Liaison, Foster Youth Liaison, home visits	1,000	Yes
Technology-Devices to support remote learning, meetings, in-person learning	21,740	Yes
Remote Learning Teachers for students not comfortable enough for in-person instruction	20,000	Yes
Zoom Licence/Google Enterprise License	768	Yes
Tech Support	11,045	Yes
Professional Development in technology	2,800	Yes
Learning software	1,200	Yes
Classroom webcams, microphones, and speakers for every classroom	1,800	Yes

Pupil Learning Loss

[A description of how the LEA will address pupil learning loss that results from COVID-19 during the 2019–2020 and 2020–21 school years, including how the LEA will assess pupils to measure learning status, particularly in the areas of English language arts, English language development, and mathematics.]

With the closure from March to June, we are expecting skill deficiencies. Although teachers and learning coaches (parents/guardians or other adults/older children in the home) may have taught the lessons, the depth of the concepts and expectations within the units may not have been met by all students. Data collection, lesson design, interventions, enrichments, and support for students, teachers, and families are in place to support foundational understanding of grade level concepts.

Students will be assessed in English language arts, mathematics and English proficiency within the first 30 days to identify gaps and areas of need.

All teachers are expected to access the state standard documents which include the highest leverage standards in each subject by grade level. Other resources include: district formative assessments, grade level pacing guides, and the ELD curriculum and teaching strategies which teachers can implement and leverage to identify gaps prior to teaching the grade-level standards.

Our monthly site-based data meetings examine each student's achievement and evaluate each student's need for additional support. Once a student has been identified as needing intervention or extension, each student receives the appropriate help in a timely manner. Students who are experiencing difficulty are identified to receive additional support targeted to the areas of his/her deficiency.

Pupil Learning Loss Strategies

[A description of the actions and strategies the LEA will use to address learning loss and accelerate learning progress for pupils, as needed, including how these strategies differ for pupils who are English learners; low-income; foster youth; pupils with exceptional needs; and pupils experiencing homelessness.]

While school closures have impacted all students, such as English Learners, students with disabilities, students with learning or attention issues, economically disadvantaged students, foster children, and homeless youth may be disproportionately affected by school closures and the unanticipated transition to distance learning. Now more than ever, we believe it is essential to ensure that each and every student has equitable access to engaging grade-level content and instructional rigor. We will provide students with different ways to engage in and process learning, and to express their learning needs to help reduce or eliminate barriers showing what they know and can do.

To ensure that we are not a source of further distress for our most at-risk students and families, we will work with families to support learning loss and not attempt to catch up for lost academic time through accelerating curriculum but instead focus on the most essential standards and tutoring. Curricula and instructional practices will be adjusted accordingly without the expectation that all lost academic progress can be caught up.

Support staff will work with our at-risk students in small groups and one-on-one to provide additional support due to learning loss. Interventions will take place within the classroom during a specific time of the day throughout the school week. Using formative assessment, teachers will identify the area needs for each student. Furthermore, teachers will identify essential state standards for current and prior school year utilizing diagnostic testing in order to address any learning loss and accelerate students. Teachers will prioritize the concepts and skills that are of immediate importance in helping students access grade-level work. Learning goals will be set for each trimester to focus on their areas of growth.

Both in-person and remote tutoring and homework support will be provided for students that have significant learning loss or students who need additional help. Paraprofessionals, in collaboration with classroom teachers, will provide this support.

Research shows that for students with disabilities, the level of inclusion is a strong predictor of academic growth-the greater the level of inclusion (particularly 80% or more of the day), the greater the rate of academic growth. We know that removing students from core instruction in an attempt to remediate or catch them up is not only counter productive, it significantly contributes to the widening of the opportunity gap and often results in students being grouped or tracked into a lower grade-level and core content classes. Foster youth, homeless youth, English learners and students with disabilities will participate in core instruction with push-in support provided by paraprofessionals.

English learners will be provided a deliberate and sound pedagogical approach for developing their academic language to enable them to engage with grade-level content. It is our goal to continue to ensure the goal of English learners acquiring fluent English proficiency as rapidly and effectively as possible. English learners will be provided additional support to rebalance and refocus on the task of learning and being productive in the school community. The goal remains for our English learners to achieve the same challenging work and cognitive demands as their peers in order to develop academic skills and grow as scholars. To accomplish these goals, all English learners will receive a comprehensive program of designated and integrated English language development instruction targeted to their proficiency level, and appropriate academic instruction in a language acquisition program.

Additionally, we believe engaging the parents of English learners, foster youth, homeless youth and low income students is important during distance learning and in-person learning. We will adequately notify parents of these at-risk populations of the same information about any program, service or activity that is shared with other parents in our district.

We will make grade-level content accessible for all students through the use of the principles of Universal Design for Learning (UDL). UDL principles are based on the understanding that students differ in the ways they are motivated to learn, and that students with language and/or cultural difference, sensory disabilities (e.g., blindness or deafness), and learning disabilities all require a different way of approaching content. We will provide students with different ways to engage in and process learning, and to express their learning helps to reduce or eliminate barriers to showing what they know and can do. Teachers will use these classroom practices to help increase active student engagement, which is key to improving the rate of growth for all learners.

Teachers will ensure that all students have the opportunity to engage in productive struggle with Tier 1 instruction, allowing sufficient time to make sense of a task or problem before intervening. Tier 2-some students will need more time and engagement strategies through additional opportunities to practice, review, preview, mathematics language development, routines, and vocabulary development to show growth. Tier

3-There will be students that may need even more intensified instruction to address skills deficits. These supports will not come at the expense of core instruction. Instead, the scaffolds that teachers and support staff employ to meet specialized student needs will be specifically targeted to individual student academic difficulties or language development needs and will serve to expand, not limit, their access to rigorous content and their development of higher order conceptual understanding and the corresponding academic language to convey their understanding.

Interventions may include regularly scheduled 30 minute session with an intervention provider or specialist through video conference, scaffolding for specific task assignments, pre highlighted texts, more frequent feedback or check ins, time management supports, or maintaining a daily written agenda. Students in the upper grade levels may be offered guidance for monitoring their own progress and implementing supports like setting their own timer to chunk assignments, keeping a daily agenda that outlines tasks and goals, or creating a playlist or active routine to help with stress or anxiety management.

Effectiveness of Implemented Pupil Learning Loss Strategies

[A description of how the effectiveness of the services or supports provided to address learning loss will be measured.]

Diagnostic assessments are used to identify specific areas where instruction or intervention to improve student learning and address learning loss. Universal screenings will be scheduled in a variety of intervals (beginning of the school year, every 6 weeks, etc.) Formative assessments and progress monitoring will take place during the lesson and provide actionable information about students' learning status relative to the desired lesson goal. Formative assessment examples may include collecting exit tickets through a digital platform at the end of each class session, whether online or in person; using an opener to reinforce skills and check for understanding on concepts recently taught; giving students opportunities to share what is working and what is not working; or continuing to provide ample opportunity for discussion and meaningful content interaction with students through high-order thinking questions. When students are given opportunities to participate in engaging activities, teachers and support staff will provide students with ample time to think and develop a solid response.

Teachers will use data from the formative assessments immediately to adjust their instruction and ensure students progress towards learning goals.

Staff will meet in monthly collaboration meetings to complete a needs analysis on the effectiveness of the services and supports to address the learning loss. Actions and services will be adjusted and refined based on student data and reflection.

Actions to Address Pupil Learning Loss [additional rows and actions may be added as necessary]

Description	Total Funds	Contributing
After school tutoring & Evening virtual homework support	2,000	Yes

Description	Total Funds	Contributing
Collaboration Time	12,600	Yes
Instructional Aides	76,044	Yes
Supplemental instructional materials	3,000	Yes
After School Program	71,318	Yes
PE Aide to support intervention time for learning loss	25,000	Yes

Mental Health and Social and Emotional Well-Being

[A description of how the LEA will monitor and support mental health and social and emotional well-being of pupils and staff during the school year, including the professional development and resources that will be provided to pupils and staff to address trauma and other impacts of COVID-19 on the school community.]

We believe relationships and connectedness are at the core of our school community. We know from experience and the science of learning and development that meaningful relationships are essential for students to grow as learners. The student/staff relationships are the foundation of students' connectedness to the school community and learning. Staff to staff relationships provide the space for staff collaboration and growth. Student to student relationships allow peers to connect to each other and begin to understand diverse perspectives, helping them become more compassionate human beings.

In order to focus on student success, we need to honor the biology of our brains — our interconnected centers of emotions, focus and learning. Our staff will use practices to support students' social, emotional and cognitive development. It is no exaggeration to say the past five months have been horrible. The pandemic abruptly disrupted all aspects of our lives, leaving most of us isolated, frustrated and impatient — and some of us lonely, depressed and even unsafe. We can anticipate that some of our students will be distracted and unfocused because of the turbulent environment we are in.

The disruptions we are experiencing create stress, which causes cortisol to flood the limbic system of our brains — stimulating our emotion center (the amygdala) and distracting the parts of our brain that manage learning and memory (the hippocampus) and attention and concentration (prefrontal cortex). This imbalance is why we feel so distracted and unfocused with each new piece of bad news.

Fortunately, science gives us some good news — our brains also respond to another hormone: oxytocin. Also known as the “love” hormone, oxytocin comes from trusting relationships and safe, calm and predictable environments. It is why connecting with friends and family, even if virtually, makes us feel better. It is also why doing things like tuning into what we’re sensing at the moment and exercise help us calm down and focus.

When students come back to school — through distance learning or in-person — we will help them best by ensuring a steady flow of oxytocin that calms their brains and allows them to learn. We will do this by doubling down on the Three Rs: Relationships, Routines and Resilience. Our staff will interweave social emotional learning throughout the instructional day and provide families with tips and tricks for assisting their student(s) through these tough times.

Teachers and support staff already know how to do these new 3 R’s. They understand the importance of relationships and take the time to get to know every student individually and help students connect to their peers. Our staff are also skilled at setting up routines that establish safe and supportive environments. Our staff give clear, simple directions and model expectations with their words and actions.

Building young people’s resilience will be another priority. Our staff will intentionally create engaging, collaborative activities that fill young people’s brains with the oxytocin that counteracts their stress and trauma. Since our staff know our students and our families well, they are attuned to their emotional states and needs and can respond with the supportive words, guidance and practices that help them learn how to manage and regulate their emotions. All of these practices are based on the way the brain develops and learns. And our staff is also here to provide social emotional support to our parents/teacher partners in the event we have to return to remote learning or for students that are on Home School/Independent Study programs. Resources and tips/tricks will be shared with the parents to support their students while learning from home. Counselors will be available upon request or for students that are referred by staff members for additional support.

Plans are in place for outreach to students who do not return, given the likelihood of separation anxiety and agoraphobia in students. We anticipate that some students may have difficulty with the social and emotional aspects of transitioning back into the school setting, especially given the unfamiliarity with the changed school environment and experience. Special considerations will be provided and warranted for students with pre-existing anxiety, depression, and other mental health conditions; children with a prior history of trauma or loss; and students in early education who may be particularly sensitive to disruptions in routine and caregivers. Students facing other challenges, such as poverty, food insecurity, and homelessness will be provided additional support and assistance.

We will incorporate academic and behavioral accommodations for all students who may still be having difficulty concentrating or learning new information because of stress associated with the pandemic.

Additionally, after school program staff naturally serve as role models, while helping to address the challenge of maintaining low student-to-staff ratios and support the academic and social emotional well-being of every student.

This year more than ever, our staff plan to laugh, play, listen and connect with our students and families so that they are ready and able to learn their reading, writing and mathematics.

Social Emotional Learning supports will be inter-woven in daily lessons by teachers and support staff. Teachers will check in daily with students to build repertoire and monitor their mental health. Teachers will provide Tier 1, 2, and 3 social emotional supports based on student needs. The counselors and support staff will connect and provide additional support for identified students. Teachers and support staff will reach out to parents and families when students are not attending school. Tier 1, 2, and 3 supports will be put in place to address attendance concerns. Administrators will follow-through on students that have been identified for Tier 2 and 3 support.

Professional development and resources will be identified as additional needs become evident. Teachers and support staff have the opportunity to participate in the Shasta County Office of Education and the Mountain Valley Education Consortium professional development training. This year, Capturing Kids Hearts has been offered to staff that have not been trained in the framework. Social Emotional webinars such as Second Step were also offered by our counselor for staff to participate in.

The Mountain Valley Education Consortium has provided our network of schools links to resources to assist their staff with mental health. Administration has also encouraged all staff members to find work, life and balance in these trying times. Administration has worked with staff to ensure they feel safe and have the tools that they need to address the social, emotional and academic needs of their students. We are encouraging staff to take time for self-care and setting boundaries between their work and their personal lives. We have also encouraged staff to use our counselor to discuss their fears, thoughts, anxiety and concerns about the classroom. We are taking time during staff meetings and professional development sessions for staff to personally reflect, encourage staff to take time for themselves. Staff are also encouraged to

focus on the things that they can control and prioritize the things that are healthy. Staff also have been encouraged to: 1. Carve out time for themselves in order to maintain their mental health, 2. Get their bodies moving to help with mental wellness, 3. Model self-compassion, 4. Set reasonable expectations for their students, parents and themselves, 5. Modeling healthy communication and being transparent about what is going on, 6. Be unapologetic about taking time for themselves, setting realistic goals, setting boundaries, and being clear and transparent about what they are capable of (and what they need), 7. Creating a dedicated work space when working from home and having the tools they need to implement distance learning from the school classroom, and 8. Setting office hours while remote teaching.

Pupil and Family Engagement and Outreach

[A description of pupil engagement and outreach, including the procedures for tiered reengagement strategies for pupils who are absent from distance learning and how the LEA will provide outreach to pupils and their parents or guardians, including in languages other than English, when pupils are not meeting compulsory education requirements, or if the LEA determines the pupil is not engaging in instruction and is at risk of learning loss.]

We have had to fundamentally rethink our approach to family engagement. Because families are increasingly expected to assist in ensuring that kids are learning from home, they have moved from being stakeholders to being critical learning coaches and partners in the central work of teaching and learning.

Moving forward, we will provide parents with more detailed and timely information on instructional approaches, technology tips and tricks, and learning expectations to ensure that learning continues in whatever circumstances the next few years bring. Using our existing tools and social media platforms we will inform, engage, and train parents in supporting their students both academically and socially.

Every attempt will be made to reach out to families, including in languages other than English, when students are not meeting learning and attendance standards, not engaging in instruction and are at risk of learning loss. The principal and teachers will identify and target students that need additional support to ensure students are receiving a quality education.

The countywide Help Me Grow initiative provides schools with support for truant students so that we can re-engage students in school. A three-tiered system has been put in place to collect engagement and provide outreach to our most-vulnerable populations. Students who are not engaging school via distance learning platforms or are not picking up meals are contacted to inquire further regarding any connectivity issues and to ensure their well-being. A collaborative effort has been made with Human Health Services, Children's Legacy Center, Child Protective Services, the Shasta County Sheriff's Department, the Help Me Grow staff, and the Shasta County Office of Education to assist local schools with reaching out to students and their families when students are not attending school.

COVID 19 TIERED RE-ENGAGEMENT STRATEGIES

Tier 1 includes: UNIVERSAL SUPPORT

Priorities & practice supporting all families in the most inclusive & equitable way

Expected Percent of Families Served: All

Project Intervention: All Shasta County School Districts will provide communication to families regarding distance learning expectations and school provided resources.

Project Goal: 90% of students will have weekly contact with their school

COMMUNICATION

Schools send out the plan to parents (using multiple methods) for what distance learning will look like and ways students can engage if they have internet and if they do not.

Schools send out the updated meal locations flyer for their attendance area.

TRACKING OF STUDENT ENGAGEMENT

Teachers take "attendance" on a weekly basis to see which students have engaged in either the pick up of a packet, completion of some work, and/or visually with the student online. This attendance should be shared in some way with the school office.

School lunch personnel track which students pick up breakfast and/or lunch at least once a week. This information should be shared with the school office.

At the end of each week, schools identify which students there has been no accounting for, either through distance learning or meals.

ADDITIONAL ATTEMPTS AT COMMUNICATION

If no student engagement has been made that week, someone from the school will call (could be school counselors, psychologist, office staff or administrator) at least twice to clarify ways for families to contact the school so their student can engage, using emergency contact list if needed.

Tier 2 includes: SUPPLEMENTAL SUPPORT

Additional services provided for some families who require more support

Expected Percent of Families Served: Some

Project Intervention: All families who have not made contact with their school for one week will be referred to Help Me Grow case management.

Project Goal: 95% of families referred to HMG will make contact with their school.

For a student/family to be referred to Tier 2 the following criteria must be met:

All Tier 1 interventions are complete

No CONTACT from student/family

CONTACT with no follow-up the following week

Tier 1 to Tier 2 Referral Tool

Each school will keep a record of students that meet the Project's Tier 1 to Tier 2 criteria.

School will complete a Referral Form (Google Form) for each student

This document lists all of the information that you will need to gather to complete a referral.

Referral Form Link

If the family makes contact with the school following the referral, the school must notify HMG using the same Referral Form

All questions can be emailed to April Matthews at amatthews@shastacoe.org

Tier 2 Supplemental Support

HMG will receive referrals from schools using the Referral Form. The form will be used to enter their information into the STAR Database.

Once a referral is received the following will occur:

Day 1: Call, Text, Email, and Mail the Family

Day 2 & 3: Call, Text, and Email the Family

HMG will use an incentive as a “hook” in our messaging to increase family engagement. For instance it may be the COVID-19 Make Contact Contest. Every family that connects with school will be placed in a weekly drawing for a cart of groceries to be delivered to their home. HMG messaging will clearly state the need to connect with their child’s school and an offer to help link them to other community-based resources.

If needed, HMG will provide the program’s typical case management until the case is complete.

Tier 2 to Tier 3 Referral Criteria

For a student/family to be referred to Tier 3 the following criteria must be met:

HMG Case Manager has attempted to make contact with the family for 3 days using mail, email, text, and/or phone call.

No CONTACT from family to school or HMG by Day 4.

Tier 2 to Tier 3 Referral Tool

HMG will keep a record of students that meet the Project’s Tier 2 to Tier 3 criteria.

HMG will share this list using a secure Google Sheet with the Children’s Legacy Center (CLC).

Once the family makes contact with HMG or the school following the referral, case will close.

Tier 3 includes: INTENSIFIED SUPPORT

Targeted support directed toward the few families with the greater needs

Expected Percent of Families Served: Few

Project Intervention: All families who have not made contact with the school after Help Me Grow case management will be referred to the Project’s multidisciplinary team for targeted intervention.

Project Goal: 100% of families referred to MDT will make contact with their school.

Tier 3 Intensified Support

CLC will receive referrals from HMG using a Google Sheet. The Sheet will be used to enter the families information into a new COVID-19 Section of the Collaborate Database.

Referrals will be reviewed by a multidisciplinary team (MDT) including representatives from the student’s School, HMG case management, CLC, Law Enforcement, HHSA Children’s Services, and potentially others during a weekly HIPAA compliant Zoom meeting.

Intervention may be provided by Community-Based Organization (CBO) , a coordinated response among MDT members and CBO and/or a request for a Welfare Check completed by Law Enforcement.

The results will be discussed at the next MDT meeting. The school and HMG will inform the team if the family/student has made contact.

This Project is not a referral to or a pathway to Children and Family Services. An objective of the Project is to help ensure the health and safety of our students. We will endeavor to do that using support from our schools and our community. Our ultimate aim is safe and healthy students who are engaged in distance learning.

School Nutrition

[A description of how the LEA will provide nutritionally adequate meals for all pupils, including those students who are eligible for free or reduced-price meals, when pupils are participating in both in-person instruction and distance learning, as applicable.]

In-person Instruction-Students receiving in-person instruction will be served breakfast and lunch on a staggered schedule and as the “offer vs. serve” model. The offer vs serve model includes: While keeping at a social distance and wearing masks, students will be allowed to go one at a time through the serving line. All items that are normally put on the salad bar will now be either portioned out and put in sealed containers/bags or served directly on the serving line by an adult. Extra lunch periods have been put in place to implement social distancing. Cohorts of students are sent to the cafeteria each day on staggered break and lunch times (or have lunch in classrooms). Lunch will be served outside when the weather permits. Hand hygiene will be performed prior to and after lunch breaks. Social distancing will be implemented at the lunch tables (or classroom) depending on where students eat.

Distance Learning-Breakfast and lunch meals will be put in place 5 days a week during instances of Distance Learning. Families may pick up meals at any participating school site within the county. In some cases, meals will be delivered to bus stops of our most at-risk student populations.

Additional Actions to Implement the Learning Continuity Plan [additional rows and actions may be added as necessary]

Section	Description	Total Funds	Contributing
School Nutrition	Supplies for meal preparation	57,000	Yes
School Nutrition	Cafeteria equipment and supplies for social distancing and curbside meals	10,000	Yes
N/A	Hand-sanitizer and hand-washing stations	6,000	No
School Nutrition	Additional custodial services during meal time	5,000	No
N/A	Signage	500	No

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Percentage to Increase or Improve Services	Increased Apportionment based on the Enrollment of Foster Youth, English Learners, and Low-Income students
6.35%	166,407

Required Descriptions

[For the actions being provided to an entire school, or across the entire school district or county office of education (COE), an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the needs of these students.]

Equity is at the forefront of every decision we have made with the COVID funding and supplemental/concentration funds. No matter the instructional schedule model, please continue to work to eliminate the barriers to student success that existed before the closure. We believe that we have an unprecedented opportunity to improve how we provide services and implement more student-centered designs for our most at-risk families. We identified the areas of need for our foster youth, English learners and low-income students and reached out to their families, the first week of school, in order to provide the necessary tools and resources for their students to be successful in school.

All actions and services will be provided on an LEA-wide basis in our small rural school district. The supplemental funds will be principally directed to support the unduplicated pupils and enhance the overall program.

In determining the most effective use of supplemental and concentration funds, the following information will be principally directed to support the unduplicated pupils and enhance the overall program.

In determining the most effective use of COVID funds, federal funds, supplemental and concentration funds, the following information was considered:

Review of survey results from stakeholder groups

Review of one-on-one feedback from parents, staff, students, and community members

Review of the CA School Dashboard student group report to identify which student groups need additional support

Current local and state metrics with actions and services in place

History of success with actions and service in district programs

Refinement of district programs to improve services to students

Validity of services based on best practices of effective schools and relevant research

With this analysis, the District has determined that the implementation of the following actions and services are the most effective uses of the supplemental dollars to meet the needs of our identified student group populations of socioeconomically disadvantaged, Foster Youth, and English Language Learning students:

Social emotional learning professional learning and support,

Use of Explicit Direct Instructional practices,

Early intervention in reading and math,

One-on-one support and small group instruction,

Establishing expectations for learning,

Assisting parents with tips and tricks for educating their students at home,

Family outreach and individual check-ins with our most vulnerable students,

Remind app, Class DoJo and Google Meets for effective communication with families,

Student Study Team,
Student Data Systems and progress monitoring in place,
Weekly collaboration meetings to identify students that need targeted support,
Multi-tiered system of support,
Tiered system of support for student engagement and attendance,
Professional development instructional strategies to support our most vulnerable students,
Parent engagement and effective communication,
Weekly homework assistance,
Chromebook and wifi access,
School supplies,
Community resources for our most at-risk families.
Counseling services,
Transportation of meals to low income families and/or multiple locations to access meals,
Foster youth/homeless youth/English Learner liaison
Support staff
Tutoring,
and goal setting.

While school closures have impacted all students, such as English Learners, students with disabilities, students with learning or attention issues, economically disadvantaged students, foster children, and homeless youth may be disproportionately affected by school closures and the unanticipated transition to distance learning. Now more than ever, we believe it is essential to ensure that each and every student has equitable access to engaging grade-level content and instructional rigor. Research shows that for students with disabilities, the level of inclusion is a strong predictor of academic growth-the greater the level of inclusion (particularly 80% or more of the day), the greater the rate of academic growth. We know that removing students from core instruction in an attempt to remediate or catch them up is not only counter productive, it significantly contributes to the widening of the opportunity gap and often results in students being grouped or tracked into a lower grade-level and core content classes. English learners need a deliberate and sound pedagogical approach for developing their academic language to enable them to engage with grade-level content. Our most at-risk students require the same challenging work and cognitive demands as their peers in order to develop academic skills and grow as scholars.

We will make grade-level content accessible for all students through the use of effective instructional strategies based on the understanding that students differ in the ways they are motivated to learn, and that students with language and/or cultural difference, sensory disabilities (e.g., blindness or deafness), and learning disabilities all require a different way of approaching content. We will provide students with different ways to engage in and process learning, and to express their learning needs to help reduce or eliminate barriers showing what they know and can do. Teachers will use these classroom practices to help increase active student engagement, which is key to improving the rate of growth for all learners. Teachers will ensure that all students have the opportunity to engage in productive struggle with Tier 1 instruction, allowing sufficient time to make sense of a task or problem before intervening. Tier 2-some students will need more time and engagement strategies through additional opportunities to practice, review, preview, mathematics language development, routines, and vocabulary development to show growth. Tier 3-There will be students that may need even more intensified instruction to address skills

deficits. These supports will not come at the expense of core instruction. Instead, the scaffolds that teachers and support staff employ to meet specialized student needs will be specifically targeted to individual student academic difficulties or language development needs and will serve to expand, not limit, their access to rigorous content and their development of higher order conceptual understanding and the corresponding academic language to convey their understanding.

We believe these actions are effective in meeting the goals for these student groups as they provide the additional resources needed to set students up for success. Using engagement and local assessments as a measurement, we will be able to see the progress students made during the first trimester. After we review the data, we will reevaluate the actions and services that support these student groups and adjust accordingly.

[A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.]

For the 2020-2021 school year, the district 's estimated unduplicated count percentage of students identified as low income, foster youth, and English learner will be approximately 6.35%. Our district will receive approximately \$166,407 in supplemental and concentration funding, CARES funding, Covid Relief Funding, Learning Loss Mitigation funds to provide improved or increased services for identified students.

The district proposes to spend the increased funding of \$166,407 on Academic Intervention Services, Instructional Support Services, Student Support Services to serve English Learners, Foster Youth and Low Income students primarily. The actions listed above show how we have increased and improved services for our most vulnerable student groups.